

# Electric Vehicle Charger (Residential and Business) Grants Scheme

## Terms and Conditions

Current as at 9 August 2022

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# 1. Introduction

## 1.1. Objective

The Electric Vehicle Charger (Residential and Business) Grant Scheme has been designed to support the uptake of electric vehicles and to ensure the Northern Territory is not left behind as Australia transitions to electric mobility. Importantly, electric vehicles will reduce greenhouse gas emissions and contribute to the [Territory Climate Change Response<sup>1</sup>](#). As part of this response, the Northern Territory Government is introducing this Scheme, which will provide Residential and Business Owners with a Grant as part payment for the purchase and installation costs of an electric vehicle charger.

## 2. Definitions

**Audit** or **Spot Audit** means the Department's right to check original documents and undertake onsite inspections of property where works are completed to ensure the works are carried out in line with a quotation and otherwise in accordance with the terms of the Scheme.

**Business Owner** means the proprietor of a business that is a Territory Enterprise and:

- is not an Excluded Recipient; and
- has its principal place of doing business physically located in the Northern Territory; and
- offers goods and/or services to the public (whether for reward or not); and
- is a valid legal entity and holds a valid ABN in respect of the business as of the date it submits an application to the Scheme; and
- has an annual turnover of at least \$75 000 per annum; and
- was offering its services wholly or substantially in the Northern Territory for at least one month at the time of applying for a grant.

For the avoidance of doubt, a not-for-profit organisation is a Business Owner if it satisfies all the stated criteria.

**Department** means the Northern Territory Government, Department of Industry, Tourism and Trade.

**Electric Motor Vehicle** means a motor vehicle that:

- (a) uses an electric motor for propulsion, whether or not it is also fitted with an internal combustion engine; and
- (b) takes and stores energy from an external source of electricity; and
- (c) is not equipped with a fuel cell for converting hydrogen to electricity.

For the avoidance of doubt, the above definition includes vehicles that operate only with an electric motor as well as plug-in hybrid electric vehicles.

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<sup>1</sup> [https://depws.nt.gov.au/\\_\\_\\_data/assets/pdf\\_file/0005/904775/northern-territory-climate-change-response-towards-2050.pdf](https://depws.nt.gov.au/___data/assets/pdf_file/0005/904775/northern-territory-climate-change-response-towards-2050.pdf)

**Electric Vehicle Charger** means a charging mechanism manufactured solely to recharge the battery installed in an Electric Vehicle.

**Eligible Recipient or Recipient** means either a Residential Owner or a Business Owner whose application has been approved.

**Eligible Works** are the supply and installation at a Property of an electrical charging system for vehicles that complies with all relevant laws and any requirements of the Power and Water Corporation and is listed on the approved list.

**Excluded Recipients are:**

- public and private schools
- private and public educational institutions
- government agencies and government owned bodies
- statutory corporations; and
- local government.

**Grant** means a sum of either up to \$1000 (approved Residential Owners) or up to \$2500 (approved Business Owners) in the form of a Voucher used as reimbursement of part payment made for an Invoice issued by the Service Provider.

**Invoice** means a compliant invoice issued by an Eligible Business that matches the compliant quotation given by that Business which forms the basis of the Recipient's application for a Voucher.

**Property** means:

**In the case of an application by a Residential Owner:**

- a property that is situated in the Northern Territory (including single and unit titles); and
- the property is lawfully used for residential purposes by the Eligible Recipient or a tenant of the Eligible Recipient (who is one or more natural persons and who has a written tenancy agreement with the Residential Owner); and
- the applicant provides proof of ownership of at least one NT registered electric vehicle that is garaged at the Property; and
- Where an applicant is both a Residential Owner and a Business Owner only one application can be assessed in accordance with the primary use of a vehicle; in other words, eligibility is limited to one charger per vehicle. Where one vehicle is used for both residential and business purposes an applicant is not eligible to lodge an application for a charger for residential use and a charger for business use.

