

Affidavit - liquor application

To support an application made under the Liquor Act 2019

Before you sign your affidavit

This document is designed to help you prepare your affidavit – do not rely on it as a full and complete template.

If you need further assistance with completing an affidavit you may like to contact a legal practitioner.

The onus is on you to make sure that enough information is included and attached for the decision-maker to make a decision about your application. This means you are a recognised nominated person to be making the application and signing the affidavit.

You must sign each page of your affidavit straight away in the presence of an authorised person. An authorised person includes persons such as a justice of the peace, a commissioner for oaths, legal practitioner.

You must say orally on oath, or affirm in front of the authorised person, that you are the person making the affidavit, that the contents are true and that the signature is yours.

If you have nominated any person you must provide their full contact details including full name, address and date of birth. If you have nominated a body corporate you must provide the full name, address and date of birth of the secretary and each executive officer of the body corporate.

If you have nominated an unincorporated body, you must provide:

- name of the body
- full name, address and date of birth of the secretary and each executive officer of the body
- details of the objectives of the body; and
- whether the body is a non-proprietor body, or it conducts its business in the same way as a non-proprietor body.

If you have nominated that there is a lease, agreement or other arrangement then you will need to provide particulars of that.

Fields marked with asterisk (*) are mandatory.

Affidavit

| | |
|------------------------|--|
| I, (insert full name)* | |
| Date of birth* | |

| | |
|--|--|
| Of (insert residential address) * | |
|--|--|

Make oath / affirmation as follows:*

I am the (title, e.g. Director) of

.....(Insert the name of company, e.g. ABC Pty Ltd)

Select either (a) or (b):

- (a) There are other person/s or body/ies (corporate or unincorporated), who will by corporation/lease agreements or arrangement be able to influence any decision made by the Director in relation to the **sale, supply or consumption of liquor**.
(Attach further information if more than one as Annexure A). (e.g other Directors, major shareholders, board members)

Full Name:

DOB:

Address:

Position:..... of..... (insert the name of company, e.g. ABC Pty Ltd).

Annexed hereto and marked with "A" are documents to provide information and detail about the nominated person/s or influence and /or the body corporate or unincorporated body.

- (b) There are no other person/s or body/ies (corporate or unincorporated), who will by any lease, agreement or arrangement be able to influence any decision made by the Director in relation to the **sale, supply or consumption of liquor**.

Select either (c) or (d):

(c) There are other person/s or body/ies (corporate or unincorporated), who will by any lease, agreement or arrangement be able to influence any decision made by the Director in relation to the **sale of liquor or the sale and consumption of liquor**. Attach further information if more than one as Annexure B (e.g other Directors, major shareholders, board members).

Full Name:

DOB:

Address:

Position: of (insert the name of company, e.g ABC Pty Ltd)

Annexed hereto and marked with “B” are documents to provide information and detail about the lease, agreement or other arrangement disclosed in this affidavit.

(d) There are no other person/s or body/ies (corporate or unincorporated), who will by any lease, agreement or arrangement be able to influence any decision made by the Director in relation to the **sale of liquor or the sale and consumption of liquor**.

I have read the privacy statement at the end of this form and declare that I have made reasonable efforts to make all third parties aware of the information in the privacy statement.

The matters stated in this affidavit that are within my personal knowledge are true. All other matters stated in the affidavit are true to the best of my knowledge, information and belief. Where I give any estimate in the application, it is based on knowledge, information and belief and is given in good faith.

| | |
|---|--|
| Sworn / affirmed by the applicant in the presence of an authorised witness at (enter place)* | |
| On this day of (enter date)* | |
| Signed (enter signature of applicant)* | |
| Name of applicant* | |
| Before me (full name of person before whom the affidavit is sworn / affirmed)* | |

| | |
|---|--|
| Signed (signature of person before whom the affidavit is sworn / affirmed)* | |
| Qualification/s as an authorised witness* (namely a justice of the peace, a commissioner for oaths, any police officer, member of the NT Legislative Assembly or another authorised person) | |
| Address or telephone number of witness* | |

Privacy statement

For the applicant:

You have been asked to provide personal information as part of this application. You do not have to provide us with your personal information but if you choose not to, we might not be able to accept or process your application, or your application may be refused.

As part of this application, you are also providing personal information about other persons ('third parties'). Please ensure that you let all third parties know that you are providing their information as part of your application, and ensure they are aware of the information set out below.

For the applicant and third parties:

We collect and use your personal information to process and manage this application (and, if approved, any subsequent licence/registration) under the *Liquor Act 2019*. Third party information is required by law to enable consideration of the applicant's suitability to hold a licence / registration. If the applicant does not provide this information, it may affect their ability to obtain and maintain a licence / registration.

We may share your information with the Liquor Commission, NT Police, Fire and Emergency Services, local council, the Department of Health and/or other authorities or people, but only if we are required or authorised by law to do so. We will also not use your personal information unless that use is required or authorised by law.

You have a right to access the information we hold about you. To learn more about this, or if you would like to access or correct the information we hold about you or make a privacy complaint about us, visit the Department of the Attorney General and Justice ¹website. To specifically discuss how your information is used and shared by Licensing NT, contact us on 08 8999 1800 or ditt.lrascompliancedwn@nt.gov.au.

¹ <https://justice.nt.gov.au/access-to-information>