| **Special event permit application for public restricted area** |
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| **1. Application notes** |
| 1. Please print in block letters. All questions must be answered and full particulars provided |
| 1. This application is needed if you or your guests want to consume alcohol in a public restricted area. It must be lodged at least seven days before the date it is needed. If you intend to sell alcohol, please complete a special licence application instead of this form |
| 1. Once this application is completed it must be lodged at a Territory Business Centre with the prescribed fee. For enquiries about this application, please contact Licensing NT by telephone during business hours on (08) 8999 1800 |

| **2. Application details** |  |
| --- | --- |
| Full name of organisation (not necessary if individual is applying) |  |
| Name of applicant/ authorised person |  |
| Telephone |  |
| Facsimile |  |
| Mobile |  |
| Email |  |
| Location/venue description (give details of the exact location or area that the permit is needed for. If necessary, attach a map for further details) |  |
| Location/venue address (lot number, etc.) |  |
| Description of immediate neighbourhood (e.g. residential, commercial, unoccupied land) |  |
| Purpose of permit (e.g. birthday party, BBQ, dinner conference, etc.) |  |
| Function start time |  |
| Function end time |  |
| Date(s). (If multiple dates and times are being requested, attach a separate list detailing each one) |  |
| Estimated number of people attending |  |

Signature of applicant:

Date:

| **3. Details or owner/controller of location/venue** |  |
| --- | --- |
| Company/organisation name |  |
| Signature of owner/controller/manager |  |
| Full name and title of owner/controller/manager |  |
| Date |  |
| Email |  |
| Phone |  |

| **4. For office use only** |  |
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| Permit issued |  |
| Police contacted |  |
| Town council contacted |  |
| Date received |  |