or

**In the case of an application by a Business Owner:**

- a building or part of a building situated on a property in the Northern Territory; and
- the Eligible Recipient either owns the Property or has a written agreement with the owner to occupy on a continuous basis ('agreement to occupy'); and
- the Property is being lawfully and solely used for the purposes of carrying on the business of the Eligible Recipient by the Eligible Recipient; and

- d) if the Property is not owned by the Eligible Recipient, the Eligible Recipient is legally entitled to carry out Eligible Works to improve it; and
- e) the Property is not used for, nor lawfully able to be used for, residential purposes in addition to business purposes; and
- f) the applicant provides proof of ownership of at least one NT registered electric vehicle that is usually used for the carrying on of the business of the Eligible Recipient.

**Related** means:

- (a) in relation to a company:
  - i. a director or member of the body or of a related body corporate; or
  - ii. a Relative of a director or member; or
  - iii. a Relative of the spouse of a director or member; or
  - iv. an employee of the company or a Relative of an employee of the company.
- (b) in relation to any other kind of legal entity,
  - i. a proprietor, partner or any other person exercising control (whether on their own or jointly with others) over the management of the Business; or
  - ii. a Relative of any person falling within (b)i. above; or
  - iii. an employee of the Business or a Relative of an employee of the Business
- (c) in relation to a person, means a Relative of that person.

**Relative** in relation to a person, means the spouse, parent or grandparent, child or grandchild or brother or sister of the person.

**Residential Owner** means the registered proprietor of a Property (or if more than one then all the registered proprietors are deemed to be the Recipient). A Residential Owner must be one or more natural persons.

**Scheme** means the Electric Vehicle Charger (Residential and Business) Grant Scheme.

A **Territory Enterprise** is a business that satisfies all of the following:

- operating in the Northern Territory - the enterprise is currently engaged in productive activities out of premises within the Northern Territory (i.e., production of goods or delivery of services); and
- has a significant permanent presence - the enterprise maintains an office, manufacturing facilities or other permanent base within the Northern Territory; and
- employs Northern Territory residents.

**Service Provider** is a business that is qualified to provide Eligible Works, and in particular meets the following criteria:

- is a Territory Enterprise; and
- is a legal entity (a natural person or an incorporated entity), with or without a registered business name; and
- holds a valid Australian Business Number as of the date it submits an application to participate in the Scheme; and
- was providing its services wholly or substantially in the Northern Territory for at least one month as at the date it submits an application to participate in the Scheme; and

- is not Related to or a Relative of the Eligible Recipient; and
- has and will maintain during the course of the Scheme (and will provide copies upon request by a Residential/Business Owner or the Department), all relevant business, occupation and related permits, licences and insurance coverage required to undertake work in connection with the Scheme, including valid public liability insurance policy with minimum \$10 million cover, Workers Compensation, and all other relevant insurances to cover its usual business risks and holds the relevant licence/s to carry out duly carry out Eligible Works which are:
  - in the case of Electrical Contractors an NT C grade licence; or
  - in the case of Electrical Mechanics an NT A grade licence.

Participants please note that further details on electrical licence requirements can be obtained from [Publications - Electrical Workers and Contractors Licensing Board - NT Government<sup>2</sup>](#).

**Voucher** means a payment instrument issued by the Department to an Eligible Recipient in reimbursement of part payment made for an invoice issued by the Service Provider. Each Voucher has a value of up to \$1000 for a residential Property or \$2500 for a Business Property (exclusive of GST).

**Website** means [nt.gov.au/industry/business-grants-funding](https://nt.gov.au/industry/business-grants-funding)

## 3. Scheme Parameters

### 3.1. Participation

The Scheme is open to applicants that are not Excluded Recipients, and Service Providers as defined in these terms and conditions. All applications will be accepted on a “first come first served” basis.

One application only may be made for each property owned or leased by Business Owners.

One application per single residential dwelling may be made by Residential Owners (including for a Property that is a unit where the unit title contains its own garage or carport which is contiguous with the residence).

