|  |  |  |
| --- | --- | --- |
|  | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. | |
| Before you apply, you should prepare the following documents, plans, information and evidence.  **GrantsNT ‘Organisation Profile’ and ‘Applicant Profile’**  Information on how to set up these profiles can be found on the [GrantsNT website](https://grantsnt.nt.gov.au/help/introduction)[[1]](#footnote-1). | | |
| **Project name**  Provide a name for your project. This could be your business name, or a specific project name. | | Yes/No |
| **Brief description of your business**  A brief (50-200 words) describing your business. How long have you been operating? Where do you operate? What products or services do you offer? Who is your target audience? | | Yes/No |
| **Funding proposal summary**  Provide a description (50-200 words) of how what you will use the funding to do. | | Yes/No |
| **Description of your applications alignment with the program objectives**  Provide a description (50-200 words) of how your application aligns with the objectives of this program. | | Yes/No |
| **Certification or Provisional Certification as an Aboriginal Business Enterprise or Proof of Aboriginality for sole traders.**  Approved certifying authorities are:   * [NT Indigenous Business Network](https://ntibn.com.au/)[[2]](#footnote-2) * [Supply Nation](https://supplynation.org.au/)[[3]](#footnote-3) * [Office of the Registrar of Indigenous Corporations (ORIC)](https://www.oric.gov.au/)[[4]](#footnote-4)   Or proof of Aboriginality for sole traders. More info on the [AIATSIS website](https://aiatsis.gov.au/proof-aboriginality)[[5]](#footnote-5) | | Yes/No |
| **Business Plan or Funding Proposal**  A template can be found on the [Australian Government’s Business website](https://business.gov.au/planning/business-plans/develop-your-business-plan)[[6]](#footnote-6) | | Yes/No |
| **Funded items list.**  Provide an itemised list of items including a rationale linking each requested item to business goals and objectives. Each item should be supported by a quote. This could be in the form of a budget. A budget template can be found on [NT Government website](https://nt.gov.au/abdp). | | Yes/No |
| **Quotes**  Quotes must be from Northern Territory businesses unless a service or product cannot be sourced within the Northern Territory. If not using a Northern Territory business, evidence may be required. | | Yes/No |
| **A recent bank statement from account associated with GrantsNT ‘Organisation Profile’** | | Yes/No |
| **12 month cash flow forecast supported by assumptions** or  **Accountant prepared Financial Statement for previous 12-24 months**  A Cash Flow Forecast template can be found on the [Australian Government’s Business website](https://business.gov.au/finance/cash-flow/set-up-a-cash-flow-statement)[[7]](#footnote-7) | | Yes/No |
| **Supporting documents**  This might be a contract, letter of support or other document that provides further context, evidence or justification for your application. Including Section 19 leases. | | Yes/No |
| End of form | | |

1. https://grantsnt.nt.gov.au/help/introduction [↑](#footnote-ref-1)
2. https://ntibn.com.au/ [↑](#footnote-ref-2)
3. https://supplynation.org.au/ [↑](#footnote-ref-3)
4. https://www.oric.gov.au/ [↑](#footnote-ref-4)
5. https://aiatsis.gov.au/proof-aboriginality [↑](#footnote-ref-5)
6. https://business.gov.au/planning/business-plans/develop-your-business-plan [↑](#footnote-ref-6)
7. https://business.gov.au/finance/cash-flow/set-up-a-cash-flow-statement [↑](#footnote-ref-7)