



Sample Driver's Diary

Introduction

To comply with the guiding principles of the Northern Territory Road Transport Fatigue Management Code of Practice road transport operators must maintain a record of driver rest and work schedules.

The following document is provided as a guide only, and is one method of maintaining driver records. Many operators may already have a similar recording system in place – there is no need to duplicate this record. The diary may be altered to suit specific operations and may include other information necessary for that operation, for example, vehicle maintenance checks.

It is recommended that operators maintain driver records for a period of 5 years.

Sample Driver's Diary

Driver: Start date:

From: To:

2nd Driver? YES NO 2nd driver's name:

Driver signature: Date submitted:

Day/Date	Time		Task: Working time / Non-working time / Rest break
	Start	Stop	
Day 1			
___ / ___ / ___			

Day 2			
___ / ___ / ___			

Day 3			
___ / ___ / ___			

Day 4			
___ / ___ / ___			

Day/Date	Time		Task: Working time / Non-working time / Rest break
	Start	Stop	
Day 5			
___ / ___ / ___			

Day 6			
___ / ___ / ___			

Day 7			
___ / ___ / ___			

Day 8			
___ / ___ / ___			

Day 9			
___ / ___ / ___			

Day/Date	Time		Task: Working time / Non-working time / Rest break
	Start	Stop	
Day 10			
___ / ___ / ___			

Day 11			
___ / ___ / ___			

Day 12			
___ / ___ / ___			

Day 13			
___ / ___ / ___			

Day 14			
___ / ___ / ___			