

DARWIN HARBOUR ADVISORY COMMITTEE

MINUTES – MEETING 9

Date: Wednesday, 29 May 2019 **Location:** Blue 2.2.02
Time: 9:00 am – 1:00 pm Charles Darwin University
Chair: Professor Karen Gibb (KG), **Secretariat:** Amy Cooper (AC), Executive Officer –
Charles Darwin University Committees (DENR)

Attendees:	Annie Andrews (AA) Sandy Griffin (SG) Sam Buchanan (SB) Phil Vivian (PV) (proxy) Julia Fortune (JF) Joost van Dam (JV) (proxy) Nigel Browne (NB) Daniel Thompson (DT) Shar Molloy (SM) Shenagh Gamble (ShG) Alan Roe (AR) David Ciaravolo (DC) Sue McKinnon (SMc)	Power and Water INPEX Paspaley Darwin Port Water Resources Division (DENR) Australian Institute for Marine Science Larrakia Development Corporation ConocoPhillips (by phone) Environment Centre NT City of Darwin Territory Natural Resource Management Amateur Fisherman’s Association of the NT Landcare NT
Apologies:	Dr Claire Streten (CS) Terry O’Connor (TO) Jim Smith (JS)	Australian Institute for Marine Science Darwin Port Sea Darwin
Guests:	Courtney Canavan (CC)	School Based Trainee, DENR
Agenda No.	Agenda Item	Action Required (e.g. information / discussion / decision)
	Meeting open	The Darwin Harbour Advisory Committee meeting commenced at 9:00 am.
1.	Welcome, Attendance and Apologies	Chairperson, KG, opened the meeting and welcomed members to the ninth meeting. Apologies were noted from CS, JS and TO.
2.	Declaration of any conflicts of interest	Nil.
3.	Minutes of previous meeting	Minutes of the previous meeting on 28 February 2019 were circulated to committee members prior to the meeting for comments / edits. The minutes were accepted by the committee with no amendments. <i>Action: AC to upload to DHAC website.</i>

4. Actions from previous meeting (meeting 8 – 28 February 2019)				
No.	Action	Action Officer	Timeframe	Status / Update
4.1	DHAC Website ➤ Working group to be formed to work on content ideas for the DHAC page.	AC, SG, AA	March 2019	Complete Members provided positive feedback. Any photos can be forwarded to AC.
4.2	2019 DH Strategy ➤ Update of the 2010 Darwin Harbour Strategy	Working Group – Chair, Annie Andrews	Ongoing	In progress See matters arising item 5.2
4.3	Report Cards ➤ DHIR workgroup formed and will develop a DHIR implementation plan for discussion at the Nov meeting of DHAC.	KG, SG, SM, CS, TO (or Phil Vivian), Dianne Rose (PWC)	Ongoing	In progress See matters arising item 5.3
4.4	Project Officer for DHAC	KG	Ongoing	Complete
4.5	Bulletin Distribution List ➤ Provide email addresses for individuals to be included on the DHAC Bulletin distribution list. ➤ Discuss new Bulletin	AC All members	Prior to the next meeting	Complete It was agreed to hold off until late July before preparing the next bulletin to allow for updates.
4.6	Other Business ➤ Clarify the procedure for new members to the committee succession planning and request DoD representation at next CE meeting.	Karen Gibb	Prior to next meeting	Complete
4.7	Darwin Harbour Clean-up ➤ SG to confirm if INPEX community grants are still available. ➤ Confirm if a round of funding is available for the Darwin Harbour clean up.	Sandy Griffin Daniel Thompson	Prior to next meeting	Complete Update provided at next meeting.
4.8	DHAC input into Environmental Frameworks ➤ Provide an update to the committee regarding the interview with Jacobs.	Sandy Griffin	Prior to next meeting	Complete Update to be provided at next meeting.

