Territory Home Owner Discount (THOD) application

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# Introduction

The Territory Home Owner Discount (THOD) provides eligible home buyers a reduction on stamp duty. The discount is up to a maximum of $18,601 when buyers purchase a home valued at $650,000 or less.

The discount is available for contracts entered into between 8 February 2019 and 30 June 2021 (inclusive).

THOD is available to eligible home buyers who:

* have not held a relevant interest in a home in the Northern Territory in the past 24 months
* are building or buying a home or vacant land on which to build a home, to live in as their principal place of residence.

The 24-month period does not apply to applicants who no longer hold or will no longer hold an interest in property as a result of a breakdown of a marriage or de facto relationship.

If the owner has bought vacant land, evidence of the intention to build must be supplied, or the full stamp duty must be paid and a refund claimed when the evidence is available.

You can use the online [Territory home owner discount calculator](https://nt.gov.au/property/home-owner-assistance/territory-home-owner-discount/territory-home-owner-discount-calculator) to estimate how much stamp duty you need to pay.

There are references throughout this document to Commissioner’s Guidelines, which have been issued to provide further clarification on the eligibility criteria and related matters. Commissioner's Guidelines can be accessed online via the [Publications](https://treasury.nt.gov.au/dtf/revenue/publications) section of the Territory Revenue Office (TRO) website.

# Frequently asked questions

## What supporting information do I need to provide?

The information you are required to provide to support your application depends on the transaction type and your circumstances. This information is needed to determine your eligibility for the discount. It is not necessary to lodge original documents with your application as long as the copy provided is clear and complete. All original documents will be returned by regular post and the TRO will not accept liability for any loss or damage incurred during transit.

If you are going to apply for THOD after stamp duty has been assessed and paid, the original document evidencing the conveyance (usually the contract of sale) must be re-lodged with the application.

### Proof of age, identity and Australian citizenship or permanent residency

Each applicant and his or her spouse/de facto partner must provide proof of identity.

The proof must demonstrate at least one applicantis 18 years of age or more at the date of the conveyance,and at least one applicantis an Australian citizen or permanent resident. Accepted documents are outlined at Table 1.

Proof of change of name is required if the name on any documents presented is different to the names of the applicantsor their spouses/de facto partnersdeclared in sections 2 and 6 of the application form (such as marriage certificate, change of name certificate or deed poll).

#### Table 1. Accepted documents

|  |  |  |
| --- | --- | --- |
| Evidence type | Citizenship | Accepted documents |
| Australian citizenship or permanent residency | Australian citizen | Either:* Australian birth certificate issued by Registry of Births, Deaths and Marriages
* citizenship certificate
* current Australian passport.
 |
| New Zealand citizen | * current passport
 |
| Citizen of another country | Both:* current passport
* permanent residency certificate or permanent residency visa.
 |
| Photographic evidence (if not included in documents provided above) |  | Current identification card issued by an Australian, state or territory government agency or authority, such as:* Driver's licence
* Passport
* Firearms licence that also displays the applicant’s signature
 |

### Declaration by a non-applicant spouse/de facto partner

Where an applicant’s spouse or de facto partneris not a party to the conveyance, they must make a declaration at section 6 of the application form confirming they also satisfy the ownership requirements at criteria 5.

### Evidence of a property settlement

The accepted types of evidence of a property settlement are:

* a copy of the relevant court order
* a copy of the binding financial agreement
* a declaration by the relevant applicant or spouse/de facto partner as to the date separation occurred.

### Evidence of intent to build

The minimum evidentiary requirements are outlined at Table 2.

#### Table 2. Accepted evidence of intent to build

|  |  |  |
| --- | --- | --- |
| Transaction type | Buildings within the Building control area | Buildings outside the Building control area  |
| Contract to build through a registered builder | * a copy of the building contract
* if the contract does not specify that building is a class 1A dwelling within the meaning of the Building Code of Australia:
	+ certification to that effect from the builder
	+ or a copy of the building permit issued under the *Building Act 1993*;
* or a copy of the occupancy permit issued under the *Building Act 1993* if the building has been completed.
 | * a copy of the building contract
* confirmation from the builder that the building will meet the standards suitable for use as a place of residence
* a copy of the plans and specifications demonstrating the building will have the required structural integrity, essential facilities and services for use as a place of residence.
 |
| Owner builder | * a copy of the building permit for a class 1A dwelling issued under the *Building Act 1993*
* or a copy of the occupancy permit issued under the *Building Act 1993* if the building has been completed.
 | * a copy of the plans and specifications demonstrating the building will have the required structural integrity, essential facilities and services for use as a place of residence
* or certification from a qualified person (such as a building certifier) that the building will meet the standards suitable for use as a place of residence.
 |

