After the annual general meeting checklist

*Associations Act 2003*

# Timeframes

* **Public officer-** any changes to the publicofficer must be notified. The new public officer must complete and lodge the form with the prescribed fee within 14 days.
* **Financial statement/audited statement of accounts** – must be lodged with the supporting documents and prescribed fee within 28 days.
* **Constitution** - any constitution amendments must be lodged with the supporting documents and prescribed fee within 28 days.
* **Induct your committee** as soon as possible after the AGM.

Education information, forms, fees and templates can be found on the Northern Territory Government website[[1]](#footnote-1).

1. <https://nt.gov.au/associations> [↑](#footnote-ref-1)