5.	Matters Arising	<p>5.2 Darwin Harbour Strategy – update from working group AA and JF presented on the Darwin Harbour Strategy. PO will send a revised version of the draft strategy document with emphasis on the agreed format change. This will serve as a source document for all members to provide feedback on.</p> <p><u>Key steps to complete the Strategy</u></p> <p>It was noted the implementation component of the document requires improvements as members expressed concern agreeing a month is not adequate for stakeholder engagement. It was agreed a Communication Plan will be required if stakeholders are engaged. KG noted funding will be required to engage a consultant to prepare the Communication Plan for the consultation process to support the strategy. SG suggested commencing work on the implementation plan as stakeholder engagement is unlikely to change the strategy significantly.</p> <p><i>Action: Key steps to be added to the next Agenda to build a business case.</i></p> <p><i>Actions: PO to forward revised strategy with agreed formatting changes by COB Friday, 31 May 2019.</i></p> <p><i>Actions: Members to provide feedback on objectives and forward to Julia before COB Friday, 7 June 2019.</i></p> <p>Refer to Table 1 - Strategy Workshop Outcomes for feedback and actions (at the end of the minutes).</p> <p>5.3 Report Cards</p> <p>KG tabled the prospectus and provided an update on the Ian Potter application explaining she had meetings with NB, TC, Jo Townsend, Hayley Richards and Jodie Ryan (Department of Chief Ministers) to discuss the prospectus and funding for the Ian Potter application.</p> <p>Since meeting with Jodie Ryan KG received a letter from DCM committing to \$100k for year one and in-principle commitment for year two. Jodie Ryan has since sought support from various NT Government departments.</p> <p>CDU has committed to \$25k and if successful the Ian Potter application request will provide an additional \$125k.</p> <p>It was noted there will be a requirement for ongoing funding.</p> <p><i>Action: AC to forward PowerPoint presentation to members.</i></p>
6.	Correspondence	<p>6.1 Outgoing</p> <p>6.1.1 Communique #7 – Minister Lawler 6.1.2 Bulletin – Issue 3 6.1.3 Key steps to complete the strategy</p> <p>6.2 Incoming</p> <p>6.2.1 New Environmental Regulatory model for Onshore Gas Development 6.2.2 Comments on the Water Regulatory Reform Directions Paper 6.2.3 Consultation on the Draft Environment Protection Act 6.2.4 Budget 2019 – Putting Territorians First</p>

		<p>The incoming and outgoing correspondence was tabled at the meeting for noting / discussion.</p> <p>Bulletin – Issue 3</p> <p>It was agreed to hold off until late July before preparing the next bulletin to allow for updates.</p> <p>KG asked if any members had a project from their organisation they'd like to share in the bulletin to forward details to AC.</p> <p>Consultation on the Draft Environment Protection Act</p> <p>KG advised due to a focus on the strategy it wasn't possible to provide feedback. However, the Research Institute of Environment and Livelihoods (CDU) provided feedback on the draft Environment Protection Act which was shared with DHAC.</p>
7.	Other Business	<p>7.1 Coordination Committee (CC)</p> <p>It was agreed to invite the Chair of CC (Julia Schult) to provide a report to be tabled at the next meeting.</p> <p>JF noted the Darwin Harbour Report Cards will be released over the coming weeks.</p> <p>7.2 Darwin Harbour Clean-up</p> <p>SG provided an update explaining that Lyn Lambeth is supporting Larrakia Rangers who will take carriage of the event for 2019. Larrakia Rangers have secured funding from a number of organisations and are about to release their promotional material. It appears Larrakia Rangers hope to continue managing the event in 2020.</p> <p>7.3 Seabin</p> <p>SG advised City of Darwin has been contacted by a local distributor, Seabin promoting a 'trash skimmer' they designed to be installed in the water of marinas, yacht clubs, ports and any water body with a calm environment. The unit acts as a floating garbage bin skimming the surface of the water by pumping water in the device, and can intercept debris, and macro plastics and fibres. More information can be found by visiting https://seabinproject.com/the-seabin-v5/</p> <p>SG advised City of Darwin are considering automated water sampling and will be keen to the outcome with DHAC members.</p>
8.	Communique to the Minister	<p>Key items identified for the Communique:</p> <ul style="list-style-type: none"> • Request DoD representation on the committee • Clarify the procedure for new members to the committee • Integrated Report Cards and Ian Potter application update • Darwin Harbour Strategy update.

