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|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. |
| Applicant details - See below for postage |
| Name of person filling in the form |  |
| Signature of person filling the form |  | Date |  |
| Postal address |  | Post code |  |
| Day time contact number |  |
| Reason document is required |  |
| Relationship of person filling form to person in certificate. Mark with ‘X’, select one only |
| Self |  | Mother |  | Father |  | Authorised agent |  |
| How would you like to receive the certificate? Mark with ‘X’, select one only |
| Collected |  | Posted $13.30 |  | Laminated $3.30 |  |
| Complete if you require a birth certificate |
| Surname |  |
| Given names |  | Date of birth |  |
| Place of birth |  | State |  |
| Given name of parent 1 |  |
| Surname of parent 1 |  |
| Given name of parent 2 |  |
| Surname of parent 2 |  |
| Complete if you require a death certificate – indicate if you require cause of death |
| Surname of deceased |  |
| Given name of deceased |  |
| Date of death |  | Place of death |  | State |  |
| Complete if you require a marriage certificate |
| Surname partner 1 |  |
| Given names partner 1 |  |
| Surname partner 2 |  |
| Given names partner 2 |  |
| Place of marriage |  | State |  | Date of marriage |  |
| Payment details (card holder details are deleted after application is processed)American Express/bank cards not accepted |
| VISA |  | MasterCard |  | Cheque/money order |  |
| Card number |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Expiry date mm/yyyy |  | CCV |  |
| Card holder name in full – please print |  |
| Signature |  | Amount $ |  |
| Authorised agent |
| If you wish someone else to apply for a certificate on your behalf, you will need to give them written authority to do so. Identification will be required from both you as applicant, and your authorised agent. |
| Full name of person giving authority |  |
| Address of person giving authority |  |
| Name of person who you are allowing to apply for the certificate |  |
| Certificate type. Mark with ‘X’, select one only | Birth  |  | Death  |  | Marriage  |  |
| For my relationshipe.g self, son, daughter, parent to be named on the certificate |  |
| Signed signature of person giving authority |  | Dated |  |
| Office use only^ |
| Registration number^ |  | Application number^ |  |
| Date received^ |  | Receivers signature^ |  | ID^ |  |
| Identification requirements |
| You must provide a **minimum** of three (3) types of acceptable identification from the lists below. Identification must include at least one (1) type of photo ID from Category A and at least two (2) types of ID from Category B.* If applying in person, you must provide original identification documents.
* If applying by post, you must provide certified photocopies of each identity document. **Do not** post original documents unless it is your NT birth certificate or previous change of name certificate.
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| Category A – provide at least onePassport (Australian or overseas issued)Australian drivers licenceFirearms licenceTertiary student ID card with photoAustralian Evidence of Age Card (18+ Card)Photographic ID issued by Larrakia Nation or Tangentyere CouncilPolice Service IDDefence Force IDNT Ochre Card(Any other photographic ID deemed by the Registrar to be sufficient) | Category B – provide at least twoAustralian birth certificateAustralian citizenship certificateImmi CardCentrelink Health Care CardCentrelink Pension/Concession CardGovernment employee IDOverseas birth certificate with translationMedicare Credit card/debit card or passbookPhone bill/electricity billBank statementChange of name certificate or deed pollTax assessment noticeID letter from an Aboriginal communityStudent letter of enrolmentNT Security ID(Any other evidence deemed by the Registrar to be sufficient) |
| Contact information |
| Darwin/Palmerston | Alice Springs |
| Office of Births, Deaths and MarriagesPhone: 08 8999 6119Fax: 08 8999 6324Nichols Place, Cnr of Cavenagh and Bennett Sts, Darwin NT GPO Box 3021, Darwin NT 0801 | Office of Births, Deaths and MarriagesPhone: 08 8951 5338Ground Floor Centrepoint Building Cnr Hartley Street and Gregory Terrace Alice Springs NT PO Box 8043, Alice Springs NT 0871 |
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