# Information Relating to Applications

This form is to be used by an individual to apply to the Director of Fisheries to be an Approved Operator in the commercial fishing sector under the Northern Territory’s *Fisheries Act*.

This is an Application only: you are not permitted to carry out any activities in relation to this application until you have been advised of the decision. Application forms that are incomplete will be returned to the applicant and cannot be processed until completed.

**Application Fee**

$110.00

\* Under Regulation 206 the Minister may prescribe fees

**Applying to be an Approved Operator**

Section 17A of the Act provides for the making of an application to apply to be an Approved Operator. Section 17B sets out the criteria against which an applicant will be assessed to determine if they are a ‘fit and proper person’ as part of the approval process for an Approved Operator. Once approved, under section 17C the Director must give an Approved Operator an identity card. These provisions of the *Fisheries Act* are set out below.

**Fisheries Act**

**Section 17A - Approved Operators**

(1) An individual may apply to the Director to be an approved operator.

(2) After considering the application, the Director, if satisfied the applicant is a fit and proper [person](http://www.austlii.edu.au/au/legis/nt/num_act/flaa201623o2016348/s21.html#person), may approve the applicant to be an approved operator for a period of not more than 5 years.

(3) If the Director is not satisfied as mentioned in subsection (2), the Director must refuse to approve the applicant.

(4) To avoid doubt, a licensee who is an individual may:

(a) apply to be an approved operator; and

(b) if approved, may be appointed under section 17E to be the [person](http://www.austlii.edu.au/au/legis/nt/num_act/flaa201623o2016348/s21.html#person) in charge of fishing operations under the licence or permit.

**Section 17B – Fit and proper person test**

An individual is a ***fit and proper*** [***person***](http://www.austlii.edu.au/au/legis/nt/num_act/flaa201623o2016348/s21.html#person)if the individual:

(a) is an adult; and

(b) does not hold a licence or permit, or a licence or other authority relating to fishing under an Act of the Commonwealth, a State or another Territory, that is currently suspended; and

(c) has not been found guilty of an offence against this Act, or any other Act that the Director considers relevant, in the previous 5 years; and

(d) has otherwise complied with this Act; and

(e) is otherwise a fit and proper [person](http://www.austlii.edu.au/au/legis/nt/num_act/flaa201623o2016348/s21.html#person) to be an approved operator taking into account any matters specified in the Ministerial guidelines\*.

\* Copies of the Ministerial guidelines may be available upon request from the Fisheries Licensing Office.

**Section 17C – Identity card**

(1) The Director must give an approved operator an identity card stating the [person](http://www.austlii.edu.au/au/legis/nt/num_act/flaa201623o2016348/s21.html#person)'s name and that the [person](http://www.austlii.edu.au/au/legis/nt/num_act/flaa201623o2016348/s21.html#person) is an approved operator.

(2) The identity card must:

(a) show a recent photograph of the approved operator; and

(b) show the card's date of issue and expiry; and

(c) be signed by the operator.

(3) A [person](http://www.austlii.edu.au/au/legis/nt/num_act/flaa201623o2016348/s21.html#person) who ceases to be an approved operator must return their identity card to the Director within 21 days after the cessation.

Maximum penalty: 20 penalty units.

(4) An offence against subsection (3) is an offence of strict liability.

For any queries please contact the Fisheries Licensing Office on (08) 8999 2183.