### Separated spouses

Despite separation, persons in a valid marriage remain spousesuntil the marriage is formally dissolved. In these circumstances, the applicant’s spousemust make a declaration (see Declaration by a non-applicant spouse/de facto partner).

The Commissionermay, on written application, treat the parties as if they were not married if satisfied they have separated and will not resume cohabitation. Applicantsseeking the exercise of this discretion must provide, together with their THOD application, a statutory declaration confirming:

* the full name of the spouse
* the spouse’sdate of birth
* the date they were married
* the date they separated
* the spouse’scurrent address (if known)
* a statement to the effect they do not live together and do not intend to resume cohabitation.

For further information refer to Commissioner's Guideline [CG‑HI‑008](https://treasury.nt.gov.au/__data/assets/word_doc/0009/480996/CG-HI-008.docx).

## How do I lodge my application?

### Obtaining THOD when your stamp duty is assessed

To obtain THOD when your stamp duty is assessed, you must provide your application and supporting evidence to TRO when you lodge the conveyance with TRO or an approved agent for assessment of stamp duty.

### Obtaining THOD after your stamp duty has been assessed and paid

To obtain the THOD after your stamp duty has been assessed and paid, you must provide your application, supporting evidence and the original stamped conveyance to TRO. If the original stamped conveyancecannot be located, contact TRO for further instructions.

### Contact details

Email is the preferred method of lodgement. You should attach PDFs or images of your completed application form and supporting documents to your email.

ntrevenue@nt.gov.au

In person:

Level 14, Charles Darwin Centre
19 The Mall, Darwin

Mail to:

Territory Revenue Office
GPO Box 1974
Darwin NT 0801

## Are there any exceptions to the occupancy requirements?

The occupancy requirements may be varied by the Commissioner of Territory Revenue (the Commissioner) in some circumstances. For example:

* all applicantsmay be exempted from the occupancy requirements
* the period for commencing occupation of the homeor for taking possession of the homeafter the settlement datemay be extended
* the six‑month period for continuous occupation of the homemay be reduced.

Refer to Commissioner's Guideline [CG‑HI‑003](https://treasury.nt.gov.au/__data/assets/word_doc/0004/480991/CG-HI-003.docx) for further information.

## What if we don’t comply with the occupancy requirements?

Persons who have received THOD must notify TRO in writing within 30 days after it first becomes apparent none of the applicants will be able to comply with the occupancy requirements. Failure to do so is an offence, and a maximum penalty of 50 penalty units may apply. Find out more about current [penalty unit values](https://justice.nt.gov.au/attorney-general-and-justice/units-and-amounts/penalty-units) on the website of the Department of the Attorney-General and Justice.

Where all persons fail to comply with the occupancy requirements, or are not otherwise eligible for THOD, stamp duty is reassessed as if they were not eligible for the THOD. Interest and penalty tax may be included in the reassessment if the parties did not notify TRO within the required period or if their non‑compliance is identified through the TRO compliance program.

## What happens if I have falsified my application or have not complied with the conditions of the grant?

TRO conducts regular inquiries to confirm applicants satisfy eligibility criteria for the discount, including the requirement to occupy the property. Failure to do so may result in prosecution action if these enquiries demonstrate that you have made a false application or have not complied with the conditions of the discount.

## Are there any other home incentive schemes I might be eligible for?

The Territory Government has a number of schemes to assist homeownership by providing loans for low to middle income earners and grants for people buying new properties. You can find information about these schemes on the TRO website.

# Key terms

**Applicant** – is the person (or persons) acquiring a property to which the application relates.

**Approved agent** – a conveyancer or solicitor who has been approved by TRO to self-assess stamp duty on conveyances of property.

