

Application for a private security individual licence under mutual recognition

Use this form to apply for a private security individual licence under mutual recognition in accordance with the *Mutual Recognition Act 1992*.

See security licences [webpage](#) for further information on applicant requirements.

Licence category (choose applicable)											
Crowd Controllers licence only		Yes / No		Security Officers licence only		Yes / No					
Security Officer and Crowd Controller		Yes / No									
Licence term (select one)											
1 year		Yes / No		2 year		Yes / No		3 year		Yes / No	
Applicant details											
Surname:			Date of birth:								
Given name/s:											
Residential address:											
Suburb:		State:		Postcode:							
Country:											
Is your postal address the same as above? If no, complete below.											
Postal address:											
Suburb:		State:		Postcode:							
Country:											
Contact details											
Phone number:			Mobile number:								
Email address:											
Residency											
Are you an Australian citizen?					Yes / No						
If no, how long have you lived in Australia?											
Country of origin:											
Note: if you have lived in Australia for less than 6 months you may be required to provide a criminal history check from your country of origin.											
NT licence details											
Have you ever held, or do you hold a current security officer and/or crowd controller licence in the NT?					Yes / No						
If yes, please enter licence details below.											
Licence number:		Expiry date:									
Was this licence issued under mutual recognition?					Yes / No						

Current equivalent licence details			
Specify all Australian States/Territories and/or New Zealand in which the applicant has substantive licences for the equivalent occupation(s) sought:			
State/Territory	Licence class held	Licence number	Expiry date
Disclosures			
Are there any special conditions that apply to your current registration(s) in any Australian State, Territory or New Zealand?			Yes / No
If yes, please provide details below.			
Are you the subject of any disciplinary proceedings in any Australian State, Territory or New Zealand (including any preliminary investigations or actions that might lead to disciplinary proceedings) in relation to the specific occupation(s)?			Yes / No
If yes, please provide details below.			
Has your licence in another Australian State, Territory or New Zealand been cancelled or suspended as a result of disciplinary proceedings?			Yes / No
If yes, please provide details below.			
Are you prohibited or restricted from carrying on the specified occupation(s) in any Australian State, Territory or New Zealand for which registration is sought?			Yes / No
If yes, please provide details below.			
Are you subject to any special condition in carrying out the specified occupation(s) as a result of criminal, civil or disciplinary proceedings in any Australian State, Territory or New Zealand?			Yes / No
If yes, please provide details below.			

Receiving licence			
How do you wish to receive your licence?	Post	Yes / No	Collection Yes / No
Applicants declaration			
I, (full name):			
Of (address):			
Solemnly and sincerely declare that:			
<ul style="list-style-type: none"> All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the <i>Oaths, Affidavits and Declarations Act 2010</i>; and I consent to the making of inquiries of, exchange of information with the authorities of the Australian state, Territory or New Zealand regarding my activities in the relevant occupation(s) or otherwise regarding matters relevant to this application; and I am licensed as specified in the application; and I am seeking to be registered in the NT in accordance with the mutual recognition principle; and I have read and understood the information contained in this application; and That this declaration is true and correct; and I know that it is an offence to make a declaration that is false in any material particular. 			
This declaration is made at: (location)		on: (date)	
Applicant signature:			
Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.			
Supporting documents checklist			
Prescribed application fee – See the security licences fees page for fees.	Yes / No		
Complete application and signed declaration.	Yes / No		
Current licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo attached for each person associated with the application attached. For example: Drivers licence, passport, evidence of age card, firearms licence, working with children's card etc.	Yes / No		
A passport-size photo not more than 6 months old attached. Alternatively photos can be taken at the Territory Business Centre.	Yes / No		
Front and back copy of your current equivalent licence attached – must have 30 days validity at time of lodgement.	Yes / No		
Privacy statement			
The Northern Territory Government complies with the Information Privacy Principals scheduled by the <i>Information Act 2002</i> .			

Disclaimer

The Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act 2002*.

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.

The information you provide will be accessible to Occupational Licensing and Associations and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act 2002*, or the Office of the Information Commissioner NT.

Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below:

Darwin:	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah	
Katherine:	Big Rivers Government Centre, 5 First Street, Katherine	
Tennant Creek:	Barkly Business Hub, 63 Haddock Street, Tennant Creek	
Alice Springs:	Ground Floor, The Green Well Building, 50 Bath Street Alice Springs	
1800 193 111	territorybusinesscentre@nt.gov.au	GPO Box 9800 Darwin NT 0801

Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.

Payment date:

Receipt number:

Amount paid: