Men’s Places Grants Program

Grant Guidelines

Contents

[1. Guidelines 3](#_Toc112075592)

[2. Overview 3](#_Toc112075593)

[3. Who Can Apply 3](#_Toc112075594)

[4. How to Apply 4](#_Toc112075595)

[5. Funding Offered 4](#_Toc112075596)

[6. Assessment Criteria 4](#_Toc112075597)

[7. Assessment process Error! Bookmark not defined.](#_Toc112075598)

[8. Project Reporting and Financial Accountability 6](#_Toc112075599)

[9. Conditions of Funding 6](#_Toc112075600)

[10. Privacy Statement 7](#_Toc112075601)

[11. Duty of Care 7](#_Toc112075602)

[12. Insurance 7](#_Toc112075603)

# Guidelines

These guidelines are designed to assist you in applying for and acquitting the Men’s Places Grants Program offered by the Northern Territory Government through Territory Families, Housing and Communities.

Please read all sections of these guidelines before applying for a Men’s Places Grant. It is recommended that these guidelines be read in conjunction with the Northern Territory Men’s Places Policy.

If you have any questions and require assistance with your application please contact the Office of Gender Equity and Diversity by email: [TFHC.oged@nt.gov.au](mailto:TFHC.oged@nt.gov.au) or by phone on (08) 8999 1985.

# Overview

The Northern Territory Gender Equality Action Plan 2022-2025 identifies five focus areas to reduce gender based disadvantages and create greater opportunities for all Territorians, where everyone is treated with dignity, respect and fairness and where everyone has a voice.

There are a number of actions in the Action Plan that seek to improve the lives of Northern Territory men such as:

* Supporting events and activities that provide opportunities for greater social connection and positive mental health outcomes for women and girls, men and boys and gender-diverse Territorians.
* Partnering with organisations and communities to develop resources and health information that considers gender and encourages health seeking behaviours – including mental health.
* Promoting positive male role models, positive fathering and grandfathering to celebrate the positive impact that men have on their families and communities.

In July 2021, NT Government committed to developing a Men’s Places Policy for the Northern Territory.

The Territory Government recognises the important role that men’s places can play in improving the health and emotional wellbeing of men and forming community connections and support networks. The Men’s Places Policy has been developed through consultations with Men’s Sheds and Men’s Places, Men’s healing programs and strong men’s groups to understand how the Northern Territory Government is able to support the delivery of programs that aim to improve the lives of men in the Northern Territory.

To support Men’s Places the Northern Territory Government will provide $100,000 per annum to support Men’s Places Grants of up to $10,000 per applicant, to support a range of activities such as information sessions, skills development, health and wellbeing programs, education and peer to peer support programs, parenting programs, and equipment.

# Who Can Apply

To be eligible to apply for a Men’s Places community grant, applicants must:

* Be a resident of the Northern Territory; or
* If an organisation, be based and registered in the Northern Territory/ or partner with a Northern Territory organisation.

# How to Apply

Applications for grants must be completed online via the GrantsNT webpage <http://grantsnt.nt.gov.au/>

Once an application is submitted, the applicant can follow the status of their application via the GrantsNT webpage by logging into their GrantsNT account.

The application form is designed to provide information to allow detailed consideration and comparison of applications. Before an application can be considered, all relevant areas of the application must be completed and requested documents attached.

If you require assistance with submitting your application or have any queries in relation to the grants process, please contact the Office of Gender Equity and Diversity, by email: [TFHC.OGED@nt.gov.au](mailto:TFHC.OGED@nt.gov.au) or phone: (08) 8999 1985.

# Funding Offered

The total grant funding for the Men’s Places community grant is $100,000 per year.

Grants of up to $10,000 are available to contribute towards Men’s Places programs, events, activities and equipment in all parts of the Northern Territory.

The Men’s Places grants will open on International Men’s Day (19th November) and close on 31 March the following year.