**Commissioner** – the Commissioner of Territory Revenue.

**Conveyance** – conveyance includes a:

* contract for the purchase of a property
* transfer of a property whether by way of sale or gift
* transfer and a grant of a lease from the Territory that is convertible to an estate in fee simple
* transfer, grant, sublease or lease from the Commonwealth or Territory, or under section 19 or 19A of the *Aboriginal Land Rights (Northern Territory) Act 1976* for a term of 15 years or more.

**De facto partner** – persons, including same sex partners, who are not married to each other but are in a marriage-like relationship. For further information on the meaning of a ‘de facto relationship’ and factors considered in determining one, refer to Commissioner’s Guideline [CG‑HI‑004](https://treasury.nt.gov.au/__data/assets/word_doc/0005/480992/CG-HI-004.docx).

**Eligible transaction** – a conveyance of land or home to a Territory home owner executed between 8 February 2019 and 30 June 2021.

**Home** – a building that is affixed to land where that building may lawfully be used as a place of residence and the Commissioner is satisfied it is a suitable building for use as a place of residence. It can include a transportable home permanently affixed to land and a unit in a unit complex.

If the building is within a Building Control Area under the *Building Act 1993*, it must have the requisite approvals to be lawfully occupied as a place of residence. This is generally represented by an occupancy permit. If the building is outside the Building Control Area, it must have the structural integrity, essential facilities and services for use as a place of residence.

For further information on whether a building qualifies as a home, refer to Commissioner’s Guideline [CG‑HI‑06](https://treasury.nt.gov.au/__data/assets/word_doc/0007/480994/CG-HI-006.docx).

**Permanent resident** – a person who holds a permanent visa under section 30 of the *Migration Act 1958* or a New Zealand citizen who holds a special category visa under section 32 of that Act.

**Possession** – when the applicant obtains the right to occupy the property. If the property is acquired with vacant possession (that is, without an existing lease), it is the settlement date. If the property is acquired with an existing lease, it is the date the lease expires or is terminated.

**Principal place of residence** – the home in which the applicant primarily resides. The most important characteristic of a principal place of residence is that the residence must be occupied on an ongoing or permanent basis as the applicant’s settled or usual place of abode. It does not include a residence where occupation is transient, temporary or of a passing nature, or if the occupation is for some other purpose (such as renovating the residence for sale).

For further information on the meaning of ‘occupy’ and principal place of residence refer to Commissioner’s Guideline [CG‑HI‑005](https://treasury.nt.gov.au/__data/assets/word_doc/0006/480993/CG-HI-005.docx).

**Related** – for the purpose of THOD, a person is related to another party when:

* one is the spouse or de facto partner of the other
* they are related by blood, marriage or adoption
* one is a shareholder or director of the other party
* one is a beneficiary of a trust for which the other party is trustee
* they are trustees of trusts which have common beneficiaries
* they are partners in a partnership
* they are participants in the same joint venture
* they are co-owners of property, whether held as joint tenants or tenants in common
* they have a prior business relationship
* the transaction is not otherwise at arm’s length. A transaction is generally considered to be at arm’s length when it is between independent and unrelated persons, conducted on an equal footing in which each acts in his or her self‑interest.

**Relevant interest** –the means by which a person holds or has held an interest in a residential property. Freehold interest is most common – such as where ownership of the land is registered in that person’s name. It also includes other interests, such as an interest of a lessee or sublessee under a long term lease granted by a state or territory or the Commonwealth, or under certain legislation relating to Indigenous land.

An equitable interest in land (such as trust interest) is not a relevant interest unless it is the interest of a person under a legal disability for whom a guardian holds the interest.

**Residential property** – land on which there is a building that can be lawfully occupied as a place of residence and is suitable for use as a place of residence. It includes buildings on non‑residential land such as farming property.

**Settlement date** – the date the conveyance is completed.

**Spouse** – two persons validly married to each other. In the case of Aboriginal or Torres Strait Islander persons, two people are married to each other according to the customs and traditions of the particular community of Aboriginal or Torres Strait Islander persons with which either party to the marriage identifies.

**Territory home owner** – a person who has not held an interest in residential property in the Northern Territory in the 24 months prior to the execution of the conveyance. The 24 month period does not apply if a person no longer holds or will no longer hold an interest in residential property as a result of a breakdown in a marriage or de facto relationship.

