

## TO THE FISH TRADER/PROCESSOR LICENSEE

Pursuant to Section 34 of the *Fisheries Act 1988* (the Act), it is **a requirement that you submit purchase returns to the Director of Fisheries**. The manner and form for the required return(s) is outlined, with examples, on the following pages. These must be read in conjunction with this notice.

The information on the returns is used by Fisheries to assist in making decisions about fisheries management and to meet its responsibilities under the Act. The accuracy of data is very important.

The return forms request the minimum information necessary. Any additional information, such as fish numbers, size or condition that you may wish to add will be very useful.

The information you provide is CONFIDENTIAL to Fisheries, subject to Section 36 of the *Fisheries Act 1988* and the *Information Act 2002*. Information Privacy Principles apply to the information collected through catch and market returns.

Remember decisions taken concerning the management of any fishery are based largely on information supplied on these returns. It is, therefore, in your own interest that you complete your returns accurately and submit them on time.

Your co-operation in this matter is greatly appreciated.

Yours sincerely

Bryan McDonald  
**Director Aquatic Resources**  
Fisheries

## NOTICE TO THE FISH TRADER/PROCESSOR LICENSEE

Pursuant to Section 34 of the *Fisheries Act 1988* (the Act), it is a requirement that the holder of a Fish Trader/Processor licence submit returns within twenty-eight (28) days after the end of each month. This person, pursuant to the Act, is known as the “**licence holder**” but may be a nominated person, temporary transferee or short term operator.

The original (white) copies should be forwarded to the Returns Officer and you should retain the pink copies in the logbook for your personal records.

Please be advised that:

- 1) Returns must be filled out as completely and accurately as possible, sufficient to satisfy the Director of Fisheries. (See sample return on the following page to assist you in completing your returns).
- 2)
  - (i) All purchases from **Commercial** fishers and **Aquaculture** licence holders are to be recorded.
  - (ii) All **Overseas** purchases are to be recorded.
  - (iii) All **Interstate** purchases are to be recorded except canned/processed fish and fish product e.g. marinara, salad mix, tempura, fish cocktails, seafood sticks, etc.
  - (iv) All purchases from other **Fish Trader/Processors** are to be recorded.
  - (v) All products purchased from **Interstate or Commonwealth licensed vessels** need to be recorded with vessel name, registration number and interstate name.

It is important to list the type of product/by-product by species e.g. bugs, crayfish, scallops, sand crabs, squid etc. (see sample return). Fisheries use this information to determine the NT landings of this type of product.

- 3) If no purchases take place in a given month a ‘**NIL**’ return must still be lodged.
- 4) If you believe that your returns may be late in reaching Fisheries it is your responsibility to notify the Returns Officer and inform them of when the returns can be expected to arrive.
- 5) All correspondence relating to your licence and returns will be directed to the address stated on your licence application. If this address is no longer correct please notify Fisheries of any changes.
- 6) If licence return conditions are not met prosecution may result.

Returns are to be lodged with the: Director of Fisheries  
Department of Primary Industry and Fisheries  
GPO Box 3000  
Darwin NT 0801

Attention: Returns Officer

or deposited in the ‘Returns’ box located at the reception desk of Fisheries, Goff Letts Building, Berrimah Farm, Makagon Road Berrimah or fax on (08) 8999 2057.

Business reply postage paid envelopes have been provided for your convenience. No postage stamps are required for these envelopes if they are posted in Australia.

Any further information on completion of returns can be obtained from the RETURNS OFFICER, phone (08) 8999 2148 or (08) 8999 2189 or by email [logbookreturns@nt.gov.au](mailto:logbookreturns@nt.gov.au).