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|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. |
| Northern Territory Onshore Gas Service and Supply |
| Before you fill in the template Please read the Local Benefit Report GuidePre-populated commitments included below in *italics* are **indicative only** and provide guidance as to commitment expectations. |
| Acronyms |
| CDU | Charles Darwin University |
| EPC | Engineering, procurement and construction  |
| FID | Final Investment Decision |
| ICN NT | Industry Capability Network Northern Territory |
| ISAC NT | Industry Skills Advisory Council Northern Territory |
| KPI | Key performance indicator |
| NT | Northern Territory |
| NTG | Northern Territory Government |
| NTIBN | Northern Territory Indigenous Business Network |
| STEM | Science, Technology, Engineering, and Maths |
| TAFE | Technical and Further Education |
| TBP | Territory Benefit Plan |
| Chamber NT | Chamber of Commerce Northern Territory |
| Overview of project/s |
| Project name and overview | *Description of project/s referred to in this Local Benefit Report, including estimated project values* |
| *Proposed staging of work, timelines and major milestones* |
| *Lead contractors*  |
| *Project phases covered by this report* |
| *Workforce requirements for all phases of the project in the NT, including any specialised workforce requirements from interstate or overseas* |
|  |
| Local benefit commitments and strategies |
| Workforce Development |
| Commitments | Strategy and reporting examples |
| Understand occupations and qualification requirements for each project stage provided during the planning phase | * *Engage with an industry advisory body such as the Industry Skills Advisory Council NT or contract a consultant to:*
* *undertake strategic workforce capacity plan*
* *develop a workforce development strategy*
* *provide data to inform a labour and skills forecast for all project phases in conjunction with (ISAC NT / NTG)*
 |
| Job ready training programs delivered | *Partner with NT-based training providers to develop and deliver training programs to meet skills and qualification gaps identified in the audit** *Develop and implement apprenticeship and traineeship programs with local training providers*
* *Fund a pre-apprenticeship training program to support the supply chain workforce*
* *Work with* vocational education providers, CDU, TAFE, etc. to develop programs to support the development of a future workforce
* Report on train*ing programs*
 |
| Apprenticeship and traineeship programs | * *Develop and implement apprenticeship and traineeship programs with local training providers*
* *Fund a pre-apprenticeship training program to support the supply chain workforce*
* *Work with vocational education providers, CDU, TAFE, etc. to develop programs to support the development of a future workforce*
 |
| Provide information on upcoming career opportunities to the public | * *Support activities or programs that build skills in the local community (beyond those directly related to the project)*
* *Report on activities*
 |
| **Employment** |
| Commitments | Strategy and reporting examples |
| Maximise local workforce sourced locally | * *Develop local employment KPI’s in the construction and operations phase of projects*
* *Report on % of workforce sourced locally*
* *Report on % of construction workforce sourced locally*
* *Report on % of operational workforce sourced locally*
 |
| Incentivise employment of locals | * *Workforce development and local investment initiatives tailored to address key workforce attraction challenges (housing, community infrastructure development, etc.)*
 |
| All employment opportunities advertised locally initially | * *Enlist services of a local recruitment agency*
 |
| Awareness of industry employment needs  | * *Publish all awarded service and supply contract details e.g. through NTIBN gateway*
 |
| **Aboriginal Employment** |
| Commitments | Strategy and reporting examples |
| Develop and implement Indigenous Employment and Training Plan (Indigenous Participation Plan)  | * *Delivery of an Indigenous Participation Plan and subsequent reporting, including:*
* *Cultural awareness program*
* *Apprenticeship and traineeship programs*
* *Graduate and vacation programs*
* *Provision of scholarships*
* *Participation in local employment and business programs and local STEM initiatives*
 |
| Maximise Aboriginal employment | * *Report annually on Aboriginal employment levels (for each phase of the project)*
* *Develop Aboriginal employment KPI’s in the construction and operations phase of projects*
 |
| Support organisations which focus on school retention programs | *Support local community education and school retention programs* |
| **Local suppliers of goods and services** |
| Commitments | Strategy and reporting examples |
| Maximise local good and service opportunities | * *Develop a local procurement strategy which includes structuring work packages to reflect local capacity*
* *Report on the local sourcing of goods (contestable) during operations phase (either on company website or part of annual industry report)*
 |
| Provide local businesses opportunity to compete for work | * *Work packages are structured to a size and scale which provides local companies opportunity to compete for work*
* *Publish all upcoming service and supply opportunities with pre-qualification requirements and awarded contract details*
* *Publish all awarded service and supply packages e.g. via ICN NT*
* *Prime contractors / EPC encouraged to create and implement a LBP*
* *Publish forward works program*
 |
| Establish an approval process to provide better opportunities for NT businesses | * *Potentially through ICN NT Beetaloo page/portal. This could include contact details of contractors, published tender packages*
* *regular reports prepared by ICN NT containing registered local companies and capability mapping to facilitate contact between head contractors and local businesses*
 |
| Understand and maximise participation of NT companies | * *Report on % of contracts awarded to Territory Enterprises as part of annual industry report*
* *Report on % of contracts awarded to business based in the project’s local region as part of annual industry report*
* *Devise local procurement KPI’s in construction / operations phase*
 |
| **Aboriginal suppliers of goods and services** |
| Commitments | Strategy and reporting examples |
| Identify Aboriginal businesses  | * *Partner with Supply Nation and/or NT Indigenous Business Network to identify potential Aboriginal Businesses*
 |
| Maximise Aboriginal business participation  | * *Report on % of contracts awarded to Aboriginal businesses*
* *Support Aboriginal businesses to improve capabilities*
 |
| **Communication and reporting** |
| Commitments | Strategy and reporting examples |
| Contractors & Suppliers | * *Public Briefings*
* *Use of ICN NT Gateway*
 |
| The public | * *Combined Onshore Territory Benefit Plan Report*
* *Information publicly available on company website*
 |
| NT Government | * *Status meetings*
* *Written status report*
 |
| Office use only^ <delete this section if not needed> |
| Name^ |  |
| Organisation^ |  | Email/phone^ |  |
| Further informationEmail your completed report to local.benefits@nt.gov.au |
| End of form |