

# DARWIN HARBOUR ADVISORY COMMITTEE

## DRAFT MINUTES – MEETING 6

<b>Date:</b>	Thursday 23 August 2018	<b>Location:</b>	Territory Conference Room, NADT, 76 The Esplanade, Darwin
<b>Time:</b>	9:00am – 1:00pm		
<b>Chair:</b>	Professor Karen Gibb (KG), Charles Darwin University	<b>Secretariat:</b>	Carmony Leso (CL), Executive Officer – Committees (DENR)
<b>Attendees:</b>	Alan Roe (AR) Annie Andrews (AA) Dr Claire Streten (CS) David Ciaravolo (DC) Daniel Thompson (DT) Jim Smith (JS) Mark Robertson (MR) Shar Molloy (SM) Sue McKinnon (SMc) Terry O'Connor (TO)		Territory Natural Resource Management Power and Water Australian Institute for Marine Science Amateur Fishermen's Association NT ConocoPhillips Sea Darwin INPEX Environment Centre NT Landcare NT Darwin Port
<b>Apologies:</b>	Nick Hanigan Nigel Browne Shenagh Gamble		Paspaley Larrakia Development Corporation City of Darwin
<b>Guests:</b>	Julia Fortune Michelle Skarlatos-Simoes Sandy Griffin		DENR, Water Resources Division (AHU) DPIR, NT Fisheries INPEX

Agenda No.	Agenda Item	Action Required (e.g. information / discussion / decision)
	<b>Meeting open</b>	The Darwin Harbour Advisory Committee meeting commenced at 9:00am.
1.	<b>Welcome, Attendance and Apologies</b>	Chairperson, KG, opened the meeting and welcomed the members to the sixth meeting. Apologies from NH, NB and SG. Sandy Griffin, Environment Manager – INPEX, attended the meeting as a guest. MR advised that he will be resigning from the Committee and he hopes that Sandy will be appointed by the Minister to take his place.
2.	<b>Minutes of previous meeting</b>	The minutes of previous meeting on 24 May 2018 were circulated to committee members prior to the meeting for comments / edits. The minutes were accepted by the Committee with no amendments.
3.	<b>Declaration of any conflicts of interest</b>	Nil.
4.	<b>Action from previous meeting</b> ( <i>meeting 5 – 24 May 2018</i> )	

No.	Action	Action Officer	Timeframe	Status / Update
4.1	<p><b>DHAC Website</b> Working group to be formed to work on content ideas for the DHAC page.</p> <ul style="list-style-type: none"> <li>➤ <i>Website photos</i> Provide photos of Darwin Harbour to be featured on the DHAC webpage.</li> <li>➤ <i>Website paper</i> Develop a paper detailing the content that will be featured on the DHAC webpage.</li> <li>➤ <i>Website timeframe</i> Discuss with DENR Comms and Media about a timeframe for the webpage.</li> </ul>	<p>CL, KG, SG and AA</p> <p>All members</p> <p>CL</p> <p>CL</p>	<p>Ongoing</p> <p>Prior to the next meeting</p> <p>Prior to the next meeting</p> <p>Prior to the next meeting</p>	<p><b>In progress</b> Refer to matters arising.</p>
4.2	<p><b>DHAC Strategy</b> Working group to complete phase I of the Strategy.</p>	Working group	Prior to next meeting	<p><b>In progress</b> Refer to matters arising.</p>
4.3	<p><b>Report Cards</b> Draft a request for resourcing for the development of an integrated Darwin Harbour report card and interactive website.</p>			<p><b>In progress</b> See matters arising</p>
4.4	<p><b>Bio's</b> Follow up on bio's for each committee member (200 words approx. each).</p>	CL	Prior to the next meeting	<p><b>In progress</b> Still waiting on some of the bios.</p>
4.5	<p><b>Bulletin Distribution List</b> Provide email addresses for individuals to be included on the DHAC Bulletin distribution list.</p>	All members		<p><b>In progress</b> .</p>
5.	<p><b>Matters Arising</b></p>	<p><b>5.1 DHAC Website</b> A paper was developed detailing the content to be featured on the proposed DHAC webpage and was tabled at the meeting for discussion. <i>Committee comments: The Committee recommended including an 'Other Resources' section under the Links tab. DC advised to be mindful of the amount of information on the website, especially links and attachments as you don't want it to become an Archive.</i> <i>Actions: CL to follow up on NLC representation on the Committee now that Trish Rigby is no longer with them.</i></p> <p><b>5.2 DH Strategy</b> A rough draft of the DH Strategy was developed by DENR Comms and Media and tabled at the meeting for further discussion. <i>Committee comments: KG advised the Committee that she attended a meeting with Christine Long, Executive Director – Water Resources Division (DENR), Jo Townsend, CEO – DENR,</i></p>		

