|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | Questions are followed by answer fields. Use the ‘Tab’ key to navigate through. Replace Y/N or Yes/No fields with your answer. | | | | | | | | | | | | | |
| ***Animal Protection Act 2018, Part 4: Division 2*** | | | | | | | | | | | | | | | |
| Complete this form to apply for a new registration or renew an existing registration to use an animal, or allow an animal to be used, for scientific purposes. An application fee of $117 (GST exempt) must be paid when the application is lodged. The application will be processed on receipt of the application fee.  The fee is a processing fee only and is non-refundable should the application be unsuccessful. | | | | | | | | | | | | | | | |
| I am applying for (please answer Yes or No) | | | | | | | | | | | | | | | |
| New Registration | | |  | | | | | Renewal of Registration | | | |  | | | |
| **1. Details** of **applicant** | | | | | | | | | | | | | | | |
| Name of Applicant | | | |  | | | | | | | | | | | |
| Name of organisation | | | |  | | | | | | | | | | | |
| Position/Title | | | |  | | | | | | | | | | | |
| Registration No (if renewal) | | | |  | | | | | | | | | | | |
| Current Registration Expiry Date | | | | / /20 | | | | | | | | | | | |
| Applicants Address | | | |  | | | | | | | | | | | |
| ABN | | | |  | | | | | | | | | | | |
| Telephone | | | |  | | | | | | | | | | | |
| Email | | | |  | | | | | | | | | | | |
| **2. Address of premises where use, or allow an animal to be used, for scientific purposes is to be conducted** | | | | | | | | | | | | | | | |
| Location/street address Premises 1 | | | |  | | | | | | | | | | | |
| Location/street address Premises 2 | | | |  | | | | | | | | | | | |
| Location/street address Premises 3 | | | |  | | | | | | | | | | | |
| Location/street address Premises 4 | | | |  | | | | | | | | | | | |
| **3. Specify the type of activity involving the use, or allow an animal to be used, for scientific purposes to be conducted, or allowed to be conducted, by the registered person Please answer Yes or No** | | | | | | | | | | | | | | | |
| Teaching | | | | | |  | | Performing field trials | | | | | | |  |
| Conducting environmental studies | | | | | |  | | Testing products | | | | | | |  |
| Producing biological products | | | | | |  | |  | | | | | | |  |
| Engaging in research, including research related to creating or breeding a new animal line where the impact on animal welfare is unknown or uncertain  Research means to obtain fact or principles for a scientific purpose by conducting one or more experiments, procedures, tests or studies involving an animal or subjecting an animal to surgical, medical psychological, biological, chemical or physical treatment. | | | | | | | | | | | | | | |  |
|  | | | | | | | | | | | | | | | |
| Other activity performed to acquire, develop or demonstrate knowledge techniques in an area of science\* | | | | | | | | | | | | | | | |
| \*Please Specify: | | | | | | | | | | | | | | | |
| **4. Has the applicant\* ever been involved in a disqualifying event\*\*?** If ‘Yes’, please provide details  If the applicant is a body corporate, whether any of its executive officers or another body corporate of which any of its executive officers are, or have been, an executive officer, have been involved in a disqualifying event (see Animal Protection Act 2018 Part 4 Division 2 s 42 (3)  A ‘disqualifying event’ means a finding of guilty for an animal welfare offence or the suspension or cancellation of a registration under Animal Protection Act 2018 Part 4 Division 2 s 47 or an approval under Animal Protection Act 2018 Part 4 Division 4 s 65 or equivalent Australian law (see Animal Protection Act 2018 Part 4) | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **5. Outline the experience and competency of the applicant in in complying or overseeing compliance with the scientific use code** | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **6. It is a condition of the Registration that the scientific use of animals to be conducted, is overseen by an accredited animal ethics committee (AEC)** | | | | | | | | | | | | | | | |
| **a. State the name of the accredited animal ethics committee which will oversee the use of animals for scientific purposes to be conducted** | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | |
| **b. Details of nominated AEC contact** | | | | | | | | | | | | | | | |
| Name | | | |  | | | | | | | | | | | |
| Title | | | |  | | | | | | | | | | | |
| Address | | | |  | | | | | | | | | | | |
| Telephone | | | |  | | | | | | | | | | | |
| Email | | | |  | | | | | | | | | | | |
| **7. The Registered Person will be required to submit an activity statement of animal usage for every financial year**  **An electronic reporting form will be sent to the Registered Person annually**  **Please provide contact details of the person who will be responsible for reporting the data to the Animal Welfare Authority** | | | | | | | | | | | | | | | |
| Name | | | |  | | | | | | | | | | | |
| Position / Title | | | |  | | | | | | | | | | | |
| Address | | | |  | | | | | | | | | | | |
| Telephone | | | |  | | | | | | | | | | | |
| Email | | | |  | | | | | | | | | | | |
| **Signature of the applicant** | | | | | | | | | | | | | | | |
| Name | | | |  | | | | | | | | | | | |
| Signature | | | |  | | | | | | Date | | | / /2024 | | |
| **Select a payment option for the application fee** | | | | | | | | | | | | | | | |
| **RTM Direct**  Contact the Receiver of Territory Monies (RTM) by phoning (08) 8999 1628 and quote the cost code 92HC1N01D / Standard Class 131111.  Instruct the RTM to send copy of the scanned receipt through to: [animalwelfare@nt.gov.au](mailto:animalwelfare@nt.gov.au) | | | | | | | | | | | | | | | |
| Privacy statement The Department of Industry, Tourism and Trade respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the Northern Territory Information Act 2002.  You have been asked to provide personal information necessary for us to process this due diligence request. You do not have to provide your personal information but if you choose not to it may affect your ability to obtain this request.  The information you provide will be accessible to DITT and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless:   * authorised or required by law to do so; * you have given us your consent to share your personal information for a specific purpose.   You may request access to the personal information we hold about you. To find out more read our [privacy policy](https://industry.nt.gov.au/publications/business/policies/privacy-policy) [[1]](#_ftn1).  If you want more information about the Northern Territory’s privacy laws, please refer to the Northern Territory Information Act 2002, or the [Office of the Information Commissioner NT](https://infocomm.nt.gov.au/) [[2]](#_ftn2). Lodging the application Submit completed application to:  Animal Welfare Unit Department of Industry, Tourism and Trade GPO Box 3000, Darwin NT 0800  Email: [animalwelfare@nt.gov.au](mailto:animalwelfare@nt.gov.au)  Telephone: 1300 720 386 | | | | | | | | | | | | | | | |
| OFFICE USE ONLY | | | | | | | | | | | | | | | |
| Application fee paid | | | | Yes  No – Amount $ | | | | | | | | | | | |
| Application | | | | Approved  Not Approved | | | | Ethics Committee Contacted | | | | | | | |
| Registration Number | | | |  | | | | | Expiry Date | | | / /20 | | | |
| Approved by CEO Delegate | | | | Name | |  | | | | | | | | | |
| Signature | |  | | | | | | | | | |
| Date Granted | | | | / /2024 | | | | | | | | | | | |
| Comments | | | |  | | | | | | | | | | | |
| End of form | | | | | | | | | | | | | | | |