

Volunteer campground host application

Use this form to apply to be a volunteer campground host or caretaker in Northern Territory parks.

A separate application form is needed for each person volunteering. Feel free to contact us for further information before applying – email volunteer.parks@nt.gov.au or call 08 8999 3821.

Your details					
First name		Last name		Date of birth	
Phone		Email			
Street address					
Postal address					
Vehicle registration		Vehicle type			
Camping method - e.g caravan, tent, camper trailer etc: (N/A for caretaker role at Munbililla campground)					

Review the position description then select campgrounds of interest below.

The campground host program runs from April to September. **Opening time may vary due to wet season closures.** A minimum 3-week commitment is preferred, however shorter placements may be negotiated for some locations.

Caretaking is possible throughout the year. A minimum 2-month commitment is preferred.

Location/s	Yes / No	Dates you are available
Litchfield National Park – Wangi Falls		
Litchfield National Park – Florence Falls		
Litchfield National Park – Tjaynera Falls (Sandy Creek). High clearance 4WD access only – no caravan access		
Judbarra/Gregory National Park – Big Horse Creek Campground		
Elsey National Park – Jalmurark Campground		
Keep River National Park – Jarnem Campground		
Karlu Karlu / Devils Marbles Conservation Reserve		
Trephina Gorge Nature Park – Gorge Campground		
Finke Gorge National Park – Palm Valley High clearance 4WD access only.		
Limmen National Park - Munbililla Campground (Tomato Island) Volunteer Caretaker Role		

Previous experience		
Have you been a volunteer campground host or caretaker before?	Yes	No
If yes, please provide details		

Essential requirements

Do you have the following certificates? You do not need them to apply, only when approved as a host.
Approved hosts will be reimbursed if training or updates are required.

Provide first aid or equivalent	Yes / No	Expiry date	
National Police Check (within the last 12 months)	Yes / No	Copy attached?	Yes / No

Skills and qualifications

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Reason for volunteering

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Your health

Do you have any current injuries/illnesses or other health conditions (including previous) which may affect your ability to work as a volunteer? Please provide details.

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Are you receiving workers compensation?

Yes / No

Emergency contacts – other than the person you are hosting with

1. First name		Last name		Relationship	
Contact details					
2. First name		Last name		Relationship	
Contact details					

Proof of identity

If you are using a driver's licence as proof of identity you must notify Parks and Wildlife of any changes to your licence status

State		Number		Class		Expiry date	
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How did you hear about us? Please circle which option applies

Word of mouth	Social media	Seek or Go Volunteer	Volunteering SA/NT	Parks and Wildlife website	Other Park agency	I am a return host
Other (please specify)						

Privacy

The Department of Tourism and Hospitality respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act 2002*¹.

You have been asked to provide personal information necessary for us to process your application to be campground host. You do not have to provide your personal information but if you choose not to, your application may not be approved. The information you provide will be accessible to the department and will only be used to provide a department service or program.

We will not disclose your personal information to third parties unless:

- authorised or required by law to do so
- you have given us your consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. To find out more read our privacy policy².

If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act 2002*, or the Office of the Information Commissioner NT³.

Declaration

I wish to apply to become a volunteer with NT Parks and Wildlife.

I declare for the purpose of this application I understand that:

- there is no remuneration associated with volunteer work and this application does not constitute a contract of employment.
- I must read and agree to abide by the Parks and Wildlife volunteer code of conduct before volunteering.
- I am a worker subject to the *Work Health and Safety (National Uniform Legislation) Act 2011* and have a responsibility to ensure personal and workplace safety.
- there are inherent and diverse risks in the tasks that I may be asked to undertake including those that require me to travel in vehicles including off-road 4WD and all-terrain vehicles, and vessels.
- if required to drive an NTG vehicle I must obtain prior approval, read the NT Fleet Driver's Handbook and comply with the 'Driver Responsibilities' section of that handbook.
- if I am driving a non-government vehicle in connection with performing volunteer work it is my responsibility to ensure that the vehicle meets Northern Territory registration requirements and is comprehensively insured.
- I will be required to perform tasks allocated to me to the best of my ability and follow the directions and supervision of agency employee(s) appointed as my supervisor.
- I will be required to take reasonable care of the agency's property provided to me in my capacity as a volunteer or used by me in that capacity.
- while performing tasks as a volunteer I will be responsible for the security and safety of personal property (including vehicles), at all times.
- prior to starting as a volunteer, I will be required to provide details of any injury, illness or condition that may affect my ability to perform volunteer work, or which may need to be accommodated.
- the information I provide will only be available to Parks and Wildlife and that it may only be used for its intended purpose (the division's privacy statement can be obtained by contacting the agency).
- I must use government information provided to me in my capacity as a volunteer only for the purposes for which it is provided.

Note: Voluntary workers insurance coverage is limited for volunteers over the age of 75 and for those with pre-existing health conditions. Contact Volunteer.Parks@nt.gov.au if you would like a copy of the Parks and Wildlife voluntary workers insurance policy and product disclosure statement.

By signing below I understand and agree with the above declaration.

Applicant signature		Date	
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¹ <https://legislation.nt.gov.au/Legislation/INFORMATION-ACT-2002>

² [DTH privacy policy](#) | Department of Tourism and Hospitality

³ <https://infocomm.nt.gov.au/>

Office use only			
Officer name			
Campsite/s		Period	
Proof of ID sighted		Approved	Yes / No
Signature		Date	

Further information

For more information, phone 08 8999 3821.

How to submit

Submit the completed form to the Volunteer Programs Coordinator using one of the following.

Email to:

volunteer.parks@nt.gov.au

Mail to:

Volunteer Programs Coordinator

Parks and Wildlife NT

PO Box 1120

Alice Springs NT 0871.