

Application for a casino operative licence under mutual recognition

Use this form to apply for an equivalent casino operative's licence under mutual recognition in accordance with *Mutual Recognition (Northern Territory) Act 1992*.

Applicants must hold a current responsible service of gambling (RSG), and if required, responsible service of alcohol (RSA) in accordance with the licence duties listed below.

See the [casino employee licence](#) webpage further information on applicant requirements.

Licence classification (select one)					
Key	Yes / No	Standard	Yes / No	Trainee	Yes / No
Licence duties (select applicable)					
Administration	Yes / No	Cashier	Yes / No	Gaming	Yes / No
Security	Yes / No	Surveillance	Yes / No		
Applicant details					
Surname:				Date of birth:	
Given name/s:					
Other name/s (if applicable):					
Residential address:					
Suburb:		State:		Postcode:	
Is your postal address the same as above? If no, complete below:					
Postal address:					
Suburb:		State:		Postcode:	
Contact details					
Phone number:			Mobile number:		
Email address:					
Do you agree to receive correspondence via email?					Yes / No
Residency					
Are you an Australian citizen?					Yes / No
If no, how long have you lived in Australia?					
Country of origin:					
Note: if you have lived in Australia for less than 6 months you may be required to provide a criminal history check from your country of origin.					

Details of current equivalent licence			
Specify <u>all</u> Australian States/Territories and/or New Zealand in which the applicant has substantive licences for the equivalent occupation(s) sought.			
State	Licence held	Licence number	Expiry date
Employer details			
Licensed employer name:			
Previous employment details			
Have you been employed (in any capacity) in a casino, gaming house, gaming machine related premises, gaming industry, bookmaking operations or the racing industry?			Yes / No
If yes, provide details below.			
Employer name	Position	Duties	Employment term
Have you ever been excluded from a casino in the territory or elsewhere?			Yes / No
If yes, provide the name and location of the Casino and reason for exclusion.			
Casino name	Casino location	Exclusion reason	
Disclosures			
1. Are you the subject of any special condition(s) in carrying out the occupation as a licensed agent or equivalent in any Australian State, Territory or New Zealand?			Yes / No
If yes, provide details below:			

2. Are you the subject of any disciplinary proceedings in any Australian State, Territory or New Zealand (including any preliminary investigations or actions that might lead to disciplinary proceedings) in relation to the occupation of a licensed agent?	Yes / No
If yes, provide details below:	
3. Has your licence in another Australian State, Territory or New Zealand been cancelled or suspended as a result of disciplinary proceedings?	Yes / No
If yes, provide details below:	
4. Are you prohibited or restricted from carrying on the occupation of a licensed agent or equivalent occupation in any Australian State, Territory or New Zealand for which registration is sought?	Yes / No
If yes, provide details below:	
5. Are you subject to any special condition in carrying out the specified occupation(s) as a result of criminal, civil or disciplinary proceedings in any Australian State, Territory or New Zealand?	Yes / No
If yes, provide details below:	
6. Are you an undischarged bankrupt or have you ever applied to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounded with creditors or made an assignment of your remuneration for their benefit?	Yes / No
If yes, provide details below:	

Employer declaration					
I, (full name):					
Holding the position of:					
Solemnly and sincerely declare that the applicant:					
<ul style="list-style-type: none"> • Has been tested in the duties of the intended position, and I am satisfied that they have sufficient competence to carry out the duties for which they will be licensed; and • Has attained the age of 18 years; and • Is of good repute having regard to character, integrity, honesty and responsibility; and • Has an adequate command of the English language for the purpose of performing the duties he or she proposes to perform; and • That I have views the original government issued licence or permit, and I can confirm the applicant's identity. 					
If the applicant is successful, they will be employed in the capacity of:					
Key	Yes / No	Standard	Yes / No	Trainee	Yes / No
With licence duties (select applicable)					
Administration	Yes / No	Cashier	Yes / No	Gaming	Yes / No
Security	Yes / No	Surveillance	Yes / No		
This person will be employed in the position of:					
This declaration was made at (location):				On (date):	
Employer signature:					
Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.					

Applicant declaration			
I, (full name):			
Of (address):			
Solemnly and sincerely declare that:			
<ul style="list-style-type: none"> • All statements and information contained in this application are true and correct to the best of my knowledge by virtue of the <i>Oaths, Affidavits and Declarations Act 2010</i>; and • I am licensed as specified in the application; and • I am seeking to be licensed in the NT in accordance with the mutual recognition principle; and • I have specified all of the substantive licences (however called) that I hold in any Australian State, Territory or New Zealand which are equivalent to a licence under the law of the Northern Territory; and • I have specified any special condition to which I am subject in carrying on the occupation; and • I consent to the making of inquiries of and the exchange of information with, the authorities of any Australian State, Territory or New Zealand regarding my activities in for occupation, and otherwise in respect of matters relevant to this notice; and • I will notify Licensing NT within 7 days of any conviction in a court of law; and • I have read and understood the information contained in this application; and • I hereby consent to all probity investigations carried out by the authorised officers of Licensing NT to verify the information provided by me and to determine my suitability to hold the licence for which I have applied. I agree that such inquiries may be made before and after the issue of a licence; and • I know that it is an offence to make a declaration that is false in any material particular. 			
This declaration was made at (location):			On (date):
Applicant signature:			
Note: Under the <i>Oaths, Affidavits and Declarations Act 2010</i> a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.			
Receiving licence			
How do you wish to receive your licence?			
Post	Yes / No	Collection	Yes / No
Email	Yes / No		
Checklist			
Prescribed application fee – See the casino employee licence page for fees.			Yes / No
Complete and signed employer declaration			Yes / No
Complete and signed applicant declaration			Yes / No
Evidence of name change (if applicable. i.e. marriage certificate or deed poll documents)			Yes / No
Passport sized photo taken in the last 6 months attached. Alternatively a photo can be taken at the Territory Business Centre.			Yes / No
Current licence or permit issued by the Commonwealth, State or Territory government that has your DOB and photo attached. For example: Drivers licence, passport, evidence of age card, firearms licence, working with children's card etc			Yes / No
Original licence or a copy of the licence evidencing existing registration in all States, Territory or New Zealand (must have at least 30 days validity at time of lodgement) attached.			Yes / No

Privacy statement

The Northern Territory Government complies with the Information Privacy Principles scheduled by the *Information Act 2002*.

Disclaimer

The Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act 2002*.

You have been asked to provide personal information necessary for us to meet your application requirements. You do not have to provide your personal information but if you choose not to, this application will be incomplete and we will be unable to process it.

The information you provide will be accessible to Racing and Gaming and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act 2002*, or the [Office of the Information Commissioner NT](#).

Lodgement

Complete applications can be lodged in person, email or via post at a Territory Business Centre below:

Darwin:	Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway Berrimah
Katherine:	Big Rivers Government Centre, 5 First Street, Katherine
Tennant Creek:	Shop 2, Barkly House, Cnr Davidson and Paterson Streets, Tennant Creek
Alice Springs:	Ground Floor, The Green Well Building, 50 Bath Street Alice Springs

1800 193 111 territorybusinesscentre@nt.gov.au GPO Box 9800 Darwin NT 0801

Payment details

A fee is payable on lodgement of this application form. Payment can be made by:

- Cash (in person only); or
- Cheque (made out to Receiver of Territory Monies); or
- Credit card (Visa or MasterCard accepted in person or over the phone). Note: A staff member from the Territory Business Centre will contact you via phone for payment.

Payment date:	Receipt number:	Amount paid
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