|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Schedule 3 clause 3 *Building Act 1993* | | | | | | | | | | | | | | | | | | | | | | | | |
| All sections must be completed – mark N/A to any question that does not apply. | | | | | | | | | | | | | | | | | | | | | | | | |
| Application type (mark X) | | | | | | | | | | | | | | | | | | | | | | | | |
| New application | |  | | | Amended application | | | | | |  | | | Staged application | | | | | | | | | |  |
| Property details | | | | | | | | | | | | | | | | | | | | | | | | |
| Lot/portion number | | | |  | | | | | Location code e.g. Town of Darwin | | | | | | | | | |  | | | | | |
| Property address | | | |  | | | | | | | | | | | | | | | | | | | | |
| Registered owner/s | | | |  | | | | | Contact person | | | | | |  | | | | | | | | | |
| Daytime phone number | | | |  | | | | | Email address | | | | | |  | | | | | | | | | |
| Postal address | | | |  | | | | | | | | | | | | | | | | | | | | |
| Applicant details | | | | | | | | | | | | | | | | | | | | | | | | |
| Note a person should not act as an agent for the owner unless they have been authorised in writing by the owner to do so. Maximum penalty – 8 penalty units. | | | | | | | | | | | | | | | | | | | | | | | | |
| **Applicant name – if company, provide a contact name** | | | |  | | | | | | | | | | | | | | | | | | | | |
| Daytime phone number | | | |  | | | | | Email address | | | | | |  | | | | | | | | | |
| Postal address | | | |  | | | | | | | | | | | | | | | | | | | | |
| Description of work | | | | | | | | | | | | | | | | | | | | | | | | |
| **Type of building work (mark X)** | | | | | | | | | | | | | | | | | | | | | | | | |
| Construction of new building | | | | | |  | | **Change of use of existing building** | | | | | | | | | | | | | |  | | |
| Alterations to an existing building | | | | | |  | | **Demolition of a building** | | | | | | | | | | | | | |  | | |
| Extension to an existing building | | | | | |  | | **Removal / relocation of a building** | | | | | | | | | | | | | |  | | |
| Other (please specify) | | | | | |  | | | | | | | | | | | | | | | | | | |
| **Please provide a brief description of the work and intended use of the building** | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
| **Select the building classification – mark X to the relevant box(es) and refer to the National Construction Code (NCC Part A6)** | | | | | | | | | | | | | | | | | | | | | | | | |
| **1a** |  | | **1b** | | |  | | **2** | | | | |  | | | | | **3** | | | |  | | |
| **4** |  | | **5** | | |  | | **6** | | | | |  | | | | | **7a** | | | |  | | |
| **7b** |  | | **8** | | |  | | **9a** | | | | |  | | | | | **9b** | | | |  | | |
| 9c |  | | 10a | | |  | | 10b | | | | |  | | | | | 10c | | | |  | | |
| **What is the new floor area in square metres?** Inclusive of verandah / attached carport if covered by this application. | | | | | | | | | | | | | | | | | |  | | | | | | |
| **What is the value of building work GST inclusive (excluding plumbing)?** The value of building work must be the contract price or if there is no contract the cost of all materials and labour including GST. | | | | | | | | | | | | | | | | | |  | | | | | | |
| **Does the property contain heritage places or objects?** If yes, please attach documentation. (*Heritage Act 2011*). | | | | | | | | | | | | | | | | | | Yes / No | | | | | | |
| **Builder details** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Owner builder** - a copy of the owner builder certificate needs to be attached to this application. | | | | | | | | | | | | | | | | | | | | | Yes / No | | | |
| **Certificate number** | | | |  | | | | | | | | | | | | | | | | | | | | |
| **Company or trading name** | | | |  | | | | | | | | | | | | | | | | | | | | |
| Registration number | | | |  | | | | | | | | | | | | | | | | | | | | |
| **Contact person** | | | |  | | | | | | Phone number | | | | | |  | | | | | | | | |
| **Email address** | | | |  | | | | | | | | | | | | | | | | | | | | |
| **Postal address** | | | |  | | | | | | | | | | | | | | | | | | | | |
| If the work is subject to a residential building contract and requires residential building cover, please attach copies. | | | | | | | | | | | | | | | | | | | | | | | | |
| **Evidence of contract form attached (if applicable)** | | | | | | | | | | | | | | | | | | | | | Yes / No | | | |
| **Evidence of residential building cover attached (if applicable)** | | | | | | | | | | | | | | | | | | | | | Yes / No | | | |
