Please note: An NT Government Student Assistance Application MUST be submitted, prior to a claim being accepted. The application form is available on the Department Website at [www.education.nt.gov.au/grants/funding/general/sas](http://www.education.nt.gov.au/grants/funding/general/sas). If you cannot download an application form, please contact the Finance Student Assistance Officer as noted below.

**Financial Services - Student Assistance - GPO Box 4821, DARWIN NT 0801**

**Tel:** (08) 8901 4965 **Free call:** 1800 019 157 **Email**: studentassistance.det@nt.gov.au

**20\_\_\_\_ NT CORRESPONDENCE MATERIALS DELIVERY ASSISTANCE SCHEME**

|  |
| --- |
|  |

**Name of claimant (1) …**…………………………………………....... **Name of claimant (2)** …………..………………………………...........

**Home address**……………………………………………................ **Postal address** …….………………………………………...................

**State** .............................................**Postcode** ............................... **State** .............................................**Postcode** ....................................

**Email address** ……….……………………………….....................................................................................................................................

**Home ph** .......................................................**Work ph** ……………................................... **Mobile**…….……………………………..............

Registration number:

Vehicle Type:

I certify the following (delete whichever statement is not applicable):

* The materials were not able to be sent via the normal mail system due to size or weight;
* The claimant needs to drive more than 5 kilometres to the point of mail pickup; or
* Other (please provide a written reason, on letterhead or via email, why the claimant was required to be sent/or collect school materials).

Signature of Principal/Registrar …………………………………………………..…... Date.…………….………………………………..…….

**STAMP OF SCHOOL / INSTITUTION**

CERTIFICATION BY SCHOOL PRINCIPAL / REGISTRAR

PRIVATE CAR DETAILS

Journey Travelled (please attach a sketch map denoting all roads and highways used)

 From……………………………………………………………..…….. To…………………………………...……………………………..……..

**Description of school material collected**

**Student Name/s:**

**School of the Air**

 ………………………………

I declare the following:

* The details listed on this form and the attached ‘Travel Details’ form are true and correct;
* all journeys claimed were **undertaken by private vehicle;** for
* for the **sole** purpose of collecting, or returning school materials from/to the Principal of the relevant School of the Air.

Signature of claimant (1) ……………………………………..………… Date …………………………………………………….………….…

Signature of claimant (2) ……………………………………..…………. Date …………………………………………………….………….…

**Type of vehicle** ……………………………………………………… **Vehicle Registration Number** ………...……………………….