

Disaster Recovery Financial Assistance Program: Asset Assistance for Not For Profit Grant

Guidelines

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1. Objective

The Disaster Recovery Funding Arrangements (DRFA) are an Australian Government determination for sharing the cost of disaster events with states and territories. The DRFA provides categories of assistance for individuals, the public and government in recovering from natural disasters and terrorist attacks.

Asset Assistance Grants are for non-profit organisations in the identified local government areas, where the organisation's assets have been significantly damaged by an eligible event and there is no reasonable prospect of obtaining commercial finance or insurance to repair or replace assets.

2. Program Governance

[DTBAR General Grant Terms and Conditions](#)¹ apply to this Program and form part of these Asset Assistance for Not-for-Profit Guidelines, unless expressly varied or replaced by provisions contained within these Program Guidelines.

In the event of any inconsistency between the General Grant Terms and Conditions and these Program Guidelines, the provisions of these Program Guidelines will prevail to the extent of the inconsistency.

DTBAR reserves the right to amend or update the General Grant Terms and Conditions from time to time, as required.

3. Program Participation

Applications must be submitted through GrantsNT using the approved application form.

Applicants must comply with these Guidelines and Terms and Conditions and any guidance issued by the Department.

The Department will determine whether an applicant, activity or expenditure is eligible under this program and may request additional information to support an application. The Department's determination is final.

4. Eligibility criteria

4.1. Eligible criteria - applicants

- Be a non-profit organisation incorporated under Northern Territory or Commonwealth legislation, or registered with the Australian Charities and Not-for-profits Commission (ACNC).
- Be located in the declared disaster-affected area.
- Be a Territory Enterprise.
- Hold a valid Australian Business Number (ABN).
- Have been financially viable before the disaster and intend to continue operating in the same location or local government area.

¹ https://nt.gov.au/_data/assets/pdf_file/0007/1620556/General-Terms-and-Conditions-Grants-and-Subsidies.pdf

- Declare that it has not received, and is not entitled to receive, any other grant, compensation, or financial assistance for recovery from the same disaster from any government or non-government source.
- Not be an Excluded Entity.

4.2. Eligible separate business

Recipients who operate more than one enterprise under a single ABN, but each enterprise operates separately within the impacted area, may apply for assistance for each eligible separate business.

Where the enterprises are under the same ABN and are linked services of the same business, they are not eligible.

4.3. Eligible expenditure

Eligible Recipients are able to access a one-off grant funding of up to \$10,000 to repair or replace an asset

- a) that was controlled by the entity prior to the eligible event; and
- b) that was significantly damaged as a direct result of the eligible event; and
- c) the applicant has no reasonable prospect of obtaining commercial finance; and
- d) the applicant has used any available insurance or self-insurance fund prior to seeking assistance.

4.4. Eligible Impacted Area

This assistance is available to Eligible Recipients who are situated in the eligible impacted area, as announced by the Department on the [Northern Territory Government Website](#).

5. Application Process

5.1. Submitting your application

Applications can be made via [GrantsNT](#) by filling out the online application form and upload supporting documentation to support the application.

As part of the application process, applicants are to provide:

- a) Evidence you were located in the declared eligible impacted area at the time the asset was damaged (for example utility bills or lease).
- b) Supporting documentation demonstrating damage of the asset post the declared eligible event (for example photos).
- c) Supporting documentation demonstrating the proposed repair or replacement cost of the damaged asset (for example quotes or invoices)
- d) Evidence of the asset's condition prior to the declared eligible event may be requested prior to funding agreement execution (for example, photographs, maintenance records, or insurer documentation).
- e) A valid Territory Government Vendor ID and bank details registered in their GrantsNT Organisation Profile.

5.2. Insurance

Applicants are required to claim on insurance where available. Applicants must certify that they are ineligible or that insurance has been refused, or that their insurance will not cover all the costs.

Recipients may lodge a grant application pending the outcomes of an insurance claim. In these cases, it is the Recipients responsibility to advise the Department of the outcome of the claim.

The Department is unable to process your claim for payment until you are able to show that you have fully utilised your insurance claims, and the asset is not claimable.

5.3. Claiming expenditure (Reporting and Acquittal process)

Recipients deemed eligible will be offered funding by grant agreement and payment will be subject to the reporting and acquittal requirements contained in the agreement.

The reporting and acquittal process is submitted by the Eligible Recipients via [GrantsNT](#) by completing the online reporting and acquittal forms and uploading the required evidence such as, but not limited to:

- Tax invoice(s) showing full details of repair or replacement cost of the damaged asset.
- Evidence of payment of invoices. Evidence may be copies of bank remittance or bank statement or receipt from the supplier or contractor of payment made.
- Evidence of your insurance claim outcome or confirmation from your insurer that the asset is not covered by insured or claimable.
- Any other documentation required by the Department to ensure funding is expended in line with the program objectives.

5.4. Funding for Eligible Recipients

This grant assistance is on a reimbursement basis. The Department will assess applications against the criteria listed in these terms and conditions.

Successful applicants will receive a grant funding agreement that will outline the acquittal and payment requirements.

5.6 Compliance with Disaster Recovery Funding Arrangements (DRFA)

The Northern Territory Government will administer this grant in accordance with the Disaster Recovery Funding Arrangements (DRFA), including applicable requirements for reporting, assurance, audit and record keeping. This includes maintaining appropriate evidence to support eligibility, assessment decisions and payments, and complying with any Commonwealth review or audit processes. Applicants may be required to provide information or documents to support these requirements, including for audit or compliance purposes.