|  |  |
| --- | --- |
|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. |
| The *Agricultural and Veterinary Chemicals (Control of Use) Act 2004*, section 99 requires that a complaint is received on the approved form or by a statuary declaration.Complaints can be made which relate to the use of chemical products, fertiliser or stock foods that may result in harm to:1. Health and safety of the general public,
2. Health and safety of the user of a chemical product, fertiliser or stock food,
3. The health of an animal,
4. The environment, or
5. Domestic or export trade in agricultural produce.

Once staff of Chemical Services have received the completed formal complaint report form or statutory declaration, the complainant will be advised of the steps that will be undertaken to investigate the complaint |
| Section 1: Details of person(s) lodging complaint |
| Full name |  |
| Address |  |
| Postal address |  |
| Telephone (preferred contact numbers) |  |
| Email |  |
| Signature: |  | Date: |  |
| Section 2: Details of complaint |
| 2.1 Description of alleged incident |
| Date and time occurred |  |
| Location |  |
| Chemical product (if known) |  |
| Active ingredient (if known) |  |
| Produce affected |  |
| Land affected |  |
| 2.2 Person or Company alleged to be applying the chemical (provide as much detail as possible). |
|  |
| 2.3 Witness |
| Name |  |
| Address |  |
| Contact number |  |
| 2.4 Name of any other Agency informed |
| NT WorkSafe | Yes / No |
| Department of Health | Yes / No |
| Department of Environment Parks and Water Security |  |
| NT EPA – Pollution Hotline | Yes / No |
| Parks and Wildlife | Yes / No |
| 2.5 Method of application of the chemical (ground, air etc). |
| Ground spray – manual operations | Yes / No |
| Group spray – boom spray | Yes / No |
| Aerial spray | Yes / No |
| 2.6 Atmospheric conditions at the time of application |
| Temperature / humidity |  |
| Rain |  |
| Wind |  |
| Photographs taken of activities or effects of spraying activities  | Yes / No |
| Other evidence related to the incident (please provide details) |
|  |
| Section 3: Submission of complaint |
| Completed forms can be sent to:**Email:** chemicals@nt.gov.au**Mail:** Chemical Services – Berrimah Farm Science PrecinctDepartment of Industry, Tourism and TradeGPO Box 3000Darwin NT 0801**Phone: 08 8999 2344** |
| End of form |