Actions arising from meeting (meeting 9 – 29 May 2019)		
Action Officer	Action	Timeframe
Amy Cooper	Upload minutes from 28 February to DHAC website	Complete
Julia Fortune / All members	<p>Darwin Harbour Strategy</p> <ul style="list-style-type: none"> ➤ PO to forward revised strategy with agreed formatting changes by COB Friday, 31 May 2019. ➤ Members to provide feedback on objectives and forward to Julia before COB Friday, 7 June 2019. ➤ Submit draft Strategy to Minister 	<p>Complete</p> <p>Complete</p> <p>Complete</p>
Amy Cooper / Julia Fortune / Karen Gibb	<p>Steps to complete the Strategy</p> <ul style="list-style-type: none"> ➤ Implementation stage requires a plan to engage stakeholders and for this plan to be executed - this will require resourcing. Engage a consultant support implementation of the strategy. ➤ In next DHAC agenda provide draft business case for implementation – for DHAC to discuss 	Complete
Amy Cooper/KG	<p>Report Cards</p> <ul style="list-style-type: none"> ➤ Forward PowerPoint presentation and Ian Potter application to members for information ➤ Application for funds to support DHIR submitted 	<p>Complete</p> <p>Complete</p>
Amy Cooper	<p>Action reminders</p> <ul style="list-style-type: none"> ➤ Implement mechanism to remind members of actions. 	<p>Complete</p> <p>This was discussed post meeting and decided due to workload AC will simply remind people when minutes are sent to look at this action list for their names against actions.</p>
Outstanding actions brought forward from meeting (meeting 8 – 28 February 2019)		
Action Officer	Action	Timeframe
Karen Gibb	<p>Other Business</p> <ul style="list-style-type: none"> ➤ Clarify the procedure for new members to the committee succession planning and request DoD representation at next CE meeting. ➤ Work plan needs to be revisited 	<p>Complete</p> <p>KG to discuss at next Minister's meeting – again</p> <p>DHAC to work on next meeting</p>

Sandy Griffin	Darwin Harbour Clean-up	Complete
Daniel Thompson	<ul style="list-style-type: none"> ➤ SG to confirm if INPEX community grants are still available. ➤ Confirm if a round of funding is available for the Darwin Harbour clean up. 	Update to be provided at next meeting.
Sandy Griffin	DHAC input into Environmental Frameworks	Complete
	<ul style="list-style-type: none"> ➤ Provide DHAC with an update on the interview with Jacobs. 	Update to be provided at next meeting.
9.	Next Meeting	The next meeting will be held in August 2019.
	Meeting closed	Meeting closed at 12:30 pm.