# Eligibility criteria explained

1. All applicantsmust be natural persons; that is, not a company.
2. At the date of the conveyance, at least one applicantmust be 18 years of age or more.

Applicantsmay be exempted from this requirement if the Commissioneris satisfied they are genuinely acquiring the property for their own benefit. For further details refer to Commissioner’s Guideline [CG‑HI‑003.](https://treasury.nt.gov.au/__data/assets/word_doc/0004/480991/CG-HI-003.docx)

1. At the date the application is made, at least one applicant must be an Australian citizen or permanent resident.

If persons become Australian citizens or permanent residentsafter the date of the conveyance, they may still be eligible for THOD if their citizenship/residency is effective before the period for commencement of occupation expires.

Applicants will need to pay the full stamp duty to allow settlement to proceed and claim a refund when they have obtained citizenship or permanent residency.

1. Excluding BuildBonus, HomeBuilder and the $10,000 First Home Owners’ Grant, the applicant must not have been paid nor be entitled to another grant, discount, concession or rebate administered by the Commissioner on the purchase of the home.
2. Applicants and their spouse/de facto partner must not have held a relevant interest in residential property in the Northern Territory in the 24 months prior to the date the conveyance was executed. This applies even if the spouse/de facto partner is not party to the conveyance to which the application relates.

An exception applies for relevant interests in residential property formerly held by an applicant or their spouse/de facto partner solely in their name or together with a former spouse/de facto partner prior to the breakdown of the marriage or de facto relationship. Applicants seeking to have prior relevant interests disregarded are required to lodge supporting documentation as set out at section 9.

1. The applicants must be acquiring the whole beneficial interest in the land.
2. Applicants must be acquiring the property in their own right, not in any other capacity such as an agent or trustee.

An exemption applies to a guardian acquiring a property for a person with a legal disability. In these circumstances, the guardian may apply for the THOD on behalf of that person. A copy of the guardian's lawful appointment must be provided with the application form.

1. At least one applicant must occupy the home as their principal place of residence for a continuous period of at least six months commencing within 12 months after taking possession of the home, which must occur within 12 months after the settlement date.
2. The applicants must have executed the conveyance to acquire the home or land on or after 8 February 2019 but on or before 30 June 2021. For vacant land, evidence of the intention to build must be supplied at the time of lodgement.
3. Applicants are not eligible to claim THOD if:
	* the contract (the subject of this application) replaces a contract made, either by the applicant or a person related to the applicant, before 8 February 2019 to purchase the same or a substantially similar home
	* the purchaser had an option to purchase the home (or a substantially similar home) granted before 8 February 2019
	* the vendor had an option to require the purchaser to purchase the home (or a substantially similar home) that was granted before 8 February 2019.

# Contact the Territory Revenue Office

Level 14, Charles Darwin Centre, 19 The Mall
GPO Box 1974, Darwin NT 0801

Phone: 1300 305 353

Web: [www.revenue.nt.gov.au](http://www.revenue.nt.gov.au)

Email: ntrevenue@nt.gov.au

9:00am to 4:00pm Monday to Friday

| Application form |
| --- |
| Use this application if you have entered into an eligible transaction on or after 8 February 2019 but on or before 30 June 2021.This application will only be accepted when all sections are completed and supporting evidence is provided to the TRO.Penalties apply for false or misleading information.Privacy statementThe information provided in this form is to determine if you are eligible for the THOD. All information provided is needed to process your application. It will only be available to persons authorised under the *Taxation Administration Act 2007*. You may review or correct any personal information provided by contacting TRO. |
| Fields marked with an asterisk (**\***) are required.Fields marked with a caret (^) are for office use only. |
| **Eligibility criteria** |
| The THOD eligibility date is the conveyance date or the date of an Australian citizenship or permanent residency application (if necessary to be eligible). |
| **Criteria** | **Yes** | **No** |
| 1. **Are all applicants natural persons (that is, not a company)?**
 |[ ] [ ]
| 1. **Is at least one applicant 18 years of age or older?**

**Note:** A person may be exempted from the minimum age requirement. For more information, refer to section 5 of the guide. |[ ] [ ]
| 1. **Is at least one applicant an Australian citizen or permanent resident of Australia?**
 |[ ] [ ]
| 1. **Other than the BuildBonus, the HomeBuilder and $10 000 First Home Owner Grant, have the applicants been paid, applied for, or are they/will they become entitled or any other grant, discount, concession or rebate administered by the Commissioner on the purchase of the home?**
 |[ ] [ ]
| 1. **a. Has any applicant or their spouse/de facto partner held a relevant interest in residential property in the Northern Territory in the past 24 months?**