# Assessment Criteria

The assessment will consider programs, service or event that will support and align with at least **two** of the following key focus areas **(examples are provided to guide your application and proposal development):**

**Community Engagement**: Men’s Places could support culturally appropriate engagement of men through:

* Encouragement of participation and the involvement of men in Men’s places and Men’s Place activities.
* Contributing to an evidence-base on what works in improving the lives of Northern Territory men.
* Creating opportunities for social connections for men in their communities.
* Providing a place of non-judgement and for men to access services.
* Improving understanding about gender, gender diversity, the drivers of gendered violence and gender inequality.

**Health and Wellbeing:** Men’s Places could support improved health and wellbeing of men through:

* Providing access to health and wellbeing information to Territory men and encouraging health seeking behaviours and positive self-care for Territory men.
* Creating opportunities for greater social connection, peer support and positive mental health outcomes for Territory men.
* Promoting active and healthy lifestyles, role models and activities.
* Promote healing and recovery approaches which are strengths, community and trauma based.

**Safety:** Men’s Places could support community safety through:

* Promoting respectful relationships and challenging rigid gender behaviours that can cause harm.
* Promoting positive male role models, positive fathering and grandfathering and celebrating men who have a positive impact on their families and communities.
* Providing violence prevention activities and messaging in relevant activities.
* Providing skills that enable men to recognise and challenge harmful or abusive behaviours.

**Economic Security:** Men’s Places could support improved economic security through:

* Providing men with the opportunity to learn or develop new skills, gain qualifications or facilitate intergenerational knowledge sharing.
* Undertaking activities that increase financial literacy and resilience over the life course.
* Promoting more equal sharing of unpaid and caring responsibilities between genders.

**Leadership and Participation:** Men’s Places could support leadership and participation in local communities through:

* Encouraging civic engagement, volunteering and participation in community activities and decision making.
* Valuing the diversity that each man brings, encouraging diversity and developing leadership and governance skills and experience.

# **No more than 50%** of the funding is able to support repairs and maintenance of existing facilities or to purchase tools, equipment and supplies to deliver the proposed program. Assessment process

# Assessment Process

All applications received are acknowledged in writing via the GrantsNT webpage. The assessment will take into account the following aspects:

* The applicant meets the eligibility and selection criteria.
* The proposed program, service or event aligns with two of the five key focus areas as outlined above.
* Is part of a plan to address an identified need in the community in which it is to be delivered.
* Has identifiable outcomes and objectives.
* The level of support (including in kind) and funding from other sources.
* Budget viability and past performance and financial management of the organisation.

The grants panel has scope to recommend funding for applications, or components of applications, which do not meet the selection or eligibility criteria, provided the project/service or event otherwise seeks to deliver programs to men or through men’s places in the Northern Territory.

Applications are assessed by a panel comprised of officers from the Northern Territory Government. All applicants will be advised of the outcome of their application(s) in writing. All decisions are final and there is no appeal process.

Applicants must provide all information requested including a detailed itemised budget and outlined of the plans to promote the project, service or event.

Please note: the pool of grant funding is limited and the number of applications received by the Office of Gender Equity and Diversity often exceeds the amount of funding available. The selection process is competitive, therefore funding is not automatic and should not be anticipated. Furthermore, grant funding may not cover the total cost of any project.

# Project Reporting and Financial Accountability

On completion of the activity, recipients of grants must finalise an acquittal within six weeks after the date of the activity. We ask that the recipient completes the acquittal form provided on the GrantsNT website.

The acquittal provided should include narrative and financial details and include all copies of supporting documentation (i.e. promotional materials, receipts, invoices and photos). The report must be signed by two office bearers within the organisation/administering body (unless the application has been submitted by an individual) to certify that the funds have been expended on the specified funded activity, and include a detailed breakdown of all income and expenses relating to the grant.

The Office of Gender Equity and Diversity may also request an audited financial statement where an organisation has received a significant amount of grants across several small projects.

