**Road Agency Approval Process – Major Developments**





## Flowchart steps

1. Developer and/or Developer's Consultant to discuss development Concept Design with the Department of Transport to determine requirements.
2. Developer's Consultant produces **Design Documents** for roadworks, access, stormwater drainage, utility services, etc. for submission to Department of Transport.

OR

**2.1 Insufficient Documentation**

Department of Transport will request further information from the Developer's Consultant until sufficient documentation is provided.

1. **Sufficient Documentation**

Department of Transport will undertake an assessment in accordance with the Development Guidelines for Northern Territory Government Controlled Roads and other specific requirements.

OR

**3.1 Permission to Use Not Granted**

Department of Transport will provide written advice with the reasons why the approval was not granted.

1. **Permission to Use Granted**

Department of Transport will provide a Road Agency Approval (Permission to Use) in the form of a letter with conditions.

1. At least seven days prior to work commencing, the Developer and/or his Contractor shall apply for a “**Permit to Work Within a Road Reserve**” and submit a “Workzone Traffic Management Plan” to the Department of Infrastructure

OR

**5.1 Not Accepted**Rework and resubmit.

1. **Accepted**

Workzone Traffic Management Plan Approved and “Permit to Work Within a Road Reserve" issued.

1. **Construct works** in accordance with the Road Agency Approval and Permit to Work to provide a good quality, conforming product. Department of Infrastructure officers attend hold point inspections as required.

Provide **Certification of Works** by a suitably qualified person, **Construction Report** and other relevant documentation, prior to a Departmental inspection of the completed works.

1. An **Acceptance of Works** letter will be provided by the Department of Transport after a satisfactory hand over inspection carried out by the Department of Infrastructure.
2. The Department of Transport will review the conditions of the Development Permit (where applicable) for compliance. **Clearance** letter issued by The Department of Transport.
3. **Defects Liability Period**

Developer to carry out required rectification works during defects liability period.

1. At the end of the defects liability period, the Department of Infrastructure will carry out a final inspection and the Department of Transport will issue an **End of Defects** letter when all conditions have been met.