| Building Regulations 15  If you are selling or making improvements to your property, you can view and obtain copies of information in the building records held by the Department of Infrastructure, Planning and Logistics.  Building files can be accessed by property owners or anyone with legal authority to view the documents.  Records and documents will not be marked or removed from the file. | | | | | | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Fields marked with asterisk (\*) are mandatory. | | | | | | | | | | | | | | | | | | | |
| Property details | | | | | | | | | | | | | | | | | | | |
| Unit |  | | Street no\* | | | |  | | | Street name\* | |  | | | | | | | |
| Town/Suburb\* | | |  | | | | | | | | Postcode | | |  | | | Lot (if known) | |  |
| Owner’s full name\* | | | | |  | | | | | | | | | | | | | | |
| Is the owner a company or a business? (If yes, please complete the field below) | | | | | | | | | | | | | | | | | | Yes/No | |
| Business/Company name | | | | | |  | | | | | | | | | | | | | |
| Consent is given to: | | | | | | | | | | | | | | | | | | | |
| For the purpose of this authority, unless approved otherwise, an authorised agent is limited to solicitors, real estate agents, conveyancer, lending institution and others who have written authority from the owner or company director authorising such access.  This authority is **valid for a period of six (6) months** from the approval date. | | | | | | | | | | | | | | | | | | | |
| Full name\* | |  | | | | | | | | | | | Phone\* | | |  | | | |
| Business company | | | |  | | | | | | | | | Email\* | | |  | | | |
| Authorised by | | | | | | | | | | | | | | | | | | | |
| Full name\* | |  | | | | | | | | | | | Phone\* | | |  | | | |
| For company/business - position held | | | | | | | | |  | | | | Email\* | | |  | | | |
| Owner’s signature\* | | | |  | | | | | | | | | Date\* | | |  | | | |
| Find out if you need to provide additional authorisation on nt.gov.au[[1]](#footnote-1). | | | | | | | | | | | | | | | | | | | |
| Further information Darwin region files must be signed by the property owner and emailed to [bas.files@nt.gov.au](mailto:bas.files@nt.gov.au)  For all other regions, contact your local office at: | | | | | | | | | | | | | | | | | | | |
| Darwin - Energy House Level 1 18-20 Cavenagh St Darwin Ph: 08 8999 6435 | | | | | | | | Katherine - Government Centre 1st Floor 5 First St Katherine Ph: 08 8973 8926  [basfiles.katherine@nt.gov.au](https://nt.gov.au/__data/assets/word_doc/0010/256258/basfiles.katherine@nt.gov.au) | | | | | | | Alice Springs & Tennant Creek Green Well Building  50 Bath St Alice Springs Ph: 08 8951 9200  [basfiles.alicesprings@nt.gov.au](https://nt.gov.au/__data/assets/word_doc/0010/256258/basfiles.alicesprings@nt.gov.au) | | | | |
| End of form | | | | | | | | | | | | | | | | | | | |

1. <https://nt.gov.au/property/building-and-development/access-building-files/access-to-building-files> [↑](#footnote-ref-1)