**Note:** An exception applies for relevant interests in residential property formerly held by an applicant either solely or together with a former spouse/de facto partner prior to the breakdown of the marriage or defacto relationship. If exception applies the answer to b) below should be Yes. |[ ] [ ]
| **b. If the answer to 5.a. is yes, do they or will they no longer hold an interest in residential property as a result of a breakdown of relationship with a former spouse or de facto partner?** Select yes/no and see ‘Supporting evidence’ of the THOD website for evidence required. |[ ] [ ]
| 1. **Are the applicants acquiring the whole of the property?**
 |[ ] [ ]
| 1. **Are all applicants acquiring the property in their own right, not as an agent, trustee or in any other capacity?**

**Note:** A guardian acquiring a property on behalf of a person with a legal disability is able to apply for the THOD on behalf of that person (see section 5 of the guide). |[ ] [ ]
| 1. **Will at least one of the applicants be occupying the home as their principal place of residence for a continuous period of at least 6 months commencing within 12 months after taking possession of the home, which will occur within 12 months after the settlement date?**

**Note:** If you are unsure when occupation must commence, refer to ‘Living in the home’ on the website or contact TRO. The Commissioner has the discretion to vary the occupancy requirements. |[ ] [ ]
| 1. **Have the applicants entered into a contract to acquire a home or land on which to build a home between 8 February 2019 and 30 June 2021 with a value not exceeding $650 000?**
 |[ ] [ ]
| 1. **In the case of contracts referred to in eligibility criteria 9:**
	1. **does the contract replace another contract executed before 8 February 2019 either by the current applicants or persons related to the current applicants, to purchase or build the same or a substantially similar home**
	2. **or did the contract arise from an option to purchase or sell the home (or a substantially similar home) granted before 8 February 2019?**
 |[ ] [ ]
| **Determination of eligibility:** If all your answers fall within shaded boxes, you may be entitled to receive the THOD, subject to the decision being made by TRO. |
| **Applicant details** |
| **Note:** ALL applicants must complete this section. If there are more than two applicants, complete and attach an additional application form. |
| **Details** | **Applicant 1 (Primary contact)** | **Applicant 2** |
| **Title** | [ ]  Mr [ ]  Mrs [ ]  Ms[ ]  Miss [ ]  Dr [ ]  Other | [ ]  Mr [ ]  Mrs [ ]  Ms[ ]  Miss [ ]  Dr [ ]  Other |
| **First name** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Middle name(s)** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Family name** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Date of birth (dd/mm/yyyy)** | Click or tap to enter a date. | Click or tap to enter a date. |
| **Name on birth certificate**(if different from above) | Click or tap here to enter text. | Click or tap here to enter text. |
| **If you have ever used any name other than the name(s) declared above, list them here** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Place of birth state/territory** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Country** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Daytime telephone number** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Email address** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Current residential address** |
| **Street no.** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Street name** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Suburb/town** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Postcode** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Address for service of notices**(if different to residential address) | Click or tap here to enter text. | Click or tap here to enter text. |
| **Do you have a spouse/de facto partner?** | [ ]  Yes [ ]  No | [ ]  Yes [ ]  No |
| **If you have a spouse/de facto partner, will your spouse/de facto partner have an interest in the home to which this application relates?** | [ ]  Yes [ ]  No | [ ]  Yes [ ]  No |
| If yes, your spouse/de facto partner must complete the details in **Applicant 2**.If no, your spouse/de facto partner must complete **section 6**. |
| **How many people will have an interest in the property?** | Click or tap here to enter text. | Click or tap here to enter text. |
| **What type of transaction does this application relate to?** | [ ]  Established home[ ]  New home[ ]  Contract to Build[ ]  Owner Builder |
| **Is this your first home in Australia?**(if either applicant has previously owned a home, then the answer is no) | [ ]  Yes [ ]  No |
| **Transaction details** |
| **Lot number** | Click or tap here to enter text. |
| **Unit/street number** | Click or tap here to enter text. |
| **Street name** | Click or tap here to enter text. |
| **Suburb/town** | Click or tap here to enter text. |
| **State:** | Northern Territory |
| **Postcode** | Click or tap here to enter text. |
| **Volume and folio** | Click or tap here to enter text. |
| **Is the property acquired subject to an existing lease?** | [ ]  Yes [ ]  No |
| **If yes, on what date does the lease expire?** | Click or tap to enter a date. |
| **Note:** If the lease is for more than 12 months after the settlement date, you may not be eligible for the THOD (refer to **sections 5 and 6** of the guide). |
| **On what date do you expect the property to be settled?** | Click or tap to enter a date. |
| **On what date is it expected that at least one applicant will commence occupation of the home as their principal place of residence?** | Click or tap to enter a date. |
| **Payment details if applying for a refund of stamp duty** |
| Complete this section only if you are seeking a refund of stamp duty already paid. |
| **Bank details** |
| **Name of financial institution** | Click or tap here to enter text. |
| **Full name of account** | Click or tap here to enter text. |
| **Account BSB** | Click or tap here to enter text. |
| **Account number** | Click or tap here to enter text. |
| **Acknowledgements, authorisations and declaration** |
| * I have read and understood this application form and the guide prepared by the Territory Revenue Office (TRO) relating to the conditions of eligibility for the Territory home owner discount (THOD). I understand and accept that if the conditions are not met, I may not be entitled to receive or retain the THOD.
* I acknowledge the TRO may access information about me to verify my eligibility for the THOD with other state, territory and Commonwealth government agencies and commercial organisations as permitted by law.
* I am aware that if none of the applicants will comply with the occupancy requirements referred to in question 8 of section 1 of this application as may be varied by TRO, I must notify TRO in writing within 30 days after the date it first became apparent that the requirements would not be complied with.
* I authorise TRO to address all correspondence in respect of this application to applicant 1 at the address nominated by them.
* I authorise TRO to disclose information about me to other Northern Territory Government agencies for the purposes of determining my eligibility for homeowner assistance schemes.