# Conditions of Funding

Grant recipients must abide by the following conditions:

* Successful applicants will have met acquittal requirements for all previous Northern Territory Government grants and complied with all other accountability requirements.
* Successful applicants or administering bodies will be required to sign a grant agreement which outlines the purpose(s) of the grant and the conditions under which the grant is provided. Funds will not be provided until Territory Families, Housing and Communities has received a completed grant agreement.
* Once the grant agreement is signed by the grant recipient, successful applicants will be legally obliged to complete the activity funded by the grant.
* Applicants will need to carefully budget for their project, as the Office of Gender Equity and Diversity will not be held responsible for any applicant who has underestimated the cost of activities related to the project and incurs a loss.
* If the activity does not occur within the agreed timeframe as specified in the grant agreement, the funds must be returned to the Northern Territory Government. A change of date or venue may be considered however must be negotiated with the Office of Gender Equity and Diversity in writing prior to the original date of the event by emailing TFHC.oged@nt.gov.au.
* Grant recipients are responsible for promoting and advertising the activity, which must prominently acknowledge the assistance provided by the Northern Territory Government in all promotional material associated with the funded activity with the phrase “Proudly Sponsored by the Northern Territory Government” and the Northern Territory Logo. These marketing materials will be provided to the grant recipient once the grant has been finalised.
* Funds can only be spent as per the “Purpose(s) of Grant” specified in the grant agreement. If a grant recipient wishes to change the purpose of the grant, a written change of purpose request must be lodged with the Office of Gender Equity and Diversity. The email must provide reasons for the change and a budget for the amended purpose. Funds can only be utilised for a new purpose after written approval has been given.
* Any unspent grant funds are to be returned to the Office of Gender Equity and Diversity. Alternatively, the organisation may submit a variation application by email for a change of purpose to utilise the unspent funds.
* Grants may be subject to tax under the provisions of the Income Tax Assessment Act. Tax is the responsibility of the grant recipient.
* If, in the opinion of the Delegated Officer, a grant advanced to an organisation has not been used for the approved purpose(s), or the conditions of funding have not been met, then the organisation receiving the grant will be required to repay the funds in full or in part as determined.
* The Delegated Officer retains the right to vary, cancel or waive any of the conditions and requirements of a grant.
* The grant funding is not able to support any project of a political party nature; deficit budgets; unreasonable management or administration fees of the organisation or other items that the panel assesses as not meeting the aims or objectives of the funding.

# Privacy Statement

The information you provide in this application is necessary to determine the suitability of your program/initiative for financial assistance under the grants program. If you do not provide the requested details, the Office of Gender Equity and Diversity may not be able to process your application.

When declaring the application form as true, within your online Application Form, you consent to your personal information being provided to the Office of the Minister for Territory Families, Housing and Communities, Territory Families, Housing and Communities and other agencies for the purpose of promoting and reporting the outcomes of the grant.

Information about successful applications may be publicly released by the Northern Territory Government for the purpose of promoting and reporting on the activity. Information may be distributed by:

* media releases issued by the Minister for Territory Families, Housing and Communities or the Chief Minister of the Northern Territory; and
* promotional material developed by the Office of Gender Equity and Diversity and through government websites, including social media.

# Duty of Care

Whenever organisations arrange events or activities, they have a duty of care to persons attending the event or activity. This means that organisations have a legal and moral obligation to plan properly and take reasonable steps to avoid risks of injury to those persons attending the event or activity.

If organisers do not plan properly and take reasonable precautions to avoid injury to persons attending the event they may be liable to pay compensation to a person who is injured whilst attending an event or activity organised by them.

Examples of the type of care that must be taken would be providing a safe environment for children at family based activities, ensuring power cords are securely taped down so that no-one can trip over them and protecting electrical equipment from wet weather.

# Insurance

By signing and returning the grant agreement, grant recipients acknowledge that the Northern Territory Government accepts no responsibility for the activity, irrespective of the funding provided to support the activity.

Grant recipients may be required to have, and keep in place, a public liability insurance policy with a recognised insurance provider. Grant recipients must produce a copy of the policy within 14 days of a request to do so.

If the activity involves a public event, grant recipients have a legal and moral obligation to plan properly to avoid risks of injury that might reasonably be expected to occur to patrons and workers at those events.