|  |  |  |  |
| --- | --- | --- | --- |
| Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. | | | |
| The Northern Territory Government is not bound to accept any business application and shall only do so at its sole discretion. | | | |
| Business or company name |  | | |
| ABN or CAN |  | | |
| Contact person and position |  | | |
| Business address |  | | |
| Postal address (if different from above) |  | | |
| Phone number |  | | |
| Fax number |  | | |
| Mobile number |  | | |
| Email |  | | |
| Website |  | | |
| Number of employees |  | | |
| Business turnover (last financial year) |  | | |
| Proposed export marketing activities | | | |
| Destination(s) to be visited | | | |
|  | | | |
| Date of proposed visit(s) | | | |
|  | | | |
| Reason for visit(s) | | | |
|  | | | |
| Anticipated trade results | | | |
| It is important that you provide detailed information on the results you expect to achieve. Use a separate sheet if necessary. | | | |
|  | | | |
| Have you previously received, or are you currently receiving, financial assistance from any other Northern Territory Government Agency, Australian State or Australian Government funding or financial assistance scheme? (including Export Market Development Grant, Export Marketing Assistance Scheme, International Marketing Support Scheme etc.) | | | Yes / No |
| If yes, please provide details | | | |
|  | | | |
| Are you a member of the International Business Council? | | | Yes / No |
| Are you aware of the New Exporter Development Program / Tradestart Program? | | | Yes / No |
| Anticipated expenditure | | | |
| Provide written quotes from external sources such as travel agent, website designer, freight forwarder etc, in line with the guidelines on this website. | | | |
| Airfares | | $ | |
| Regional bonus (A$500 per application) | | $ | |
| Accommodation | | $ | |
| On-ground costs | | $ | |
| Marketing and promotion (provide breakdown of individual items below) | | $ | |
| Web design or changes | | $ | |
| Freight | | $ | |
| Trade exhibition or conference costs (provide breakdown of individual items below) | | $ | |
| Export training | | $ | |
| Inbound buyers | | $ | |
| Total anticipated expenditure | | $ | |
| Details of marketing and promotions expenditure | | | |
| Item | | Cost ($) | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
| Total marketing and promotions expenditure | | $ | |
| Details of trade exhibitions and conference expenditure | | | |
| Item | | Cost ($) | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
|  | | $ | |
| Total trade exhibitions and conference expenditure | | $ | |
| Name and title of designated officer |  | | |
| Date of application |  | | |
| Checklist | | | |
| Professionally prepared financial statements for the last two years of trading (balance sheet and trading results) | | | Yes / No |
| An export marketing plan and/or current business plan | | | Yes / No |
| Details of individual items included in expenditure on marketing, promotions, trade exhibitions and conferences, including formal quotes | | | Yes / No |
| Any other information or materials that will assist in processing this application | | | Yes / No |
| Completed application form and supporting documents should be emailed to [tradesupport@nt.gov.au](mailto:tradesupport@nt.gov.au). Please contact Trade Operations on 08 8946 9553 for further information. | | | |
| End of form | | | |