

APPLICATION FOR A PERMIT TO CONDUCT A TEACHING OR RESEARCH PROGRAM INVOLVING THE USE OR BREEDING OF ANIMALS

Animal Protection Act Part 4 Division 4

If there is insufficient space on this application form to provide the information required, please attach extra pages identifying the question to which that information relates.

Complete this application form to apply for a permit to conduct a teaching or research program involving the breeding or use of animals, then lodge the completed application form accompanied by the approved fee of NIL with the relevant ethics committee.*

* The relevant ethics committee is the Animal Ethics Committee that is exercising its powers and performing its functions in relation to the licensee that has either employed or engaged the applicant.

1. APPLICANT DETAILS

Title: Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Prof ☐

Name: _____
(Including full Christian and middle names)

Residential address: _____ Date of birth: _____
_____ Place of birth: _____

Telephone home: _____

Postal Address: _____ Telephone work: _____
_____ Mobile: _____

Email: _____

2. LICENSEE DETAILS

Pursuant to section 40(1) of the *Animal Protection Act*, a person employed or engaged by a licensee may conduct a teaching or research program only if the person holds a permit. Please indicate (by ticking the box) whether you are currently engaged or employed by a licensee.

☐ I am currently employed by a licensee.

☐ I am currently engaged by a licensee.

If engaged by the licensee, please describe the nature (i.e. under contract or subcontract to the licensee, in partnership joint venture etc; with the licensee) and duration (i.e. until November 2011) of the engagement.

Nature: _____

Duration: _____

Name of licensee: _____

License number of licensee: _____

Expiry date of the license: _____

3. DISCLOSURES

Pursuant to section 61 (1)(a) of the *Animal Protection Act* an ethics committee must consider whether an applicant is a fit and proper person to hold a permit. The following information is required to enable the ethics committee to make that determination.

- i) Have you, in the last 10 years, been found guilty by a court for an offence under animal welfare legislation either in Australia or overseas? Yes ☐ No ☐

If you have answered yes, please provide details below:

- ii) Have you, in the last 10 years, been found guilty by a court for an offence involving an animal, either in Australia or overseas? Yes ☐ No ☐

If you have answered yes, please provide details below:

- iii) Have you, within the last 10 years, been served with an infringement notice for an offence under animal welfare legislation either in Australia or overseas?

Yes ☐ No ☐

If you have answered yes, please provide details below:

- iv) Have you, within the last 10 years, been the subject of censure (for example dismissal suspension, demotion, fine or counselling) from your employer, previous employer or an ethics committee, with regards your performance or involvement in the care and handling of animals.

Yes ☐ No ☐

If you have answered yes, please provide details below:

4. EXPERIENCE AND COMPETENCY IN THE CARE AND HANDLING OF ANIMALS

Pursuant to section 61 (1)(b) of the *Animal Protection Act* an ethics committee must consider the experience and competency of the applicant in the care and handling of animals. The following information is required to enable the ethics committee to make a determination as to whether you possess the necessary experience and competency to obtain a permit to conduct the teaching or research program or programs performed as part of an approved project* and particularised within a written proposal.**

* **Approved project:** A project which has been formally approved by a properly constituted Animal Ethics Committee on the basis of a written proposal (See "Definitions of terms used in this Code" at pg 3, *Australian Code of Practice for the Care and use of Animals for Scientific Purposes* 8th Edition 1997).

** **Proposal:** A written outline of a project put forward for consideration by an Animal Ethics Committee (See "Definitions of terms used in this Code" at pg 3, *Australian Code of Practice for the Care and use of Animals for Scientific Purposes* 8th Edition 1997).

NOTE: Pursuant to section 2.2.25 of the *Australian Code of Practice for the Care and use of Animals for Scientific Purposes* 8th Edition 1997) a teaching or research program may only be conducted as part of an approved project. Consequently permits to conduct teaching or research programs may only be granted after a written proposal has been approved by an ethics committee.

- i) Are you applying for a permit to conduct a teaching or research program which is performed as part of an approved project?* Yes ☐ No ☐

- a. If you have answered yes, please provide the approved project's title and if applicable its reference number.

- b. If you are applying for a permit to conduct teaching or research programs contained in more than one approved project, please provide the title and if applicable the reference number of each of the approved projects.

- ii) Are you applying for a permit to conduct a teaching or research program which is contained within a written proposal that is yet to be approved by an ethics committee?

Yes ☐ No ☐

- a. If you have answered yes, please provide the name of the investigator* submitting the written proposal.

- b. If you have answered yes, please provide the title of the written proposal.

* **Investigator:** A person approved by an Animal Ethics Committee to be responsible for the conduct of an approved project involving animals. (See "Definitions of terms used in this Code" at pg 3, *Australian Code of Practice for the Care and use of Animals for Scientific Purposes* 8th Edition 1997).

- iii) Please detail your experience and competency in the care and handling of animals as it relates to the teaching or research program as performed under the approved project or contained in the written proposal.

5. SUPPORTING DOCUMENTATION

A certified copy of one of the following forms of identification is required to be lodged with this application.

- i) the applicant's current passport
- ii) the applicant's current drivers license
- iii) the applicant's birth certificate.

The copy of the form of identification provided must be certified in the following manner by a Commissioner for Oaths:*

"I certify this as being a true and correct copy of the original which I have sighted"
followed by the date of the certification, the signature, name, address and contact telephone number of the Commissioner for Oaths that certified the copy.

**Commissioner for Oaths includes a member of the Legislative Assembly, a member of the Commonwealth Senate who represents the Territory, a member of the Commonwealth House of Representatives who represents an electorate in the Territory, a legal practitioner a police officer or a person appointed by the Minister as Commissioner for Oaths (see section 23 Oaths Affidavits and Declarations Act).*

6. CHECKLIST

- ☐ Have you completed all of the relevant portions of the permit application form?
- ☐ If you have provided answers to any questions contained within this application on extra pages, have you attached those pages to the application form and have you indicated which question that information relates to (i.e. question 4 (i))?
- ☐ Have you attached a certified copy of the required identification to the application form?

7. STATUTORY DECLARATION

I _____, do
(Insert full name)

solemnly and sincerely declare that:

- i) I have provided the information contained within this application and any attachments to it for the purpose of obtaining a permit to conduct a teaching or research program or programs under the *Animal Welfare Act*
- ii) this declaration is true
- iii) I know that it is an offence to make a statutory declaration that is false in any material particular.

Declared at _____ on the _____ day of _____ 20____

Signature of Applicant

Signature of Witness*

Full name of Witness (in block letters)

Residential address and phone number of witness

Note

Any attachments must include on the front page a statement identifying it as the attachment referred to in the declaration.

The applicant and witness must sign all pages of any attachments.

**This Declaration may be made before any person who has attained the age of (18) eighteen years.*

This form is approved by the Animal Welfare Authority

Signed
Animal Welfare Authority

Date