| **Application for a club function** | | | | | | | | | | | | | |
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| **Application notes** | | | | | | | | | | | | | |
| 1. | For commercial hiring of premises or part of premises, applications should be lodged at least 28 days before the event. Functions should not be advertised to the public until this application has been approved | | | | | | | | | | | | |
| 2. | For a club open day, applications should be lodged at least 28 days before the event | | | | | | | | | | | | |
| 3. | Attach plans and other supporting documents where necessary | | | | | | | | | | | | |
| Number of signed attachment pages attached to this application | | | | | | | | |  | | | | |
| 4. | Applications for northern region premises must be sent by email to [AGD.LRASComplianceDWN@nt.gov.au](mailto:AGD.LRASComplianceDWN@nt.gov.au) or fax to (08) 8999 7498 | | | | | | | | | | | | |
| 5. | Applications that are not sent directly to Licensing NT may take longer to process | | | | | | | | | | | | |
| **Details of function** | | | | | | | | | | | | | |
| Premises name | | | |  | | | | | | | | | |
| Provide details of the function required | | | |  | | | | | | | | | |
| Is the function proceeding to 0200 hours the next day? | | | | | | | | | | Yes | | | No |
| Do you require an extension for gaming machines? | | | | | | | | | | Yes | | | No |
| Day | | | |  | | | | Date | | | |  | |
| Hours required (start) | | | |  | | | | Hours required (finish) | | | |  | |
| Day | | | |  | | | | Date | | | |  | |
| Hours required (start) | | | |  | | | | Hours required (finish) | | | |  | |
| Day | | | |  | | | | Date | | | |  | |
| Hours required (start) | | | |  | | | | Hours required (finish) | | | |  | |
| Day | | | |  | | | | Date | | | |  | |
| Hours required (start) | | | |  | | | | Hours required (finish) | | | |  | |
| Day | | | |  | | | | Date | | | |  | |
| Hours required (start) | | | |  | | | | Hours required (finish) | | | |  | |
| Type of function (tick relevant box) | | | | Commercial hiring of premises / part of premises  Club open day | | | | | | | | | |
| Type and/or name of function | | | |  | | | | | | | | | |
| Reason for and description of function | | | |  | | | | | | | | | |
| The function will be (tick relevant box) | | | | | | Open to members and guests  Open to general public  Open to invited guests | | | | | | | |
| Will there be: (Tick all relevant box(s) and provide details) | | | | | | | | | | | | | |
| Amplified music  Minors (under 18)  Other entertainment – please specify (e.g. strip show, rodeo, etc.) | | | | | |  | | | | | | | |
| Extra security – please specify (how many, service provider) | | | | | |  | | | | | | | |
| Estimated maximum number of people at one time  (number of patrons is not to exceed maximum number of patrons set by the NT Fire and Rescue Service) | | | | | |  | | | | | | | |
| **4. Licensed premises details** | | | | | | | | | | | | | |
| The function will apply to (tick relevant box) | | | | | | All of the licensed area (including any licensed outdoor area)  Off the licensed premises (provide details below – address, attach floor plans and/or diagrams of the area, council approval, etc.)  Part of licensed area (provide details below) | | | | | | | |
| Further details | |  | | | | | | | | | | | |
| **Impact of the function on neighbours** | | | | | | | | | | | | | |
| Provide a general description of the neighbours who may be affected by the variation, and why. Identify measures to mitigate any potential adverse impacts | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| Name of licensee/nominee | | | | |  | | | | | | | | |
| Phone | | |  | | | | Fax | | | |  | | |
| Mobile | | |  | | | | Email | | | |  | | |
| Signature of licensee/nominee\* | | |  | | | | Date | | | |  | | |
| \*If this form is sent by email, a signature is not required | | | | | | | | | | | | | |