| Please note that if you change building contractors you must advise your building certifier in writing no later than 14 days after engaging the new building contractor. | | | | | | | | | | | | | | | | | | | | | | | | |
| **Plumbing design** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Plumber/designer name** | | | |  | | | | | | | | | | | | | | | | | | | | |
| **Registration number** | | | |  | | | | | | | | | | | | | | | | | | | | |
| **What is the value of plumbing work GST inclusive?** | | | | | | | | | |  | | | | | | | | | | | | | | |
| **Proposed wastewater disposal method (mark X)** | | | | | | | | | | **Sewer mains / reticulated sewer** | | | | | | | | | | | | |  | |
| **Onsite wastewater management** | | | | | | | | | | | | |  | |
| **Other** | | | | | | | | | | | | |  | |
| **Proposed water supply source (mark X)** | | | | | | | | | | **Mains / reticulated water** | | | | | | | | | | | | |  | |
| **Bore water** | | | | | | | | | | | | |  | |
| **Roof / rain water** | | | | | | | | | | | | |  | |
| **Construction details** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Select the type of building (mark X) -** townhouses have own front and / or backyard. Flats, units and apartments share surrounding land in common. | | | | | | | | | | | | | | | | | | | | | | | | |
| **Separate house** | | |  | | | | | **Townhouse 2 storey** | | | | | | | | | |  | | | | | | |
| **Kit house** | | |  | | | | | **Flats/ apartments/units 1 or 2 storey** | | | | | | | | | |  | | | | | | |
| **Transportable dwelling** | | |  | | | | | **Flats/apartments/units 3 storey** | | | | | | | | | |  | | | | | | |
| **Townhouse 1 storey** | | |  | | | | | **Flats/apartments/units 4 storey or more** | | | | | | | | | |  | | | | | | |
| **Other, please specify** | | |  | | | | | | | | | | | | | | | | | | | | | |
| **Indicate how many of each** | | | **Dwellings** | | | |  | | | | | | **Townhouses** | | | | | | |  | | | | |
| **Flats** | | | |  | | | | | | **Units** | | | | | | |  | | | | |
| **Apartments** | | | |  | | | | | | | | | | | | | | | | | |
| **Declaration** | | | | | | | | | | | | | | | | | | | | | | | | |
| **I hereby:**   * **apply for building permit pursuant to Section 56 of the *Building Act 1993* to construct / demolish / remove building work in accordance with the accompanying plans.** * **accept that failure to supply information required on this form or otherwise required for this application may delay processing of this application.** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Name** | | |  | | | | | | | | | | | | | | | | | | | | | |
| **Signature** | | |  | | | | | | | | | **Date** | | | | |  | | | | | | | |
| **At (address)** | | |  | | | | | | | | |  | | | | |  | | | | | | | |
| **Building certifier to complete** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Permit number** | | |  | | | | | | | | | **Date issued** | | | | |  | | | | | | | |
| **Registration number** | | |  | | | | | | | | | | | | | | | | | | | | | |
| **Name of certifier** | | |  | | | | | | | | | | | | | | | | | | | | | |
| **Signature** | | |  | | | | | | | | | **Date** | | | | |  | | | | | | | |
| Privacy statement The Director of Building Control is authorised under the *Building Act 1993* to collect the information on this form or other information provided by you.  Some of the personal information provided by you on this application will be publicly available, as part of a public register. The information is regularly provided to other Northern Territory Government agencies, local government and Australian Bureau of Statistics for conveyancing, local government, valuation, statistical, administrative and other purposes.  The Department of Lands, Planning and Environment also sells or licences copies of information to commercial organisations engaged in development and construction.  The privacy statement for the Northern Territory Government is available on the Northern Territory Government website[[1]](#footnote-1).  Your personal information provided in this application can be accessed by you by contacting the department. Further information Contact Building Advisory Services on 08 8999 8985.  Email your completed form and any attachments to [bas@nt.gov.au](mailto:bas@nt.gov.au) | | | | | | | | | | | | | | | | | | | | | | | | |
| End of form | | | | | | | | | | | | | | | | | | | | | | | | |

1. <https://nt.gov.au/copyright-disclaimer-and-privacy> [↑](#footnote-ref-1)