Applications that are made by the owners of a unit in a unit title scheme (or their duly appointed manager) must comply with unit title laws and the rules of the relevant corporation. These may include a requirement that the works are authorised through a resolution of the owners.

The locations of all charging stations must be either dedicated electric vehicle spaces or spaces that are specifically restricted to vehicles that are actively charging.

Where an applicant is both a Residential Owner and a Business Owner only one application can be assessed in accordance with the primary use of a vehicle; in other words, eligibility is limited to one charger per vehicle. Where one vehicle is used for both residential and business purposes an applicant is not eligible to lodge an application for a charger for residential use and a charger for business use.

Eligible Recipients must not charge third parties for the use of a Charger installed with funding under this Scheme.

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<sup>2</sup> <https://electricallicensing.nt.gov.au/publications>

## 3.2. Value and Use of Vouchers

Subject to 3.1 above, an applicant may apply for a maximum of one Voucher as a Residential Owner and one Voucher as a Business Owner. Each Voucher will be issued to the Recipient for an amount relevant to the type of Property.

Once Eligible Works are completed to the satisfaction of the Recipient they must present the Voucher to the Service Provider, who will then submit it to the Department for redemption.

By presenting the Voucher to the Service provider for redemption, the Recipient acknowledges and declares to the Department that the Eligible Works have been completed to its satisfaction, in accordance with these terms and conditions and they have received an electrical Certificate of Compliance and the works have otherwise been carried out in compliance with relevant laws.

A Voucher is not transferrable to any other person whether or not they are a recipient of a grant under the Scheme.

## 3.3. Time limits on Eligible Works

Eligible Works must only commence **after** an application has been **approved** and a Voucher issued by the Department and must be **completed within six calendar months of the date of issue of the Voucher**.

# 4. Participation Criteria and Process – Eligible Recipient (Residential Owner/Business Owner)

## 4.1. Application Process

Residential Owners and Business Owners will be able to apply for a Voucher from 1 July 2022.

In order to apply for a Voucher, the applicant must obtain their quote from a Service Provider, then go to the Website and follow the links to fill out the online forms and upload the required supporting documentation, as per below steps:

- Follow the link to start a new online application
- Fill out the required details
- Upload proof of identification documents, proof of ownership of the Property and proof of ownership of an NT Registered electric vehicle
- Submit application.

Applicants must also complete and electronically sign the declaration contained in the application form.

For assistance with online applications, Recipients may phone 1800 193 111 or email [EVCharger.DITT@nt.gov.au](mailto:EVCharger.DITT@nt.gov.au) and a response will be provided within three to five business days.

## 5. No Incentives

A Service Provider must not offer to a Recipient, and a Recipient must not ask for or accept from the Service Provider (or anyone acting on behalf of the Service Provider), any offer of a benefit (whether monetary or otherwise) to the Recipient or any third party, as inducement to the Recipient to accept a quotation, other than the completion of the Eligible Works set out and described in the quotation.

## 6. GST

The amount of the Voucher is **exclusive** of GST and if the Business is registered for GST, then GST will be paid by the Department in addition to the total value of the Voucher at the time of redemption. The Recipient therefore only pays GST on the difference between the invoice total and the Voucher value after GST is added.

## 7. Eligible Works at Risk of Recipient

The Recipient must make all enquiries it thinks necessary to ensure that any quoting Service Provider is suitably qualified and experienced and holds the licence required by these terms and conditions. The Department takes no responsibility whatsoever for any works or conduct by the Service Provider which may not meet the Recipient's expectations, including without limitation works that are of unacceptable standard, quality or workmanship. Further, the Department takes no responsibility for any damage or loss of any kind accruing to the Recipient in the event that the quoting Service Provider fails to complete the work by the cut off dates (or at all), including where the Recipient suffers loss of commercial benefit and/or use of a Voucher.

