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|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. |
| Approved form under section 202 of the *Liquor Act 2019** Type your answers or use clear, printed writing.
* Attach extra documents if your answer/s don’t fit into the space provided.
* If you need help with your application, call Licensing NT on 08 8999 1800 or email liquorpermits.DITT@nt.gov.au

Before you apply* You must attach ALL supporting documents – see Section 3 & 4 of this application.
* A single event permit will only be active for 2 days prior to, and the day of the event (up to 72hrs).
* Your current daily liquor permit will not be affected by a single event permit.
* Once approved, if the event or venue is changed or cancelled, you must contact liquorpermits.DITT@nt.gov.au as soon as possible to advise.
* A new application will need to be lodged once new dates are known. Licensing NT may again seek feedback from NT Police and the Gove Peninsula Liquor Committee.

Lodging your application* Applications must be received by Licensing NT no later than 14 days prior to the event.
* You can drop off your application, with your supporting documents, to Shop 4/5 19 Westal Street Nhulunbuy, or, email your application (with supporting documents) to liquorpermits.DITT@nt.gov.au
 |
| All fields marked with an asterisk \* are mandatory |
| Section 1 – Your current liquor permit details - Only current permit holders can apply. |
| What is your existing liquor permit number \*  |  |
| Section 2 - Your personal information |
| **Full Name \*** |  | **Date of Birth \*** |  |
| Address in the community \* |  |
| **Email \*** |  | **Phone \*** |  |
| Section 3 – Supporting materials for approval to exceed quantity restrictions |
| You **must** attach ALL supporting documents. |
| Have you had a previous variation to the conditions of your permit to allow for additional quantities? (If yes, please provide a copy of that approval \*) | Yes / No |
| Section 4 – Type of Event / Function **Please include supporting documents (e.g. Wedding, Birthday Party invitations)****( note; camping and/or fishing trips are not considered events under this variation)** |
| **Why do you want this permit? \*****(Function/Event type;** **birthday/wedding/anniversary)** |  |
| **Brief description of documents attached (ie; invitations/notices) \*** |  |
| **Dates and times of event / function \*** | Start Date ......./……./……. Finish Date ……./……./……. Start time …..… am/pm approx. finish time ……… am/pm |
| **Venue – full address where function/event is to be held \*** |  |
| **Anticipated number of attendees at the event / function \*** | Adults (18+) ……………. Children …………… |
| **Section 5 – What variation are you seeking?****Please provide a detailed list of your intended purchase for the event/function.****Please note; collection can not be more than two days prior to the event / function.** |
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| **Type of liquor to be purchased \*** **(ie; Beer/Wine/Spirits/premix)**  | **Quantities \*** |
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| **Proposed date of purchase \*** |  |
| **Proposed collection point \*** | **Collection from …………………………………….** |

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| **Liquor permit criteria and conditions** |
| To apply for and/or hold a permit, you must be at least 18 years old and live in the area that you are want/have a liquor permit for. You are not allowed to have or keep a liquor permit if you are on the Banned Drinker Register (BDR), and your permit may be refused or revoked if you have:* caused substantial annoyance or disrupted community order and peace; or
* assaulted anyone or caused alcohol-related family violence or traffic/vehicle accidents; or
* illegally brought liquor into, or had liquor in, a restricted area; or
* brought a dangerous drug (defined in the [*Misuse of Drugs Act 1990*](https://legislation.nt.gov.au/en/Legislation/MISUSE-OF-DRUGS-ACT-1990)) into, or possessed a dangerous drug in, a restricted area; or
* supplied liquor to someone who is not a permit holder or who is not an invited guest of the permit holder who lives outside of the community; or
* supplied a dangerous drug to another person; or
* been banned from any of the licensed premises in the restricted area; or
* breached any of the conditions of the permit or;
* an order made by any Court or Tribunal prohibiting you from possessing, consuming or purchasing liquor.

You can only have or consume liquor at your home or another liquor permit holder’s home as their guest, or areas that are exempt from the restricted area.Your liquor permit may be refused or revoked if you do not meet the criteria or conditions. |
| Section 6 - Consent for background check |
| **All information provided in this application is true and correct to the best of my knowledge.****I understand and give approval for any relevant checks to be done to ascertain if I am a fit and proper person to hold a liquor permit. I also understand that if I do not meet the criteria or if I breach the conditions my permit may be refused or revoked and I confirm I have read and understood the Privacy Statement below.** |
| **Signature \*** |  | **Date \*** |  |
| Privacy statement**For the applicant**You have been asked to provide personal information as part of this application. You do not have to provide us with your personal information, if you choose not to, your application may be refused. We collect and use information to process and manage applications and, if approved, any subsequent permit, under the [*Liquor Act 2019*](https://legislation.nt.gov.au/Legislation/LIQUOR-ACT-2019)*.* If you do not provide the requested information, it may affect your ability to obtain and maintain a permit.Information obtained from you may be shared with the Liquor Commission, NT Police, Fire and Emergency Services, Department of Health the local council, and/or other authorities or people, but only if we are required or authorised by law to do so. We will not use or share your personal information unless this is required or authorised by law. You have a right to access the information we hold about you. To learn more about this, view the Department of Industry, Tourism and Trade [privacy policy](https://industry.nt.gov.au/publications/corporate/privacy-policy). If you have any questions please contact Licensing NT, on 08 8999 1800 or email your query to**;** liquorpermits.DITT@nt.gov.au  |

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| **OFFICE USE ONLY** – **Recommendations/Approvals** |
| Licensing NT will seek the following approvals or comments once your application is received; **Section 7** - Gove Peninsula Liquor Permit Committee (if available)**Section 8** - NT Police delegate |
| OFFICE USE ONLY - Section 7 – Recommendation – Gove Peninsula Liquor Permit Committee (if available) |
| **Name** |  |
| **Position/job title** |  |
| Email |  | Phone |  |
| Will this permit adversely impact on the community? | Yes / No |
| **Do you recommend this application for approval?**  | Yes / No |
| If no, please comment why |  |
| **Comments** |  |
| **Signature** |  | **Date** |  |
| OFFICE USE ONLY - Section 8 – Recommendation - NT Police delegate |
| **Name** |  |
| **Position/job title** |  |
| Will this permit adversely impact on the community? | Yes / No |
| **Do you recommend this application for approval?** | Yes / No |
| If no, please comment why |  |
| **Comments** |  |
| **Signature** |  | **Date** |  |

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| OFFICE USE ONLY – DECISION NOTICE – LICENSING NT |
| **Name** |  |
| **Position/job title** |  |
| **Is this application approved?**  | **Yes / No** |
| **Reasons for decision; (objections/non permit holder/other local issues)** |  |
| **Signature** |  | **Date** |  |

# **Review of decision**

Section 27 of the [*Liquor Act 2019*](https://legislation.nt.gov.au/Legislation/LIQUOR-ACT-2019) provides for the applicant or a person who made a submission the subject of the decision, to seek a review of a decision made by the Delegate of the Director of Liquor Licensing. This decision was made by a delegate duly authorised.

An application for review must be lodged with the Director of Liquor Licensing (the Director) DirectorLiquorLicensing.DITT@nt.gov.au within 28 days after written notice of the decision is given to the person and must be in the form approved by the Director, stating the grounds for the review and the facts relied upon to establish the grounds.