

APPLICANT INSTRUCTIONS

1. When to use this form

This form is for senior Territorians wishing to apply for the NT Seniors Recognition Scheme.

2. Filling in this form

Please complete all sections of this form.

Please use black or blue pen.

Print in BLOCK LETTERS.

Mark the boxes like this with ✓ or a ✘

3. Eligibility

QUICK ELIGIBILITY CHECK FOR THE NT SENIORS RECOGNITION SCHEME:

- Are you 65 years of age or older? and;
- Are you a current resident of the Northern Territory; and
- Will you be in the Northern Territory for at least 183 days (more than 6 months) in the upcoming financial year; and
- Are you an Australian citizen; or permanent resident; or hold a valid Medicare card that is registered to your NT residential address?

4. Supporting documents

You will need to provide supporting documents to help us confirm your identity and eligibility.

To confirm your identity a minimum of 100 points of identification documents must be submitted with this application.

To confirm your eligibility the documents must show that you:

- are 65 years of age or older
- live in the Northern Territory and;
- are an Australian citizen; or permanent resident; or hold a valid Medicare card.

If we cannot confirm your eligibility and identity, we will ask you for more documents. See page 7 for further details.

5. Returning your form

Check you have answered all the questions you need to answer, and that you have signed and dated this form.

Important note: you must return all your supporting documents at the same time you lodge this application form. If you do not provide supporting documents this application will not be processed.

You can return your completed form and supporting documents:

IN PERSON

Territory Families, Housing and Communities service centres:

Casuarina	Cascom Plaza, Building 2B2 Scaturchio St
Palmerston	Unit 1-2, 36 Georgina Crescent, Yarrowonga
Parap	16 Parap Road (Arnhemica House)
Katherine	5 First St
Alice Springs	60 Hartley St, Mwerre House
Nhulunbuy	1st floor, Arnhem House Endeavour Square
Tennant Creek	172 Paterson St

BY POST

NT Concession and Recognition Unit
Territory Families, Housing and Communities
PO Box 37037, Winnellie NT 0821

BY EMAIL

ntconcessionandrecognition@nt.gov.au

Need help with this form?

Visit a Territory Families, Housing and Communities service centre

Call 1800 777 704

Visit www.ntconcessions.nt.gov.au

SECTION 1: YOUR ELIGIBILITY

Are you 65 years of age or older?

Yes No - You are not currently eligible for the scheme

Are you current resident of the NT?

Yes No - You are not currently eligible for the scheme

Will you be in the Northern Territory for at least 183 days (more than 6 months) in the upcoming financial year?

Yes No - You are not currently eligible for the scheme

Are you an Australian citizen or permanent resident; /or do you hold a temporary Visa and a valid Medicare card registered to your NT residential address?

I am an Australian citizen I hold a permanent residency Visa
 I hold a valid Medicare card registered in the NT None of the these - You are not currently eligible for the scheme

Medicare card number _____ Individual reference number (IRN) ____

SECTION 2: YOUR PERSONAL DETAILS (REQUIRED)

Your legal name

Title Mr Mrs Ms Miss Other

First name/s

Middle name/s

Last name

Are you known by any other name?

No Yes Include: name at birth, name before marriage, previous married name, Aboriginal or skin name, alias, adoptive name or foster name

Date of birth

 / /

Gender

Male Female Other

Do you identify as an Aboriginal or Torres Strait Islander?

No Yes, Aboriginal and Torres Strait Islander Yes, Aboriginal
 Yes, Torres Strait Islander

SECTION 3: YOUR CONTACT DETAILS (REQUIRED)

Contact phone numbers?

Mobile

Home

Alternative contact person name

Alternative contact person phone

Residential address

Unit number

Street/lot number

Street Name

Suburb/town

Postcode State

Postal address (if different to residential address)

PO Box

Suburb/town

Postcode State

Email

Communication preferences

How would you like to receive updates about the scheme? Please consider going paperless by choosing email.

Email

Post

Would you like to receive notifications by SMS?

Yes

No

SECTION 4: ADDITIONAL INFORMATION

If you are Australian citizen or permanent resident and in receipt of eligible Commonwealth benefit you may be eligible for the NT Concession Scheme. To be assessed please ensure you provide evidence of Australian citizenship or permanent residency and eligible Commonwealth benefit.

Are you currently receiving any of the following Commonwealth benefits (please select all that are applicable)?