**I declare that the statements contained herein and supporting documentation provided are true and correct in every particular.****WARNING:** It is an offence under the *Taxation Administration Act 2007* to provide information that you know is misleading in a material particular (maximum penalty 400 penalty units – current penalty unit values are available from www.revenue.nt.gov.au). If you are uncertain about your THOD eligibility, please contact TRO for more information. |
| **Applicant 1** | **Applicant 2** |
| **Signature** |  | **Signature** |  |
| **Name** | Click or tap here to enter text. | **Name** | Click or tap here to enter text. |
| **Date** | Click or tap to enter a date. | **Date** | Click or tap to enter a date. |
| **Declaration by spouse/de facto partner** |
| **Details** | **Spouse/de facto of applicant 1** | **Spouse/de facto of applicant 2** |
| **Title** | [ ]  Mr [ ]  Mrs [ ]  Ms[ ]  Miss [ ]  Dr [ ]  Other | [ ]  Mr [ ]  Mrs [ ]  Ms[ ]  Miss [ ]  Dr [ ]  Other |
| **First name** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Middle name(s)** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Family name** | Click or tap here to enter text. | Click or tap here to enter text. |
| **If the name on your birth certificate is different to those supplied above, or if you have used any names other than those declared above, list them here** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Date of birth (dd/mm/yyyy)** | Click or tap to enter a date. | Click or tap to enter a date. |
| **Place of birth – state/territory** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Country** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Current residential address** |
| **Street no.** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Street name** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Suburb/town** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Postcode** | Click or tap here to enter text. | Click or tap here to enter text. |
| **Note:** For eligibility purposes, the spouse/de facto partner of an applicant cannot hold or have held a relevant interest in a residential property in the Northern Territory in the past 24 months prior to the date the conveyance is executed. However, the 24 month period does not apply if a person no longer holds an interest in residential property as a result of a property settlement due to a relationship breakdown with a former spouse or de facto partner. |
| I declare that:* I have read and understood the eligibility criteria stated on the THOD website and I accept that id the new conditions are not met, I may not be entitled to receive of retain the THOD.
* I have not held a relevant interest in residential property in the Northern Territory in the past 24 months prior to the date the conveyance was executed OR the relevant interest I held in property in the Northern Territory within the above period was transferred as a result of a property settlement due to a relationship breakdown with a former spouse or de facto partner.
* The statements made and information provided by my spouse/de facto partner in this application as they relate to me, are true and correct.
* To the best of my knowledge, the statements made and information provided by my spouse/de facto partner in this application as they relate to my spouse/de facto partner, are true and correct.
* I acknowledge TRO may access information about me to verify the eligibility of my spouse/de facto partner for the THOD with other state, territory and Australian government agencies and commercial organisations as permitted by law.
* I authorise TRO to disclose information about me to other Northern Territory Government agencies for the purposes of determining my eligibility for home owner assistance schemes.

