

Northern Territory Arts and Culture COVID-19 Interruption Support Program

Round Three

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1. Key Contacts

For more information on applying to the Northern Territory (NT) Government's Arts and Culture Grants Program (ACGP), please contact Arts NT, Department of Territory Families, Housing and Communities at arts.office@nt.gov.au or call one of the numbers below.

Darwin Office

Level 2, RCG House
83-85 Smith Street, Darwin
PO Box 37037, WINNELLIE NT 0820
Phone: 08 8999 8981

Alice Springs Office

Mezzanine Floor, Alice Plaza Building
36 Todd Mall
ALICE SPRINGS
Phone: 08 8951 6430

2. Accessibility

If you require this information in a format which is accessible to you, or any adjustments to the application process, please contact us to discuss.

3. Interpreter Services

If you have difficulty with the English language and would like an interpreter please contact the [Aboriginal Interpreter Service](#) Darwin on 1800 334 944 or Alice Springs on (08) 8951 5576 or the [Interpreting and Translating Service NT](#) on (08) 8999 8506.

4. Arts and Culture Grants Program

A strong and vibrant arts and cultural sector is integral to the health and well-being of our communities. It will underpin the economic recovery of the Territory, achieved through providing opportunities to grow the creative and cultural economy, encourage artistic excellence and achievement and community participation in arts and culture.

The Northern Territory Government, through Arts NT, supports the arts and cultural sector through the delivery of:

- arts policy, strategies, research and advice to the NT Government and arts sector;
- funding and partnership programs that build the capacity and sustainability of the arts and cultural industries;
- funding for artists, arts workers, arts and cultural organisations and community groups that support arts and cultural industry development, community access and participation in arts and culture; and
- arts and cultural infrastructure development and support through NT Government leased and owned venues and facilities.

These Guidelines are specific to the COVID-19 Interruption Support grant program.

Ensure you subscribe to **Bite Size Arts** to stay informed. Future grants programs will continue to respond to the contemporary needs of the arts and culture sector and the Territory's COVID-19 economic recovery.

[Subscribe to our Bite Size Arts News](#)

5. Arts and Culture COVID-19 Interruption Support

Arts and Culture COVID-19 Interruption Support is available due to the ongoing interruption of arts and cultural activities due to COVID-19 and impacting on the livelihood of Northern Territory artists and arts workers. Support is targeted at providing urgent relief to support the livelihoods, practice and operations of Northern Territory artists and arts workers.

Arts and Culture COVID-19 Interruption Support grants are available to individuals, groups and organisations to offset or recoup money lost due to cancelled activity after 21 September 2021. Applications from individual artists and arts workers will be prioritised.

5.1. Funding Available

Funding is limited to one application per applicant and can include multiple event claims.

For Territory artists, arts workers and arts organisations:

- Up to \$2,000 per application for individuals; and
- Up to \$6,000 per application for organisations.

5.2. Eligibility

Northern Territory artists and arts workers, sole traders and organisations directly impacted by COVID-19 related interruptions resulting in a loss of income as an artist, arts worker or arts organisation.

Loss of income due to cancelled activities being rescheduled and fees/expenses that have been reimbursed by any other means including other NT Government grants are not eligible.

Loss of income due to not being vaccinated is not eligible.

5.3. Key Dates

Opening date for applications	Tuesday 10 May 2022 Midday
Closing date	Tuesday 31 May 2022 2:00pm or earlier if expended
Notification	10 working days after submission of a complete application
Payment	Four weeks from date of submission

5.4. What can you apply for

- fees
- presentations
- tours
- residencies
- workshops
- collaborations
- travel
- venue hire
- equipment and material costs
- freight
- accommodation
- labour
- other fees

5.5. Who can apply?

Individuals

Individuals are practising NT artists, arts workers or cultural practitioners. Individual applicants must be:

- an Australian citizen or have permanent residence status;
- over 18 years of age; and
- a current resident of the Northern Territory.

If you are an individual operating as a Sole Trader with an ABN you must apply as an organisation in GrantsNT.

Evidence of residential status may be requested by way of driver's license, power bill, and electoral roll registration. Individuals can not apply for funding on behalf of another individual, unless authorised by that individual due to accessibility.

Employees of the NT Government are ineligible to apply where there is a direct conflict of interest.

Groups

Groups not legally constituted must identify an individual in the group to be legally and financially responsible for the grant. The responsible individual must meet the above criteria for individuals.

