|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| NT Concession Scheme and NT Seniors Recognition Scheme | | | | | | | | | | |
| Before you fill in the form Only one person or organisation can be nominated to enquire or act on your behalf.  **Authority to enquire**, will limit the authorised person/organisation to enquire about the member’s application, eligibility, payments and status of application/payments. The member will not be required to be present when the person/organisation is making enquiries on the member’s behalf.  **Authority to act** will allow the authorised person/organisation to update the members’ record, complete forms/declarations on the member’s behalf and change member’s payment details. The member will not be required to be present when the person/organisation is acting on the member’s behalf.  Print clearly using BLOCK LETTERS in the space provided. | | | | | | | | | | |
| Fields marked with an asterisk (\*) are required. | | | | | | | | | | |
| Your details | | | | | | | | | | |
| Full name\* | |  | | | | | | | | |
| Member number\* | |  | | | Date of birth\* | |  | | | |
| Residential address\* | |  | | | | | | | | |
| Postal address\* (if different) | |  | | | | | | | | |
| Phone number\* | |  | | | | | | | | |
| Extent of authority | | | | | | | | | | |
| I authorise the below person or organisation to (mark X in one)\* | | **make enquires about my member application, eligibility, payments and status of application/payments for the NT Concession Scheme or NT Seniors Recognition Scheme** | | | | | | |  | |
| **act on my behalf and update my members’ record, complete forms/declarations on by behalf and change my payment details** | | | | | | |  | |
| **Person authorised to act/enquire on my behalf details (optional)** | | | | | | | | | | |
| Full name | |  | | | | | | | | |
| Date of birth | |  | | | | | | | | |
| Residential address | |  | | | | | | | | |
| Postal address  (if different) | |  | | | | | | | | |
| Email address | |  | | | **Phone** | |  | | | |
| Relationship (mark X in one) | | **Spouse** |  | **Parent or guardian** | |  | | **Sibling** | |  |
| **Child** |  | **Friend** | |  | | **Other** | |  |
| **If other, specify:** | |  | | | | | | |
| **Organisation authorised to act/enquire on my behalf details (optional)** | | | | | | | | | | |
| Organisation name | |  | | | | | | | | |
| ABN | |  | | | | | | | | |
| Office address | |  | | | | | | | | |
| Postal address  (if different) | |  | | | | | | | | |
| Contact person name | |  | | | | | | | | |
| Email address | |  | | | **Phone** | |  | | | |
| Statutory declaration of member | | | | | | | | | | |
| I (insert name) | |  | | | solemnly and sincerely declare as follows: | | | | | |
| 1. that the information I have provided in this form is complete and correct; 2. that I authorise the individual/organisation named in the form to enquire or act on by behalf as indicated in this form until I advise otherwise; 3. that I understand that the authority is voluntary, I can cancel it at any time; and 4. this declaration is true in every particular and I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 119 of the *Criminal Code Act 1983****[[1]](#footnote-1)***; | | | | | | | | | | |
| \*By completing the information below, you are making a statutory declaration under the *Oaths, Affidavits and Declarations Act 2010****[[2]](#footnote-2)***. | | | | | | | | | | |
| Signature | |  | | | | | | | | |
| Declaration is made at | |  | | | | | | | | |
| Full name of witness | |  | | | | | | | | |
| Witness address or phone number | |  | | | | | | | | |
| Witness signature | |  | | | Date | |  | | | |
| Statutory declaration of person or organisation authorised to enquire/act | | | | | | | | | | |
| I (insert name) | |  | | | solemnly and sincerely declare as follows: | | | | | |
| 1. that I understand I have been authorised to (mark X in one of the below boxes): | | | | | | | | | | |
|  | make enquires about members’ application, eligibility, payments and status of application/payments for the NT Concession Scheme or NT Seniors Recognition Scheme; | | | | | | | | | |
|  | **act on member’s behalf, update their record, complete forms/declaration and change their payment details;** | | | | | | | | | |
| 1. that I witnessed the above named member complete their statutory declaration; 2. that I checked their understanding of what this form is for; 3. that the named member who granted me authorisation to enquire/act on their behalf has capacity and freely consented to making the authorisation; 4. this declaration is true in every particular and I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under s 119 of the *Criminal Code Act 1983* (NT); and 5. I understand that Territory Families will use and store my personal information in accordance with the *Information Act 2002* (NT)**[[3]](#footnote-3)**. | | | | | | | | | | |
| \*By completing the information below, you are agreeing to make an unattested statutory declaration under the *Oaths, Affidavits and Declarations Act 2010* (NT). | | | | | | | | | | |
| Declaration is made at | |  | | | | | | | | |
| Address or phone number | |  | | | | | | | | |
| Signature | |  | | | Date | |  | | | |
| How to submit Submit your completed form by email to [ntconcessionandrecognition@nt.gov.au](mailto:ntconcessionandrecognition@nt.gov.au), in person at a Territory Families, Housing and Communities shopfronts or via post to the NT Concession and Recognition Unit PO Box 37037 Winnellie NT 0821. More information More about the Schemes and how we manage your information can be found on our website [www.ntconcessions.nt.gov.au](http://www.ntconcessions.nt.gov.au)  To cancel an authority granted to a person or organisation to act or enquire on your behalf, use the above contact information or call the hotline on 1800 777 70. | | | | | | | | | | |
| End of form | | | | | | | | | | |

1. <https://legislation.nt.gov.au/en/Legislation/CRIMINAL-CODE-ACT-1983> [↑](#footnote-ref-1)
2. <https://legislation.nt.gov.au/en/Legislation/OATHS-AFFIDAVITS-AND-DECLARATIONS-ACT-2010> [↑](#footnote-ref-2)
3. <https://legislation.nt.gov.au/en/Legislation/INFORMATION-ACT-2002> [↑](#footnote-ref-3)