

# Plant import permit application

## Before you start

This application applies to the import of plants and plant products and agricultural equipment into the Northern Territory as authorised under the Plant Health Regulations 2011 (36).

A \$40 fee applies to all import applications, except for 'Hay and other fodder'

All applications must be received at least five working days prior to import.

Permit details			
<b>What type of item do you want to import?</b> Select one. A separate application is required for each item type			
Plant and plant products	Yes/No	Soil, compost and potting mix	Yes/No
Hay and other fodder	Yes/No	Machinery and agricultural equipment	Yes/No
Importer details			
Business name			
ABN			
Contact name			
Position title			
Mobile		Landline number	
Email			
Residential address (if an individual)			
Business address (if a business)			
Postal address (if different from above)			
Storage address (if different from above)			

Exporter details			
Exporter contact name			
Company name			
Mobile		Landline number	
Email			
Business address			
Does the exporter have any accreditations?			
Avocado Nursery Voluntary Accreditation Scheme (ANVAS)			Yes/No
Quality Approved Banana Nursery (QBAN)			Yes/No
Which state or territory authority is providing export approval? The state or territory department providing the export permit or inspection evidence			
What inspection or compliance evidence was provided?			
Plant or material details (Plant or plant products only)			
If you are importing more than one plant or plant product, attach additional details to this application.			
What type of plant material would you like to import? For example, plant, plant cuttings, flowers or plant related material			
Product name			
Scientific name For example, genus, species			
What cultivar or variety is the plant or material?			

<b>Is the plant or material subject to a certified scheme?</b> For example, ANVAS or QBAN.  If yes, which certified scheme?		Yes/No	
<b>Quantity or volume</b>			
<b>Other details</b> For example, source location, method of preparation or treatment, virus or disease testing procedures			
<b>Consignment and transport details (Hay and other fodder only)</b>			
<b>How many consignments are you planning to import over the next 12 months?</b>			
<b>What is the volume of consignments over 12 months?</b> This is the approximate number of bales and size. For example, 1200 x small square		Yes/No	
<b>Mode of transport</b> For example, road, rail, sea or air			
<b>Date of export</b>		<b>Date of arrival</b>	
<b>Is this a multi-consignment permit request?</b>  If yes, provide details of multi-consignments. For example, date range and what is happening with consignments		Yes/No	
<b>Product or material details (Soil, compost and potting mix only)</b>			
If you are importing more than one type of soil, compost or potting mix, attach additional details to this application.			
<b>Product name</b>			
<b>Material type</b>			
<b>Description</b> For example, location of sample source, type of analyses to be undertaken			
<b>Quantity, volume or weight</b>			

<b>Other details</b> For example, product preparation, treatment or storage					
<b>Machinery or equipment details (Machinery and agricultural equipment only)</b>					
If you are importing more than one item of machinery or equipment, attach additional details to this application.					
<b>What type of plant related material is it?</b>					
<b>Machinery</b>	Yes/No	<b>Container</b>	Yes/No	<b>Equipment</b>	Yes/No
<b>Pallet</b>	Yes/No	<b>Packaging</b>	Yes/No		
<b>Make and model</b> (If machinery)					
<b>Description</b>					
<b>Machinery or equipment history</b> Include previous locations, use and the length of time in a particular area					
<b>Supporting documents</b>					
Attach the below to this application					
<b>Government certificate from the exporting jurisdiction if obtained prior to application</b> This can be provided at a later date but you must supply it before the permit can be granted.					Yes/No
<b>Importer declaration</b>					
<b>I declare that the machinery and agricultural equipment will be presented in accordance with all quarantine restrictions and conditions as specified in any import permit that may be issued as a result of this application and any other import requirements that may apply.</b>					Yes/No
<b>I declare that the information that I have provided is true and accurate to the best of my knowledge.</b>					Yes/No
<b>Signature</b>				<b>Date</b>	

## Submit

Email your completed form to [plantbiosecurity@nt.gov.au](mailto:plantbiosecurity@nt.gov.au).

or by mail to

Department of Industry, Tourism and Trade  
Plant Biosecurity Branch, Berrimah Farm Science Precinct  
GPO Box 3000, Darwin NT 0801

You can also call the branch on 08 8999 2118 for more information.

## Payment

Pay in person at a [Receiver of Territory Monies \(RTM\) office](#).<sup>1</sup> Present this completed form.

## Collection notice

The Department of Industry, Tourism and Trade collects this information in order to process and manage applications for permits issued under the [Plant Health Act 2008](#)<sup>2</sup> (and, if approved, any subsequent permits).

If you choose not to provide your personal information required for the application we might not be able to accept or process your application, or your application may be refused.

Third party information is required by law to enable consideration of the applicant's suitability to hold a permit. If the applicant does not provide this information, it may affect their ability to obtain and maintain a permit.

We may share your information:

- with other State and Territory Accrediting ICA Authorities, local council or other authorities but only if we are required or authorised by law to do so
- if required or authorised by law to do so
- if you have given us your consent to share your personal information for a specific purpose.

The Department of Industry, Tourism and Trade's [privacy policy](#)<sup>3</sup> outlines how we manage personal information and includes how to lodge a complaint.

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<sup>1</sup> <https://nt.gov.au/industry/licences/receiver-of-territory-monies-contacts>

<sup>2</sup> <https://legislation.nt.gov.au/en/Legislation/PLANT-HEALTH-ACT-2008>

<sup>3</sup> <https://industry.nt.gov.au/publications/corporate/privacy-policy>