Organisations

Organisations must be not-for-profit, legally constituted and be producers of, or operate in support the arts. Organisations must have their main place of business registered in the Northern Territory. Entities registered and operating outside of the Territory cannot apply.

Sole Traders must have an active ABN and can be for-profit.

NT Government agencies and associated entities, local government bodies and education institutions are ineligible.

5.6. Support Material

You must provide evidence of the cancellation of the activity resulting in the loss of income to you as an artist, arts worker or arts organisation.

Relevant support material is crucial to a strong application. You should include:

- Identify the [Chief Health Officer Direction](#) (reference number and dates) that relates to your loss of income (where relevant);
- Confirmation of activity cancellation;
- Confirmation of booking for activity e.g. contracts, agreements, email confirmations or similar;
- Receipts of expenses directly related to the cancelled activity;
- Correspondence confirming expense reimbursement will not be honoured by supplier/vendor;
- A completed Reimbursement Claim Form (available in Grants NT);
- CVs or biographies for all key artists and organisers relevant to your claim (maximum of two pages per individual) or links to online profiles.

5.7. What is not funded?

- activities that were only in consideration, not planned or scheduled – activities must have been scheduled and promoted;
- loss of income due to not being vaccinated;
- accredited training, or educational activities which are curricular activities in educational institutions;
- activities that are the exclusive responsibility of other funding bodies or government agencies;
- applicants with outstanding grant acquittal reports;
- capital equipment, unless otherwise stated in specific grant category, or real estate purchases;
- catering;
- for profit business activities (unless otherwise stated in specific grant category information);
- fundraising, charitable events or the prizes for competitions;
- insolvent or non-compliant applicants or applicants under administration;
- arts projects or activities that do not have a clearly defined arts outcome;
- research or studio work for academic assessment and undergraduate, diploma, certificate and postgraduate studies;
- restoration or conservation of cultural material activities (unless otherwise stated in specific grant category); and
- screen based projects aimed at the cinema, film festivals or TV, media, advertising and gaming

6. Application, Assessment and Notification

6.1. How to apply?

Applications must be made online through [GrantsNT](#).

[Note: in Grants NT, the terms activity, project and service are used interchangeably.](#)

Before you submit your application:

- check that all previous funding received from the NT Government is acquitted;
- read these Guidelines in their entirety;
- speak to Arts NT to check if you are eligible to apply and if the grant category is suitable;
- ensure that all support material (refer to next section) is uploaded to GrantsNT;
- individuals operating as sole traders with an ABN must apply as an organisation in GrantsNT.

6.2. Submitting your application

As the applicant, you are responsible to ensure your application is submitted on time.

Late applications cannot be accepted.

6.3. Assessment Process

Each application must meet the grant category objectives.

Assessment of all applications is based on the information supplied in the application and the accompanying support material. Each application is assessed against the grant criteria.

Applications from individual artists and arts workers will be prioritised.

Grant decisions are not subject to appeal.

6.4. How are applications assessed?

Applications are assessed by a panel of Senior Officers of the Department of Territory Families, Housing and Communities.

How does the process work?

1. Grants applications are received by Arts NT via the [GrantsNT](#) system.
2. Eligibility review undertaken to confirm the applicant has no outstanding acquittals or compliance issues and the application is complete with all required support material provided.
3. Assessors consider applications against the grant criteria.
4. Recommendations are provided to the Department delegate for approval.
5. The applicant is notified of the outcome.
6. If successful, the applicant is sent an agreement and payment released upon return of signed agreement.

Grant payments will not be made if you have outstanding acquittals.

6.5. Feedback

Applicants can obtain verbal feedback about their application by contacting Arts NT. No written feedback will be provided.

6.6. Publication

Details of grant recipients are published on the NT Government website and in the Department's Annual Report for the relevant financial year.

7. Confidential Information and Privacy

The personal information you must provide in an application is necessary to assess your organisation's eligibility for a grant and related contact purposes. If you do not provide the requested details, your application may not be able to be processed. Applicant information is held by the Northern Territory Government and managed in accordance with the Information Act (NT).

By signing the application form, you consent to your personal information being provided to the Northern Territory Government for the purpose of promoting and reporting the outcomes of the grant program, which may be in the form of a public announcement by the Minister. This includes, but may not be limited to, the funding recipient's and/or organisation's name or nominated executive officer, funded project description, funded amount and location.

You can access and update personal information you provide through your user profile in GrantsNT. To assist in the promotion and development of arts and culture in the Northern Territory, information may be shared with Commonwealth, State and Territory agencies and the media.