NORTHERN TERRITORY FISHERIES ACT

This form is a checklist to assist you when you are compiling your proposal. Attached is a more comprehensive list of information that needs to be submitted as part of an Aquaculture Licence Proposal. Incomplete proposals cannot be processed. It is important that you discuss your application with the Aquaculture Manager or delegated officer *prior* to its preparation.

**INFORMATION REQUIRED**

1. NAME / ADDRESS OF APPLICANT

2. DEVELOPMENT AUTHORITY APPROVAL

3. SACRED SITE CLEARANCE (Certificate from

 Aboriginal Areas Protection Authority)

4. WATER UPTAKE / DISCHARGE LICENCE

5. DESCRIPTION OF AREA

6. PROOF OF RIGHT TO USE AREA

 (Ownership or lease)

7. FARM CONSTRUCTION AND PLAN

8. EXPERIENCE AND QUALIFICATIONS OF

 APPLICANT(S) AND KEY PERSONNEL

9. QUARANTINE AND DISEASE STRATEGIES

10. DESCRIPTION OF FARMING PROCESS

11. SECURITY

12. DEVELOPMENT POLICY

13. ENVIRONMENTAL MANAGEMENT PLAN - As

 approved by the Environmental Protection Authority

All requested information is hereby presented for your assessment.

Signature of Applicant: ............................................................. Date: .........................

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| **OFFICE USE ONLY**This application is: APPROVED / NOT APPROVED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ Director of Fisheries (or Delegate) Date |

The following information is to be submitted as part of a proposal for an Aquaculture licence. Any requested information that has not been supplied may delay the processing of your proposal. Please discuss your application with the Aquaculture Manager or delegated officer *prior* to its preparation.

**1. Details of Applicant**

Full name, postal and residential address, work and home phone numbers, facsimile number of applicant(s). If a corporation, provide a copy of a company extract from Australian Securities Commission.

**2. Planning Approval**

Please provide written proof that approval from the Department of Infrastructure, Planning and Logistics or the local town council is not required. If a development permit is required then please submit a copy of the permit together with the terms and conditions of its issue.

A development permit application form can be obtained from the Department of Infrastructure, Planning and Logistics web site.

**3. Water Uptake / Discharge Licences**

A water uptake and or discharge licence may be required. Information on a water extraction licence can be obtained from the Department of Environment and Natural Resources web site. Information on a water discharge licence can be obtained from the Northern Territory Environmental Protection Authority web site

 Please provide details of the licences obtained or confirmation that they are not required.

**4. Sacred Sites Clearance**

The Aboriginal Areas Protection Authority (AAPA) is a prescribed statutory corporation established under the Northern Territory Aboriginal Sacred Sites Act 1989. Before any development can proceed, even on privately owned land it is necessary to obtain Sacred Sites clearance from AAPA. GPO Box 1890 DARWIN NT. 0801. Telephone (08) 8981 4700.

**5. Description of Area**

Please provide a topographical map of the exact site to be occupied by the proposed farm. Waterways and shorelines should be clearly indicated.

**6.** **Proof of Ownership or Lease Arrangements**

Provide a copy of the current Certificate of Title for the property or if applicable, full details of lease or intended lease.

**7. Farm Construction and Plan**

 Supply complete details of:

* Plan of farm layout
* Details of land clearance and earthworks associated with farm development.
* Sources of all water, salt, brackish or fresh required for project.
* Design of ponds and their purpose (eg quarantine, growout, juvenile rearing).
* Direction of water flow (including quantities required on a seasonal basis, source, discharge points, filter mechanisms planned outflow and intake structure outside farm boundaries, storm water management).

**8. Experience and Qualifications of Applicant(s) and Key Personnel**

List relevant experience and qualifications of applicant(s) and key personnel (consultants, engineers, farm managers etc) of proposed operation.

**9. Quarantine and Disease Strategies**

Provide a detailed description of the proposed method of handling new animals brought onto the facility and also the strategies to be adopted in the advent of disease outbreak.

Refer to Fisheries Regulations for the current requirements for quarantine and disease outbreak on a property used for Aquaculture.

**10. Description of Farming Process**

Provide full details of species to be farmed. List species by common and scientific names. A detailed description is required of the production methods to be used on the farm. Please include details of animal production, product handling and processing.

**NOTE: If fish/aquatic organisms, eggs or juveniles are to be imported into the Northern Territory, you are required to separately apply for an import permit for each shipment.**

**11. Security**

A detailed description is required of the proposed security methods to be adopted at the facility.

 In particular please give details of:

 • Barriers to prevent the active escape of livestock (to prevent stock jumping, crawling or swimming out of the enclosures).

 • Barriers to prevent the passive escape of livestock (escape through discharge water).

 • Structures to prevent ponds from overflowing at unplanned points and these must be screened to prevent escape of livestock.

* Security measures to minimise the entry and exits of rodents, cats, dogs and predatory birds.
* Valves controlling water input and exit. (These should be lockable and locked when not in use to prevent accidental release of water).

 • Plans for the recovery of stock in cases of accidental release.

**12. Development Policy**

Supply a detailed business plan for the proposed development of the farm over the next five years. Include proposed production targets, details of the expected expansion of the farm, sources of finance and financial projection. Also list the proposed markets for your product.

 **NOTE: The Fisheries Division must be notified in writing of any proposed changes to the construction. In particular, expansion or alteration of the facility design must be approved prior to commencing construction.**

Plans should also specify how the proposal will be decommissioned should it be decided to terminate.

**13. ENVIRONMENTAL MANGEMENT PLAN**

An Environmental Management Plan (EMP) must be produced to a standard acceptable by the Northern Territory Environmental Protection Authority. Environmental management plans:

* List the potential environmental issues/impacts associated with the aquaculture development
* Outline a strategy to address each of the issues
* Propose a means by which success or failure can be measured, and specify the frequency such measures are applied
* Detail contingencies if the strategies are found to have failed.