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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. | | | | | | | | |
| Under section 68 of the Pastoral Land Act 1992, consent to transfer or sublease a term or perpetual pastoral lease requires the consent of the Minister for Environment. A written application by the lessee is required encompassing all matters contained in this document.  Applications are processed by the Department of Environment, Parks and Water Security (DEPWS).  Please address the application as follows:  Minister for Environment  c/- Department of Environment, Parks and Water Security  Pastoral Lease Administration  PO Box 496  Palmerston NT 0831  The application will take approximately two weeks to process provided that all the information requested in the checklists below is supplied.  It is strongly recommended that any prospective purchaser of a pastoral lease inspects the property on the ground, prior to entering into a contract to purchase.  The transfer or sub-lease of a pastoral lease upon receiving consent under section 68 of the Pastoral Land Act 1992 is to be registered with the Land Titles Office within 14 days of settlement.  There is provision under section 68(2) of the Pastoral Land Act 1992that applications for consent to transfer may be referred to the Pastoral Land Board for consideration and recommendation. However, it is anticipated that such referrals will not be normal practice, and will only occur where advice that is specific to the role and functions of the Pastoral Land Board is required.  Inquiries may be made directly to the Pastoral Lease Administration, DEPWS located on the 3rd Floor, Goyder Building, Palmerston. Contact number (08) 8999 4474 or email [rangelands@nt.gov.au](mailto:rangelands@nt.gov.au).  The Department of Industry, Tourism and Trade should be contacted regarding the process involved with transfer, moving, changing or cancelling a livestock brand. Phone 08 8999 2033 or visit <https://nt.gov.au/industry/agriculture/livestock/brand-and-identify-livestock/transfer-move-change-cancel-brand> .  Please refer to checklists on the following page for information required with an application. | | | | | | | | | |
| Vendor checklist | | | | | | | | | |
| Y/N | | Prescribed Application Fee Paid – please contact the Pastoral Lease Administration Branch on  (08) 8999 4754 to confirm the fee schedule. | | | | | | | |
| Y/N | | Original contract signed by both parties. | | | | | | | |
| Y/N | | Purchase price provided with a price breakdown of:   1. land 2. stock 3. brands   plant and equipment | | | | | | | |
| Y/N | | Where a purchase involves two or more leases a price breakdown is required in relation to each lease. | | | | | | | |
| Y/N | | Return the Pastoral Land Monitoring File within 14 days of the application (please note a $200 fee applies for a replacement file or return of a damaged file). | | | | | | | |
| Y/N | | All outstanding rent must be paid. (Under section 68(4) of the Pastoral Land Act 1992, the Minister shall not consent to the transfer of a pastoral lease until all lease rental and any other outstanding amounts to the Territory under the lease are paid in full). | | | | | | | |
| Purchaser checklist | | | | | | | | | |
| Y/N | | Intending purchaser's name or company name; ie the full name, ACN and the way in which interests are to be held if there is more than one purchaser. | | | | | | | |
| Y/N | | An Australian Securities and Investments Commission (ASIC) Company Search Extract including a list of shareholders or details of the ultimate holding company if applicable. | | | | | | | |
| Y/N | | A copy of the Deed of Trust (if a Trust is involved in the purchase). | | | | | | | |
| Y/N | | Intending purchaser's contact details are required for Departmental use. Pastoral Lease holders are required to indicate whether or not their contact details can be shared with third parties. This can be indicated on the attached form and returned to the Department. | | | | | | | |
| Y/N | | Advice as to whether the purchaser is an Australian or foreign citizen or company. If the purchaser is a foreign citizen or company, approval of the Foreign Investment Review Board is required prior to consent to transfer:  The Executive Member  Foreign Investment Review Board  c/- The Treasury, Langton Crescent  PARKS ACT 2600  Website www.firb.gov.au Telephone (02) 6263 3795 | | | | | | | |
| Y/N | | Details of any other beneficial interests that the intending purchaser has in other Northern Territory pastoral lands. (The maximum holding permissible under the Pastoral Land Act 1992 is 13,000km2 which can only be exceeded with the approval of the Minister for Environment). | | | | | | | |
| Y/N | | Purchaser’s signed acknowledgement that the purchaser is aware of all lease covenants, conditions and reservations and an undertaking to comply with them and maintain all improvements necessary for sustainable pastoral production on the land. | | | | | | | |
| Y/N | | Details of the intending purchaser's related background experience in the pastoral industry in Australia and where relevant, that of the intended Property Manager. | | | | | | | |
| Y/N | | Details of any developments or intended alternative uses that are proposed that are non-pastoral, e.g. tourism, horticulture or agricultural products used for off-lease consumption. | | | | | | | |
| **\*\*Applications will not be considered until all the information and processes listed above are complete\*\*** | | | | | | | | | |
| Lessee contact details | | | | | | | | | |
| Pastoral lease number PL/PPL | | | |  | | Station name | |  | |
| Lessee company name | | | |  | | | | | |
| Lessee contact name | | | |  | | | | | |
| Postal address | | | |  | | | | | |
| Telephone | | | |  | | | | | |
| Mobile | | | |  | | | | | |
| Email | | | |  | | | | | |
| Station contact details (if different from above) | | | | | | | | | |
| **Station manager name** | | | |  | | | | | |
| **Station postal address** | | | |  | | | | | |
| **Station telephone** | | | |  | | | | | |
| **Station manager mobile** | | | |  | | | | | |
| **Station email** | | | |  | | | | | |
| The Department may be approached by individuals seeking contact information for a pastoral property, to enable relevant information to be shared with pastoralists such as notifications about mineral exploration, fossicking or mail outs by other government agencies. | | | | | | | | | |
| I **do not** wish to have your contact details supplied to other Northern Territory Government agencies such as the Department of Industry, Tourism and Trade. | | | | | | | | | Y/N |
| I **do not** wish to have your contact details supplied to mineral or energy companies, fossickers or other third parties. Please note that any request for contact details will forwarded to you by the Pastoral Lease Administration Branch for direct reply. | | | | | | | | | Y/N |
| **Name** | | |  | | **Signature** | |  | | |
| **Date** | | |  | | | | | | |
| End of form | | | | | | | | | |