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|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. | | | | | | | |
| Notice to designated person | | | | | | | | |
| Before you fill in the form **This is an approved form in accordance with regulation 15 of the Petroleum Regulations 2020.** The terms “interest holder” and “designated person” are defined at regulation 3 of the [Petroleum Regulations 2020](https://legislation.nt.gov.au/en/Legislation/PETROLEUM-REGULATIONS-2020).  The designated person may be the owner or occupier of the relevant land.   * An owner may hold a freehold title or Crown/pastoral lease. * An occupier may hold:   + a lease or sublease over a freehold title   + a sublease or under lease over a Crown/pastoral lease.   Check the [NT Land Register](https://nt.gov.au/property/land/find-land-records/how-to-search-for-land-titles) to ascertain who the designated person is before completing and issuing this notice. The designated person may be:   * an individual/s * a company or association * a trustee.   Provide any additional information via attachments to this notice, noting the existence of any attachments within this notice. | | | | | | | | |
| Fields marked with asterisk (\*) are mandatory. | | | | | | | | |
| Interest holder (i.e. the holder of the petroleum title) | | | | | | | | |
| Name/s:\* | | | | |  | | | |
| A.B.N./A.C.N.:\* | | | | |  | | | |
| Petroleum interest reference (i.e. exploration permit, production licence or retention licence number):\* | | | | |  | | | |
| Contact person:\* | | | | |  | | | |
| Telephone number:\* | | |  | | Email:\* | |  | |
| Postal address:\* | | | | |  | | | |
| Subject land (i.e. land over which access is sought for petroleum activities) | | | | | | | | |
| Property name (e.g. station name, if applicable):\* | | | | |  | | | |
| Parcel reference/s (e.g. NT Portion 456):\* | | | | |  | | | |
| Pastoral lease number (e.g. PPL 123, if applicable):\* | | | | |  | | | |
| Designated person (i.e. the owner or occupier of the land – refer to the NT Land Register) | | | | | | | | |
| Name/s (this may be an individual, corporation or trustee – refer to the NT Land Register):\* | | | | |  | | | |
| A.B.N./A.C.N.:\* | | | | |  | | | |
| Contact person:\* | | | | |  | | | |
| Telephone (if known):\* | |  | | | Email (if known):\* | |  | |
| Postal address:\* | | | | |  | | | |
| Land owner (only complete this section if this notice is being issued to the occupier, as the designated person, not the owner) | | | | | | | | |
| Name/s:\* | | | | |  | | | |
| Telephone (if known): \* | | | | | Email (if known):\* | | |  |
| Postal address:\* | | | | |  | | | |
| Plan and description of relevant land | | | | | | | | |
| Provide a plan and description of the area of land over which access is sought (the plan must be sufficient to enable the ready identification of the area):\* | | | | | | | | |
| Is the plan and description attached?\*  (a plan and description must be provided with this notice) | | | | | Yes/No | | | |
| Petroleum interest and proposed regulated operations | | | | | | | | |
| Provide information about the petroleum interest held by interest holder:\* | | | | |  | | | |
| Provide a description of the regulated operations proposed to be carried out in the area:\* | | | | |  | | | |
| Term of land access agreement | | | | | | | | |
| Provide information about the maximum period of access sought under an access agreement (which must not exceed the balance of the term of the petroleum interest):\* | | | | |  | | | |
| Request for designated person to enter into access agreement negotiations\* | | | | | | | | |
| <Insert interest holder/s name> intends to undertake regulated operations under the petroleum title on the land to which <Insert designated person's name> has a registered interest.  A statutory land access agreement approved by the Minister for Mining and Industry is required before any operations can commence on the land and so <Insert interest holder/s name>is requesting that <Insert designated person's name> ,as the designated person for the land, negotiates in good faith in order to reach a mutually acceptable access agreement. | | | | | | | | |
| Costs\* | | | | | | | | |
| <Insert interest holder name> will pay all reasonable costs that are necessarily incurred by the designated person in connection with participating in a negotiation for an access agreement, including:   * reasonable legal or accounting costs necessarily incurred * reasonable costs necessarily incurred in connection with engaging a suitably qualified person to provide advice or reports (e.g. land valuation, agronomy, land capability or sustainability) on any relevant matter.   Unless otherwise agreed, costs will be paid **within 30 days** after a request for payment is made in writing by the designated person. | | | | | | | | |
| Commencement of land access negotiations | | | | | | | | |
| Proposed negotiation start date:\* | | | | | |  | | |
| A draft access agreement is attached to this notice:\* | | | | | | Yes/No | | |
| Authorised representative/delegate giving this notice | | | | | | | | |
| Signature:\* | | | |  | | | | |
| Name:\* | | | |  | | | | |
| Position/title:\* | | | |  | | | | |
| Date notice is given:\* | | | |  | | | | |
| Further information In accordance with subregulation 15(6) of the Petroleum Regulations, a copy of this notice must be given to the owner of the land **within 14 days** if this notice has been issued to the occupier of the land, as the designated person.  Under regulation 50 of the Petroleum Regulations 2020, an interest holder must advise the CEO of the Department of Industry, Tourism and Trade that it has issued this notice **within seven days** after the notice has been given to the designated person. Advice to the CEO can be given by providing a copy of this notice via:  Email to:  [LandAccess.DITT@nt.gov.au](mailto:LandAccess.DITT@nt.gov.au)  Post to:  Land Access Team – Energy Division  Department of Industry, Tourism and Trade  GPO Box 4550  Darwin NT 0801  Deliver to:  Land Access Team – Energy Division  Department of Industry, Tourism and Trade  Level 4, Paspalis Centrepoint Building  48-50 Smith Street Mall, Darwin NT 0800  If you require any further information contact the Land Access Team on 08-8999-5240 or email [LandAccess.DITT@nt.gov.au](mailto:LandAccess.DITT@nt.gov.au) | | | | | | | | |
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| End of form | | | | | | | | |