By making an application for a Voucher, the Recipient declares and warrants to the Department that it has read, understood and fully accepts these Terms and Conditions and fully releases and indemnifies the Department against any loss or damage it may suffer of any nature whatsoever (including without limitation personal injury or death) whether in relation to any goods and materials supplied and/or conduct of Eligible Works (or lack thereof). The Recipient further warrants that it has sighted all required permits, certificates and licenses required to carry out the Eligible Works have been obtained by any Service Provider it engages.

## 8. Changes to Scheme

The Department reserves the right to:

- vary these terms and conditions, the eligibility criteria or any other documented rule or procedure relating to the Scheme at any time; and/or
- accept or reject any application for participation in the Scheme and/or any application for issue or redemption of a Voucher in its absolute discretion; and/or
- decide in its discretion whether a business, an applicant, a property or works do or do not meet the intent of the eligibility criteria for participation (notwithstanding that it may meet the requirements of the relevant definition) and/or
- cease the Scheme at any time should the NT Government policy change in which case no further Vouchers will be issued.

## 9. Due Diligence, Audit and Compliance with Law

All participants in the Scheme acknowledge:

- (a) that the Department will conduct such due diligence enquiries as it sees fit in order to maintain the integrity of the Scheme (but without any liability whatsoever to do so) and that the allocated funding is used strictly in accordance with the intent of the relevant government policy. Such enquiries may include (but are not necessarily limited to) company and business name searches on



an applicant and a Property, and onsite inspections of a Property where Eligible Works are carried out.

- (b) The Department reserves the right to conduct an Audit at any time before or after redemption or attempted redemption of a Voucher, or within 12 months after the Scheme ends.

By applying to participate in the Scheme, Recipients declare that they agree to the Department having access to any private register of information in relation to the Recipient, and to the Department using, storing and releasing for lawful purposes, their information, including personal information.

## 10. Privacy

The Department is bound by the Information Act 2002 (NT) and will only ever use information in accordance with the NT Government's Information Privacy Principles. These principles are available at [www.infocomm.nt.gov.au/privacy/information-privacy-principles](http://www.infocomm.nt.gov.au/privacy/information-privacy-principles) or by contacting the Information Commissioner Northern Territory on 1800 005 610.

Recipients should read the Department's [Privacy Policy](#)<sup>3</sup> and by providing information to the Department under the Scheme, Businesses and Recipients agree to the following Privacy Statement:

Information collected as part of the Scheme application process is collected in accordance with the Scheme's terms and conditions and for the purposes of assessing participant eligibility, audit; monitoring; evaluation; and reporting.

By applying to participate in the Scheme, you consent to the NT Government:

- (a) storing information, including personal information (such as names and personal contact details);
- (b) using the information, including personal information for the purposes mentioned under the paragraph above;
- (c) transferring some of this information, including personal information, outside of the Northern Territory (but not outside Australia) for the purpose storing it; and
- (d) releasing non-sensitive information, de-identified data in accordance with the NT Government's open data policy.

If you have provided personal information of another individual to the NT Government, you warrant that you have informed the person to whom the personal information relates that the personal information will be provided to the NT Government, and of the NT Government's intended use of this personal information, and that you have obtained consent from all such persons to allow the NT Government to use and disclose their personal information in this manner.

## 11. Disputes and Complaints

The Department is not responsible for resolving any disputes between Recipients and Service Providers. Recipients and Service Providers must conduct their own due diligence with regards to their contract to carry out Eligible Works on the Property.

For disputes and complaints relating to applications for a Voucher and/ or Voucher redemption, the Eligible Recipient can phone 1800 193 111 or email [EVCharger.DITT@nt.gov.au](mailto:EVCharger.DITT@nt.gov.au).

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<sup>3</sup> <https://industry.nt.gov.au/publications/business/policies/privacy-policy>

## 12. Scheme End

The Scheme is the result of a decision by the Northern Territory Government to provide once off funding for the Scheme and it will end when the funds allocated have been fully committed.