|  |  |
| --- | --- |
|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. |
| Fields marked with a caret (^) are for office use only. |
| Date received^ |  |
| **Section 1 – sign details** |
| Sketch of layout and legend |
|  |
| Sign length (max 6m) |  |
| Sign height (min 0.8m to max 1m) |  |
| Background colour |  |
| Foreground colour |  |
| Section 2 – certificate and indemnity |
| I/We have read these guidelines and conditions and agree to abide by them.I/We agree to indemnify the Northern Territory Government against any damage to property or injury to any person that may be caused by this sign.The applicant takes full responsibility for any damage, theft or vandalism to the sign. |
| Office held in organisation/association |  |
| Signature |  |
| Date |  |
| Section 3 – applicant details |
| Name of organisation |  |
| Address |  |
| Contact person  |  |
| Phone number |  | E-mail address |  |
| Is organisation an incorporated association | Yes / No |
| Name of insurer |  |
| Public risk policy no.  |  | Expiry date |  |
| **Section 4 – display/event details** (signs must be removed by 6pm on the final day of approved display period) |
| Date(s) of event(s) |  |
| Period of sign display |  |
| Stuart Highway inbound or outbound (Bees Creek Road) |  |
| **Section 7 – disclaimer** |
| The information collected is to help us process the application accordingly. You will need to fill in the above details to be considered for a temporary advertising sign. If you do not provide the required information, the Department of Infrastructure, Planning and Logistics may not be able to assist you. The information collected will not be disclosed to anyone without your consent, in accordance with the Information Privacy Principles scheduled in the Information Act 2002 (NT). |
| **Office use only^** |
| Applicant has provided a public risk insurance cover  | Yes / No |
| **Assessing officer** |
| Recommended or not recommended |  |
| Signature  |  | Date |  |
| **Delegate** |
| Approved or not approved |  |
| Signature  |  | Date |  |
| Organisation advised | Yes / No | Date |  |
| Collection noticeWhen collecting personal information, you must include a collection notice here.This helps you meet your obligations under the Information Privacy Principles (IPPs) in the *Information Act 2002*[[1]](#footnote-1). Read more on NTG Central[[2]](#footnote-2).How to submitEmail your completed form to roadsdarwin.ntg@nt.gov.au Further informationDepartment of Infrastructure, Planning and Logistics PO Box 61 Palmerston NT 0831roadsdarwin.ntg@nt.gov.au Phone: 08 8999 4699  |
| End of form |
|  |

1. <https://legislation.nt.gov.au/en/Legislation/INFORMATION-ACT-2002> [↑](#footnote-ref-1)
2. <https://ntgcentral.nt.gov.au/forms-collection-notice> [↑](#footnote-ref-2)