**Instructions for completing an application to be an  
Approved Operator (Commercial Fisheries)**

1. Before completing the form please read these instructions**. Please use BLOCK LETTERS** when completing the form.
2. **Applicant:** Specify your full name. If you have a trading or business name, please provide these details. Specify your date of birth, residential/business address, postal address, phone contact details and Email address (if applicable).
3. **Qualifications:**  Specify what type of qualifications you have (all Approved Operators must have a coxswain certificate as a minimum). A copy of these qualifications can be attached to your application.
4. **Fisheries for which you are applying for Approved Operator status:** Specify the commercial fisheries sector(s) you wish to apply for (e.g. Mud Crab, Spanish Mackerel, Demersal, etc.).
5. **Complete the Fit and Proper Information Form:** All applicants are required to complete the Fit and Proper Information Form or tick the box if previously completed.
6. **National Police Certificate:** All applicants are required to supply a copy of a National Police Certificate, which needs to be current (issued within the last 6 months) to be accepted.
7. **Execution of Application Form:** The applicant must sign and date the application form.
8. **Application fee:** Fee is non-refundable and must be paid on submission of forms. Payment can be made in person at the licensing counter by cash or cheque and Eftpos facilities are available. Alternately payments can be made by credit card over the phone or direct credit into the licensing account. Please ensure payment is made to NT Government BSB 085-461 Account # 923610009. If paying by electronic transfer you must forward a copy of your payment confirmation receipt to [fisherieslicensing@nt.gov.au](mailto:fisherieslicensing@nt.gov.au)
9. **Complete a ‘Fishing Rules’ Interview:** An interview relevant to the fishery(ies) for which you are seeking approval for must be completed with an Aquatic Resource Manager.
10. **Contact Details:** If your contact details change, you must update your details within 28 days. It is an offence under section 40A of the *Fisheries Act* to not give the Director written of any changes to your details.

If you wish for your details to be published on the publicly available “Approved Operators” website please ensure you have given your approval at item 3 under the Declaration and Consent section of the application form.

For any queries please contact the Fisheries Licensing Office on (08) 8999 2183.

**Declaration**

Under section 35A of the *Fisheries Act* making false or misleading statements in applications is an offence.

**Changes to legislation**

Please note that the *Fisheries Act*, regulations and management plans are amended from time to time. Current versions of these documents are available on the Internet and may be viewed at nt.gov.au.

**Privacy Statement**

Details in this application will be recorded in a Fisheries Register and certain personal details may be released, but will only be done so, in accordance with section 9 of the *Fisheries Act*.

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| **Office Address:** | **Contacts:** | **Postal Address:** Fisheries Licensing |
| Berrimah Business Park | Tel: (08) 8999 2183 | Department of Industry, Tourism |
| 33 Vaughan Street | Fax: (08) 8999 2057 | and Trade |
| BERRIMAH NT 0828 | Email: [Fisherieslicensing@nt.gov.au](mailto:Fisherieslicensing@nt.gov.au) | GPO Box 3000 |
|  |  | DARWIN NT 0801 |

# Application to be an Approved Operator (Commercial Fisheries)

**APPLICANT’S DETAILS:**

Full name of Individual: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trading Name (if applicable) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Gender: Male / Female

Residential / Business Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Postal Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Qualifications/ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Copies provided (if you are a new applicant)

Fisheries you are seeking Approved Operator authorisation for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CHECKLIST**

Have you:

Read the attached information sheets.

Completed the Fit & Proper Person Information Form / or previously been approved as Fit & Proper\*.

National Police Certificate – issued within the last 6 months (if you are a new applicant or re-applying).

 Paid $110 application fee

Completed a Fishing Rules interview relevant to the fishery(ies) of this application. YES/NO\*

\* Please delete as appropriate. If you are re-applying, you will be advised if an interview is required.

**DECLARATION AND CONSENT**

1. I declare that I have read the ‘Information Relating to Applications’ and the ‘Instructions for completing an application to be an Approved Operator (Commercial Fishing)’.
2. I declare that the information contained in this application is true and correct.
3. I **approve / do not approve**\* for my personal details (name, business name, email and phone numbers) to be included on the “Approved Operators” website.

\* Please delete as appropriate.

1. I agree to notify the Director of Fisheries in writing as soon as I become aware of a change in my circumstances regarding my National Police check.

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Signature of Applicant Date

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| --- | --- |
| **OFFICE USE ONLY**  Fit and Proper Person  This Application has been: APPROVED/ NOT APPROVED National Police Certificate  Marine certificate | |
|  | $105 application fee  Interview |
| Director of Fisheries or Delegate Date |