**WARNING:** It is an offence under the *Taxation Administration Act 2007* to provide information that you know is misleading in a material particular (maximum penalty 400 penalty units – current penalty unit values are available from the TRO website under [penalty units](http://www.treasury.nt.gov.au/TaxesRoyaltiesAndGrants/AboutTerritoryRevenueOffice/Pages/Penalty-Units.aspx)). |
| **Spouse/de facto of applicant 1** | **Spouse/de facto of applicant 2** |
| **Signature** |  | **Signature** |  |
| **Name** | Click or tap here to enter text. | **Name** | Click or tap here to enter text. |
| **Date** | Click or tap to enter a date. | **Date** | Click or tap to enter a date. |
| **Privacy statement**The information in this form is required to determine whether or not your spouse/de facto partner is eligible for the Territory home owner discount. All information provides is needed to process your spouse/de facto partner's application. It will only be available to persons authorised under the *Taxation Administration Act 2007*. You may review or correct any personal information provided by contacting TRO. |
| **Supporting documentation checklist** |
| Please refer to ‘Supporting evidence’ on the website.**Note:** If you are applying for a refund of stamp duty that has already been assessed and paid, your application must be accompanied by the original document evidencing the conveyance (usually the contract of sale) in addition to the items listed below. If you are unable to provide all required documentation, please contact TRO on 1300 305 353 or by email to ntrevenue@nt.gov.au. |
| * 1. **Supporting documentation checklist**
 |
| **Citizenship** | **Form of identification required** | **Document provided** | **Office use only** |
| **If an Australian citizen** | Australian birth certificate issued by Registry or Births, Deaths and Marriages |[ ] [ ]
|  | **or** citizenship certificate |[ ] [ ]
|  | **or** current Australian passport |[ ] [ ]
| **If a New Zealand citizen** | Current passport |[ ] [ ]
| **If a citizen of another country** | Current passport |[ ] [ ]
|  | **and** permanent residency certificate or permanent residency visa |[ ] [ ]
| * 1. **Photographic proof of identity**
 |
| **Form of identification required** | **Document provided** | **Office use only** |
| **Australian driver’s licence** |[ ] [ ]
| or **Current passport** |[ ] [ ]
| or **other (please specify)** |[ ] [ ]
| * 1. **Evidence of change of name (where required)**
 |
| **Item required** | **Document provided** | **Office use only** |
| **Marriage certificate** |[ ] [ ]
| or **deed poll** |[ ] [ ]
| or **other (please specify)** |[ ] [ ]
| * 1. **Separated spouses**
 |
| **Item required** | **Document provided** | **Office use only** |
| **Statutory declaration from applicant** |[ ] [ ]
| * 1. **Evidence of property settlement**
 |
| **Item required** | **Document provided** | **Office use only** |
| **Copy of the relevant court order, binding financial agreement or declaration by the relevant applicant as to the date separation occurred and that the relevant interest is, or will no longer, be held.** |[ ] [ ]
| * 1. **Evidence of intent to build**
 |
| **Item required** | **Document provided** | **Office use only** |
| * **signed copy of the building contract**
* **certification from the builder or other qualified person**
* **a copy of the building permit issued under the Building Act 1993**
* **a copy of the plans and specifications**
* **a copy of the occupancy permit**

**Other (please specify) ........................................** | [ ] [ ] [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ] [ ] [ ]  |
| **Additional information** |
| If there was insufficient space in this application for your response or if you wish to clarify your response, please include the information here and ensure you identify the question or section to which you are responding. |
| **Extra information** |
| Click or tap here to enter text. |
| Complete and submit the application form and retain the application guide for future reference. |
|  |
|  |