- Yes Provide details below
 No
 I do not wish to disclose

If you answered yes please select one of the following:

1. Department of Human Services (Centrelink) - Age Pension CRN
2. Department of Veterans' Affairs (DVA) DVA File Number
 (Health Card - TPI/War Widower/Widower, Pharmaceuticals Benefits Card, Pensioner Card, Commonwealth Seniors Health Card)

SECTION 5: RECEIVING YOUR NT SENIORS RECOGNITION PREPAID CARD

If your membership is approved, your prepaid card will be issued within 20 working days via the postal address you have nominated. If you do not have a reliable postal address, you can nominate for your prepaid card to be delivered for collection to your local Territory Families, Housing and Communities service centre.

- Please post my prepaid card to my nominated postal address.
- I would like to collect my prepaid card from the Territory Families, Housing and Communities service centre. I understand that it is my responsibility to collect the prepaid card. Failure to collect the card within 90 days may result in its cancellation.

Please nominate the collection location:

- Casuarina – Cascom Plaza, Building 2B2 17 Scaturchio St
- Palmerston – Unit 1-2, 36 Georgina Crescent, Yarrowonga
- Parap – 16 Parap Road (Arnhemica House)
- Katherine – 5 First St
- Alice Springs – 60 Hartley St Mwerre House
- Nhulunbuy – 1st floor, Arnhem House Endeavour Square
- Tennant Creek – 172 Paterson St

SECTION 6: PRIVACY STATEMENT, TERMS AND CONDITIONS AND UNATTESTED DECLARATION

I, _____
(insert full name) solemnly and sincerely declare that:

- 1) All information provided in this application for membership to the NT Concession Scheme and/or the NT Senior Recognition Scheme (the Scheme/s) is true and correct;
- 2) I am a Northern Territory resident and will reside, or have resided, in the Northern Territory for at least 183 days of this financial year;
- 3) I have attached the required supporting documents as detailed in and required by this application form;
- 4) I understand that if I do not provide the appropriate supporting documentation, my application may not be accepted by Territory Families, Housing and Communities;
- 5) I consent to Territory Families, Housing and Communities collecting, using and disclosing my personal information to other Northern Territory Government (NTG) agencies, NTG owned entities, Commonwealth Government agencies (including Centrelink), approved vendors under the Scheme/s and contract service providers engaged by the NTG in relation to the Scheme/s for:
 - (a) the purpose of determining or verifying my eligibility for the Scheme/s and managing any concessions under the Scheme/s;
 - (b) business intelligence purposes in relation to the Scheme/s, such as for compilation or analysis of statistics, auditing purposes and seeking feedback;
 - (c) the purposes of verifying my identity;
 - (d) requesting additional information to confirm my eligibility for the Scheme/s; and
 - (e) any other matters related to the administration of the Scheme/s;
- 6) If I have provided personal information of another individual to Territory Families, Housing and Communities, I warrant that I have informed the person to whom the personal information relates that the personal information will be provided to Territory Families, Housing and Communities, and of Territory Families, Housing and Communities' intended use of this personal information, and that I have obtained consent from all such persons to allow Territory Families, Housing and Communities to use and disclose their personal information in this manner;
- 7) I authorise:
 - Territory Families, Housing and Communities to use Centrelink Confirmation eServices to perform a Centrelink/DVA enquiry of my Centrelink or Department of Veterans' Affairs customer details and concession card status to enable Territory Families, Housing and Communities to determine if I qualify for a concession, rebate or service.
 - the Australian Government Department of Human Services (the department) to provide the results of that enquiry to Territory Families, Housing and Communities.

I understand that:

- the department will disclose personal information to Territory Families, Housing and Communities including my name/address/payment type/payment status and concession card type and status to confirm my eligibility for the relevant concession/s.
- the consent, once signed, remains valid while I am a customer of Territory Families, Housing and Communities unless I withdraw it by contacting Territory Families, Housing and Communities or the department.
- I can get proof of my circumstances/details from the department and provide it to Territory Families, Housing and Communities so my eligibility for the relevant concession/s can be reviewed.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the concession/rebate/service provided by Territory Families, Housing and Communities.

