**This form remains private and confidential**

# I am making this application

|  |
| --- |
|[ ]  For myself (You do NOT need to complete Part 2) |
|[ ]  On behalf of a deceased person (Please complete all sections)  |
|[ ]  On behalf of a person with impaired decision-making capacity\* (Please complete all sections) |

\*Note: for example, an application can be made on behalf of a person with impaired decision-capacity by:

* a guardian appointed for the person under a guardianship order;
* a decision-maker appointed under the *Advance Personal Planning Act.*

# Part 1 Applicant details:

Provide details of the person applying to have their charge/s expunged

|  |  |
| --- | --- |
| **Given names:** |  |
| **Surname:** |  |
| **Former name/s or Alias:** |  |
| **Gender:** |  |
| **Date of birth:** |  |
| **Place of birth:**  |  |
| **Current residential address:** |  |
|  |  |
| **Current postal address:***(if different from above)* |  |
|  |  |
| **Phone number:** |  |
| **Email address:** |  |

# Part 2 Appropriate representative

You only need to complete Part 2 if you are applying on behalf of a deceased person or on behalf of a person with impaired decision-making capacity.

## Relationship to the applicant

|  |
| --- |
|[ ]  Spouse / de facto partner |
|[ ]  Child (18 years of age or over)  |
|[ ]  Parent |
|[ ]  Sibling (18 years of age or over) |
|[ ]  Guardian |
|[ ]  Other (provide details of your relationship below) |

Please provide any proof (if available) of your relationship with the person. This may include a marriage certificate (or details such as place or date of marriage), registration of a relationship, birth certificate or legal documentation.

|  |  |
| --- | --- |
| **Given names:** |  |
| **Surname:** |  |
| **Current residential address:** |  |
|  |  |
| **Current postal address:***(if different from above)* |  |
|  |  |
| **Phone number:**  |  |
| **Email address:** |  |

# Part 3 How would you like us to contact you?

|  |
| --- |
|[ ]  Email |
|[ ]  Telephone |
|[ ]  Mail |
|[ ]  Other (provide details below) |

# Part 4 Historical incident(s)\*

\*Note: in this part, please provide details of the historical event(s) / incident(s) which relate(s) to historical offences and the records you are seeking to be expunged.

Provide any details of the historical incident that you can remember.

|  |  |
| --- | --- |
| **Offence:** |  |
| **Date and place of charge:** |  |
| **Applicant's name at time of charge:** |  |
|  |  |
| **Applicant's residential address at time of charge:** |  |
|  |  |
| **Date of conviction:**(if applicable) |  |
| **Name and location of Court:**(if applicable) |  |
| **Name of any other person involved:**(if applicable) |  |

## Additional Information

If you are unsure as to the above details you may provide a statement to assist in locating records relating to the historical offence. Your statement should include as many details as possible including dates, places and particulars of the offence. Details provided can be approximates. However, as information is likely to be archived, it is recommended that you be as accurate as possible.

# Part 5 Proof of identity

Proof of identity is required for the applicant (or for the appropriate representative if applying for the applicant).

You can prove your identity by attaching a certified copy of an Australian Driver’s Licence or other approved identification with your correct name and current address details.\*

\*Note: further information about identification requirements can be found on page 5 of this form.

## Supporting documents

The following supporting documents should be attached to your application:

* Proof of identity document(s) (mandatory)\*
* Documents supporting the relationship of the appropriate representative to the applicant (if relevant)
* Statements or documents relating to the charge or conviction such as any transcript or sentencing remarks (if available)

\*Note: further information about identification requirements can be found on page 5 of this form.

# Part 6 Consent and declaration

**I understand that:**

* for the purpose of assessing and determining this application, the CEO (or delegate) of the Department of the Attorney-General and Justice may seek information from other government agencies of the facts and circumstances surrounding the historical charge/s listed, including information relating to the investigation, arrest, detention, prosecution, court hearing, court findings, sentence or other relevant details relating to the subject of this application.

**I give my consent to:**

* the CEO (or delegate) of the Department of the Attorney-General and Justice making enquiries of, and exchanging information with, Northern Territory government agencies for the specific purpose of the assessment and determination of this application.

**I declare that:**

* all of the information provided as part of this application is true, complete and correct to the best of my knowledge.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Name |  | Signature |  | Date |

# Submitting your application

You can download an application and submit by email or post.

**Applications can be emailed to:**

AGD.Expungement@nt.gov.au

**Alternatively, applications can be posted to:**

Department of the Attorney-General and Justice

Level 7, Old Admiralty Towers

68 The Esplanade

Darwin 0800

or

GPO Box 1722

Darwin NT 0801

# More information

Information on the application process and the expungement scheme is available at:

Web: <https://nt.gov.au/law/crime/apply-to-remove-a-past-homosexual-offence>

Email: AGD.Expungement@nt.gov.au

Phone: +61 (0)8 8935 7657

# Identification Requirements

## Either One Primary source of photographic identification:

* Current NT Driver Licence
* Current Australian Passport
* Defence Force ID
* Police Service ID
* Evidence of Age Card
* NT Ochre Card
* Firearms Licence

-OR-

## Two Secondary sources of identification:

* BasicsCard
* Medicare Card
* Pensioner Concession or Health Care Card
* Passport
* Australian Birth Certificate
* Interstate Drivers Licence
* Citizenship Certificate
* Immi Card
* Government Employee ID
* Student Photo ID or letter of Enrolment
* Credit Card or Key Card
* NT Security ID
* ID Letter from an Indigenous Community
* Larrakia Nation or Tangentyere Council ID Card
* Bank Statement or Taxation Assessment Notice
* Centrelink income statement
* Phone Bill or Electricity Bill or Rates Notice
* Expired Driver Licence – last 2 years
* Expired Australian Passport – last 12 months