## Homestay Accommodation Agreement

NT Department of Education, through International Education Unit will provide accommodation and welfare arrangements for students as requested by parents that do not have a relative residing in the NT whom meet the Department of Immigration and Boarder Protection (DIBP) requirements.

An overseas student living in an approved homestay accommodation can expect the following services and conditions:

1. A ***key*** to the house in which you are living.
2. A ***bedroom*** with a bed; bed linen; a desk/table with sufficient light or lamp for study; a chair; cupboard space.
3. ***Cleaning*.** Students are responsible for cleaning their own bedroom and participating in the household chores, e.g. washing dishes, putting out the rubbish, cleaning the bathroom.
4. ***Meals.*** If full board and lodging has been arranged, the homestay family will supply breakfast and a cooked dinner. The homestay host will ensure that the student has access to fresh and adequate food to make their own breakfast (and lunch on weekends and holidays).
5. ***Telephone*.** The student is responsible for the payment of all telecommunications, for example, telephone calls where applicable, facsimile messages, Internet usage, made by the student. The amount payable by the student is the actual amount charged by the Telecommunications Company. This will be detailed on the account. Incoming calls at reasonable times of the day should not be a problem, but students should discuss this with their homestay family.
6. ***Compensation for any damages*.** The student is responsible for any damage they may cause to the homestay accommodation. If they damage something, they must pay for the damage if the host family requires it.
7. ***Orientation for student.***Homestay family will give the student a general orientation to the local area and community facilities available, including the public bus system.
8. ***The cost for full board*** – The current cost of homestay accommodation is $AUD240.00 per week. (This includes an air-conditioned bedroom and 2 meals a day during school days and lunch will be provided on week-ends and public holidays). For a bedroom that is not air-conditioned then the cost would be $AUD200.00 per week. Families may charge more depending on the services they provide to the student. The student must make homestay payments every 2 weeks, in advance. The homestay will issue the student a receipt, which shows the date and amount of the next payment.
9. There is a holding fee of $AUD50.00 per week while the student is away from the homestay accommodation during school stand-down time. However, if the student leaves the homestay accommodation during school semesters (minimum 1 week duration) then the homestay family can ask for up to 50% of the weekly amount.
10. If partial board is required e.g. room only, with linen supplied, the suggested payment per week is $AUD130.00-$AUD150.00. Families may charge more depending on the services they provide.
11. The student is required to give two weeks’ notice when they leave your homestay or to pay two weeks board in lieu of notice.
12. The student does not have exclusive possession of any part of the homestay accommodation and as such may not remove any of the property from the premises without the homestay host’s written consent.
13. The student must obtain the approval of the homestay host prior to bringing any of their friends to visit whilst in the homestay accommodation.
14. The student is unable to keep pets whilst in the homestay accommodation.
15. The student must not be noisy, disruptive, or create any nuisance in the homestay accommodation.
16. If the homestay host has a genuine reason and wishes to cancel the homestay arrangement after the minimum period, the homestay host must give the student two weeks’ notice of termination in writing.
17. The homestay host must reimburse any money owing to the student before the student leaves the homestay.
18. The homestay host will make available to the student: soap, toilet paper, and laundry powder. Provision of other items may be negotiated.
19. The homestay host will facilitate a friendly and relaxed atmosphere in their home and treat the student as they would any other member of their family.
20. In the case of medical and police emergencies it is the responsibility of the homestay host to contact the appropriate emergency services. During business hours the International Student Officer at the school should also be contacted and advised of the situation.
21. ***Problems.*** If problems do occur, the first thing to do is to try to resolve them by talking with the homestay host. If this is unsuccessful, you can make contact with the International Student Officer at your school. If this is also unsuccessful with resolving the situation then you should contact the International Education Unit, either the Manager International Education Unit on 8901 1336 or the Homestay Coordinator on 8901 1336.
22. **Homestay Fees**
* **First Airport pick up for Student** is free of Charge
* **Homestay Accommodation Fee
$AUD240.00 per week -** which includes two meals per day and your own room during school days. (plus lunch on weekends and public holidays) however, families may charge more depending on the services they provide.
* **$AUD200.00** **per week -** for a non-air-conditioned room per week which includes two meals per day and your own room during school days. (plus also lunch on weekends and public holidays) Families may charge more depending on the services they provide.
* **$AUD150.00-$AUD130.00** - to request a room only. Families may charge more depending on the services they provide.
* **Room Retention

$AUD50.00** per week – when you are absent from your homestay accommodation during stand-down time. Homestay families can ask for up to 50% of the weekly board if the student is away from the homestay during school semester time (minimum – 1 week).
1. **Homestay Visits.** Premises are visited and inspected by International Education Unit regularly to ensure that standards are being met.
2. **Homestay Hosts.** They take on guardianship of students under 18 years old. Guardians taken on a parental role in communication between the student, schools, the Department and parents. They provide care and support for students and assist students to settle into life and study in an NT government school. See Guardian Guidelines for further information.
3. ***Working With Children*** clearance cards. Recognising the importance of child protection, Homestay Providers and Homestay Hosts ensure that all family members living in the home over the age of 15 have a current *Working With Children* clearance card.

Signature of Student Signature of Homestay Host

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature & Date of Witness Signature & Date of Witness

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| **NT Department of Education****International Education Unit****GPO Box 4821, DARWIN NT 0801****Telephone: 08 8901 1336**Email: internationalservice@nt.gov.au |