NT Seniors Recognition Scheme 2021-22 MEMBERSHIP APPLICATION FORM

- 8) I acknowledge that approved vendors of the Scheme/s may contact Territory Families, Housing and Communities to verify my personal information and eligibility for the Scheme/s;
- 9) I consent to Territory Families, Housing and Communities contacting me using any of the contact details I provided in this application for membership to the Scheme/s;
- 10) I understand that I can submit a request to Territory Families, Housing and Communities for access to or amendment of any of my personal information held by Territory Families, Housing and Communities;
- 11) I understand that I can withdraw my consent at any time by contacting Territory Families, Housing and Communities;
- 12) I understand that if I withdraw my consent, do not provide all relevant details as required or provide incorrect information, I may not be eligible for concessions or payments under the Scheme/s and my membership to the Scheme/s and any payment of concessions may cease;
- 13) I understand and agree that if any of my circumstances change and that change may impact my eligibility for the Scheme/s, I need to notify Territory Families, Housing and Communities and any other relevant authorities within 14 days of my circumstances changing;
- 14) I understand and agree that any concession or payment paid to me under the Scheme/s during a period when I am not eligible for the Scheme/s may be recovered by Territory Families, Housing and Communities as a debt due and owing;
- 15) I understand that it is my responsibility to claim any concessions I am entitled to under the Scheme/s within a reasonable time and to ensure that I am being correctly paid any concessions I am entitled to;
- 16) I understand that policies may change, and new policies may be introduced, from time to time in respect of the Scheme/s and I am responsible for ensuring compliance with all relevant policies made available by Territory Families, Housing and Communities at ntconcession.nt.gov.au;
- 17) I am aware that Territory Families, Housing and Communities may be contacted in the following ways in relation to the Scheme/s post to PO Box 37037, Winnellie NT 0821, phone 1800 777 704 or email to ntconcessionandrecognition@nt.gov.au;
- 18) I have read the Member Rights and Responsibilities documentation available online at ntconcessions.nt.gov.au and fully understand my rights and responsibilities;
- 19) I understand that these terms and conditions supersede any other terms and conditions I have previously agreed to in respect of the Scheme/s;

This declaration is true and I know that it is an offence to make a declaration that is false in any material particular.

This declaration is made at (location):

Date

Name of witness (must be 18 years of age or older)

Date

Signature of member

Signature of witness

SUPPORTING DOCUMENTS - 100 POINT IDENTIFICATION CHECKLIST

The documents supplied must add up to a minimum of 100 points; and

- at least one document from each box - Part A and Part B; and
- at least one form of photo identification; and
- a document that confirms your date of birth; and
- a document that shows your current NT residential address.

Part A - You must supply at least one document that shows you are an Australian citizen, hold a permanent residency visa or valid Medicare card registered to your current NT residential address.

AUSTRALIAN CITIZENS CAN PROVIDE:

Birth certificate	70
Birth certificate extract	25
NT births, deaths and marriages documents (with your name, date and place of birth)	25
Australian passport (current or expired within the past two years)	70
Australian citizenship certificate	70
Medicare card (current and registered to your NT residential address)	25

PERMANENT RESIDENTS CAN PROVIDE:

International passport	40
Immigration card (Immi card)	40
Other Commonwealth Government documents to check visa conditions online (VEVO)	25
Medicare card (current and registered to your NT residential address)	25

ABORIGINAL AND TORRES STRAIT ISLANDER PEOPLE CAN ALSO PROVIDE:

Approved Aboriginal Corporations ID (with your name, date of birth and photo)	50
Certificate of Aboriginality	50
A statutory declaration confirming your identity written by someone you have known for at least one year. It must include all previous names and a clear passport-sized photo of yourself	40
Verification of Identity form for Aboriginal and Torres Strait Islanders	100

VISA HOLDERS CAN ALSO PROVIDE:

Medicare card (current and registered to your NT residential address)	25
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Part B - You must supply at least one document that shows your current NT residential address.

NT Driver's Licence	40
Australian Proof of Age Card	40
Other government issued licence or permit (e.g. firearms licence or defence)	40
Government employee ID	40
Working with children clearance (Ochre Card)	40
Centrelink card (with reference number)	40
Department of Veterans Affairs (DVA) card	40
NT Concession Scheme Member Card (for previous member cancelled within the last 12 months)	40
NT Seniors Recognition Scheme Prepaid Card (for previous member cancelled within the last 12 months)	40
Reference letter from Aboriginal Corporation	30
A letter to you from a government office	25
NT motor vehicle registration certificate	25
Student photo ID card (Australian university)	25
Health care card	25
Bank card (Australian bank)	25
Basics card	25
Council rates notice	25
Utilities bill (less than 6 months old)	25
Phone bill (Australian provider)	25
Tax assessment notice	25
Lease; rental agreement	25
Australian marriage certificate	25
Change of name certificate	25
Your child's birth certificate	25

VISA HOLDERS CAN ALSO PROVIDE ONE OF THE FOLLOWING:

(for current legal name and date of birth evidence only)

International passport	40
International birth certificate (with certified translation documents if not in English)	25

Special provisions Aboriginal and Torres Strait Islander applicants who are unable to provide 100 points of identification can request a Northern Territory Government Employee to verify their identity.

For more information visit www.ntconcessions.nt.gov.au.