Table 1. Strategy Workshop Outcomes

Section	Comments
Document format	Reformat document – section relating to implementation after objectives and outcomes rather than up front. Ensure implementation articulated in intro so that the second phase is not lost.
	Rewording sections A, B C and D –implementation to be a stand-alone section.
	KG felt like the strategy jumped around. Front end was different and the implementation and vision was very late in the document. Vision, guiding principles and implementation to be moved to the front of the document. Summary at the front of the document needs to be clear.
	Section A - 'Background' term is scholarly – amend to Introduction and all items included.
	Goals should be listed at the front and will appear more user friendly. More reflective of all stakeholders involved.
	Update doc to include reference to each section (revised)
Introduction	Feedback to be received from members
Background	Lacks information around the DH pressures, tracking, and future development. Mentions of population but no facts and figures. Federal Gov. Agriculture and Water statistics should be included.
	Change 'guiding framework' to just framework
	Can we change the map? Resolution not that good. Better in the Indesign doc but detail is lost. Find original file through comms group.
Approach to the framework	In the approach framework section – add in a section on lessons learnt.
	Re-badge – Approach to the “Strategy” (rather than framework).
	Remove any references to revision. However, reference the 2010 strategy and acknowledging the 2019 strategy
	Update Figure 2.
	Update Figure 3 – give credence (highlight) Phase 1 as “this document” so as not to confuse reader or allude to implementation being dealt with.
The Darwin Harbour Region	Maybe Incorp stats that support the importance of the harbour – culture, rec fishing, population facts/figures and projections some infographics or charts/forecasts?
	Pg 10 – waste sections change tone and make it more present.
Purpose of the Strategy	Revise Fig 4 as per feedback from ConocoPhillips.
Guiding Principles	Bring in social to first dot point – similar to last dot point. Discussion around social and recreational values. Rec considered a 'subset' of social value. Social the catch-all agreed to by members.

Vision	<p>Revise to include social values</p> <p>Swap out recreational for social and note in glossary</p> <p>DH is used for recreational uses – identify under the heading challengers for DH (David to provide stats for strategy to Julia). Also include para re: cultural uses. Artisanal harvest – Nigel to provide content.</p> <p>Numbering goals supported rather than letters A- E and denoting each goal with thematic statement as per graphic presented in the ppt.</p>
Goal A	Goal A – Fostering partnerships
Goal A Objectives	<p>New legislation will strengthen – how will this doc feed into regulatory regime</p> <p>Point 5 – add stakeholders/rangers</p> <p>Make objectives clearer re: natural environment</p>
Goal A Outcomes	Add in services of our ecosystems in particular mangroves
Goal B	Goal B – Protect and preserve
Goal B Objectives	<p>Amend Goal B to refer to natural environment</p> <p>Add in services of our ecosystems in particular mangroves</p> <p>Language to be revised – more active and simplify Objective 2 and 4.</p> <p>An objective needed to acknowledge Strategic assessment of DH?</p>
Goal B Outcomes	<p>Understanding of natural environment is improved through strategic assessment.</p> <p>Discussion around the term enhance – have we dealt with it. The implementation and actions are more likely to reflect this.</p>
Goal C	Goal C – celebrate connection
Goal C Objectives	<p>Acknowledgment of sacred sites under the goal C and Indigenous heritage and cultural values.</p> <p>Ensure language is inclusive</p> <p>Acknowledgment around other cultural connections – groups, practices etc.</p>
Goal C Outcomes	Larrakia/DCC representative to provide additional feedback and appropriate words for the goal, objectives and outcomes.
Goal D	Goal D – maintain our unique lifestyle- include ‘social’ uses in goal.
Goal D Objectives	Objective 2 – reword.
Goal E	Goal E – sustainable industry.
Goal D Outcomes	
Goal E Objectives	
Goal E Outcomes	

Implementation	Details of implementation to be moved to backend of document
	Create standalone section for implementation. Phil said runs the risk of if not dealt with here so instead create where to from here?
	Concept of long lasting strategy and a plan which could be iterative/updated routinely
Appendix	Suggested that definition of ESD needs to acknowledgment of presented principles reflecting EP Bill yet to be passed by parliament.
	Definitions for Environment, Social, Culture and Economic values to be incorporated.
Other:	
	By separating the Implementation Plan from the Strategy will give the strategy tenure.
	Craft a brochure listing goals and objectives. Julia to send mock up brochure to members for input.
	KG offered to review the document to provide a more active voice.
	Request feedback from DENR on the strategy.
	SG suggested examining the End-User assessment project undertaken by AIMS/CDU.
	Feedback from DENR (CE) and Environment Division about the implications and consistency with the proposed regulatory framework amendments.
	General language amended to be in the present and more active.