		<p><i>TO and JS to discuss the way forward for the Committee. There was an agreement that a consultant would be funded to undertake the remainder of the work on the DH Strategy. KG suggesting utilising Grahame Byron who did the consultation for the Coastal and Marine Management Strategy.</i></p> <p><i>KG recommended that the DH Strategy Working Group meets with Grahame to set the scope and timeline for the completion of the Strategy. A quote will then be required for DENR approval.</i></p> <p><i>CS requested that all members review the draft Strategy and provide feedback on the content to the Working Group - within the next two weeks.</i></p> <p><i>Annie Andrews nominated to be the acting Chair of the Working Group in place of Kristen.</i></p> <p><u><i>Other working group members include:</i></u></p> <ul style="list-style-type: none"> <li><i>• <u>Dr. Claire Streten</u></i></li> <li><i>• <u>Mr Mark Roberston</u></i></li> <li><i>• <u>Ms Shar Molloy</u></i></li> <li><i>• <u>Mr Phil Vivian (proxy for Terry O'Connor)</u></i></li> </ul> <p><i>Actions: All members to review the DH Strategy and provide feedback to the Working Group.</i></p> <p><b>5.3 Report Cards</b></p> <p><i>Quotes have been sought from the Integration Application Network (IAN) and the Australian Institute of Marine Science (AIMS) for the development of Integrated Report Cards.</i></p> <p><i>Committee comments: KS reported that originally the resourcing for the integrated reporting was going to be linked to the CMMS in a Cabinet Submission. However, KG expressed that perhaps the DHAC needs to be more creative about options for resourcing.</i></p> <p><i>The Scope of works TOR went to IAN and AIMS who provided quotes for the development of Integrated Reporting.</i></p> <p><i>CS recommended keeping the link with the CMMS as a backup.</i></p> <p><i>TO noted that there is an opportunity for Industry to participate in the Integrated reporting but there needs to be benefits to doing it.</i></p> <p><i>KG recommended that a DHIR working group be formed that will meet on an ad hoc basis to progress the DHIR - with an initial focus on funding. The following members nominated to be on the Sub-Committee: SM, AA will take back to PWC to seek a representative, Sandy Griffin will be a proxy for MR, KG and CS.</i></p>
6.	Correspondence (selected)	<p><b>6.1 Outgoing</b></p> <p>6.1.1 Communique #4 to Minister Lawler</p> <p>6.1.2 Letter of Introduction to Minister Lawler</p> <p>6.1.3 Response to correspondence from the Ministers office</p> <p><b>6.2 Incoming</b></p> <p>6.2.1 Letter of resignation - Maria Kraatz</p> <p>6.2.2 Reply to Communique #4</p> <p>6.2.3 Reply to the Letter of Introduction</p> <p>The incoming and outgoing correspondence was tabled at the meeting for noting / discussion.</p>

7.	<b>Presentation from Michelle Skarlatos-Simoes on Aquatic Pest Monitoring</b>	Michelle Skarlatos-Simoes, Aquatic Biosecurity Officer – NT Fisheries, from the Department of Primary Industry and Resources attended the meeting to provide a presentation on Aquatic Pest Monitoring.
8.	<b>Presentation from Julia Fortune on Darwin Harbour Nitrogen Loads</b>	Julia Fortune, Senior Scientist – Aquatic Health Unit, from the Water Resources Division (DENR) attended the meeting to provide a presentation on the Darwin Harbour Nitrogen Loads.
9.	<b>Topical Reports</b>	<b>Seabed Mining</b> The Environment Division (DENR) was unable to provide a presentation on Seabed Mining as they didn't have anything to report on. A workshop will be held in September and they advised they will be able to provide a presentation either post workshop or in early 2019.
10.	<b>Other Business</b>	<b>David Ciaravolo - Amateur Fishermen's Association NT</b> DC reported that one of the things that the Recreational Fishing Advisory Council prioritised funding for, for the governments million dollar investment in recreational fishing, was to repeat the National Recreational Business Fishing Survey that was first done in 2001. It is supposed to be done every 5 years and the last time it was done was in 2010 / 11. The survey will commence on 1 September 2018 and will provide a snap shot of recreational fishing activity with a particular focus on Darwin Harbour because of 70% of fishing activity occurs in the Harbour and its surrounds.  <b>Sandy Griffin - INPEX</b> Sandy recommended having David Steinberg from the Heritage Unit (DTC) present to the Committee.
11.	<b>Communique to the Minister</b>	The key items identified for the Communique to the Minister were: <ul style="list-style-type: none"> <li>• Project Officer</li> <li>• Website</li> <li>• Strategy</li> <li>• Report Cards</li> </ul> <p><i>Action: CL to send the Communiques to the Committee for input before going to the Minister. CL to update the Communication Flow Chart to reflect this.</i></p>
<b>Actions arising from meeting</b>		
<b>Action Officer</b>	<b>Action</b>	<b>Timeframe</b>
Carmony Leso	Follow up on NLC representation on the Committee now that Trish Rigby is no longer with them.	Prior to the next meeting
All members	Review the DH Strategy and provide feedback to the Sub-Committee.	Within two weeks
Carmony Leso	Send the Communiques to the Committee for input before going to the Minister and update the Communication Flow Chart to reflect this.	Prior to the next meeting
12.	<b>Next Meeting</b>	The next meeting will be held in late October.
	<b>Meeting closed</b>	Meeting closed at 12:20pm.