

# Credit Card Payment Form

## Authority to Debit Credit Card Request Form

### PAYMENT DETAILS

This form must accompany any mailed applications or requests that require payment. Please **DO NOT FAX** this form unless directly requested to do so by Building Advisory Services. Please ensure the amount stated below is consistent with the fee payable as advised. If you are uncertain of the correct fee please contact **Building Advisory Services** on **08 8999 6435** or email us at [bas.files@nt.gov.au](mailto:bas.files@nt.gov.au).

Card Holder Name: .....

(PRINT FULL NAME AS IT APPEARS ON THE CARD)

Card Number:

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(WE ONLY ACCEPT VISA AND MASTERCARD)

CVC:

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Card Expiry:

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(MONTH)

(YEAR)

Total Amount: \$ .....

Email Address: .....

Mobile: .....

Purpose: .....

I, the authorised card holder certify that I am over 18 years of age and authorise **Building Advisory Services** to debit my credit card for a once-off payment of the amount shown above.

Signature: .....

Date: .....

Due to privacy laws we will not issue a credit card transaction receipt, however we will supply a tax invoice which is receipted evidence of the credit card being debited.

When emailing Building Advisory Services the content of your message, as it is transferred across the internet may not be secure and we do not recommend providing credit card details within an emails body, subject or header line.

### CONTACT DETAILS

If you have questions or concerns about the security of your details please contact **Building Advisory Services** directly on **08 8999 6435** or email us at [bas.files@nt.gov.au](mailto:bas.files@nt.gov.au).

#### DARWIN

Energy House  
Level 1  
18-20 Cavenagh St  
DARWIN NT 0800  
Phone: 08 8999 6435

#### KATHERINE

Government Centre  
1st Floor  
First Street  
KATHERINE NT 0850  
Phone: 08 8973 8926

#### ALICE SPRINGS

& TENNANT CREEK  
Green Well Building  
50 Bath Street  
ALICE SPRINGS NT 0870  
Phone: 08 8951 9200

### OFFICE USE ONLY

Receipt Number: .....

Date Processed: .....

Processed By: .....