

Land Title Act 2000  
REGISTRAR-GENERAL'S DIRECTIONS



NORTHERN TERRITORY OF AUSTRALIA

**B C R** No:

**IMPORTANT NOTICE**  
Please Note Privacy Statement Overleaf

**RESERVATION OF A BODY CORPORATE NAME**

The applicant applies to the Registrar-General for the reservation of a body corporate name for the proposed scheme land identified below. (NOTES 1 - 4)

Register	Volume	Folio	Location	Lot Description	Plan	Unit

(NOTE 5)

APPLICANT

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(postal)

(NOTE 6)

RESERVED BODY CORPORATE NAME

(NOTE 7)

<p>.....</p> <p>SIGNED by the Applicant</p> <p>on (Date) .....</p> <p>In the presence of:</p> <p>.....</p> <p>Signature of qualified witness</p> <p>.....</p> <p>Full name of qualified witness</p> <p>.....</p> <p>Witness contact address/phone number</p>	<p>.....</p> <p>SIGNED by the Applicant</p> <p>on (Date) .....</p> <p>In the presence of:</p> <p>.....</p> <p>Signature of qualified witness</p> <p>.....</p> <p>Full name of qualified witness</p> <p>.....</p> <p>Witness contact address/phone number</p>
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(NOTE 8)

## SCHEDULE OF NOTES

1. This form must be used for the reservation of a body corporate name under section 54C of the *Land Title Act 2000*. The reservation ceases to have effect at earliest of the following:
  - (a) the end of 2 years after the Registrar-General reserved the name;
  - (b) if the applicant applied for an extension before the end of the 2 years – the end of a further period specified by the Registrar-General that is not longer than 1 year;
  - (c) if the applicant withdraws the application – the time of the withdrawal.
2. This form must be lodged as an original only, must be typed or completed in ink or biro.
3. All signatures must be in ink or biro. Alterations to information entered on the form should be crossed out (not erased or obliterated by painting over) and initialled by the parties.
4. If there is insufficient space in any panel use the space above or an annexure sheet (Form 95).
5. Volume and Folio references must be given together with complete parcel description.
6. Include full name including address for the service of notices. The address can be a postal address. Occupations are not required.
7. Insert the body corporate name to be reserved. The Registrar-General must refuse to reserve a name if it has already been used for another scheme, or is currently reserved or the Registrar-General otherwise considers it is inappropriate to be used for a scheme (including, for example, because it is offensive).
8. Persons who may witness this document are a Commissioner for Oaths, a member of the Legislative Assembly, a legal practitioner within the meaning of the *Legal Profession Act 2006*, a person holding office under the *Supreme Court Act 1979*, the *Justices of the Peace Act 1991*, the *Local Court Act 2015* or the *Registration Act 1927*, a member of the Police Force, a person licensed as a conveyancing agent or real estate agent under the *Agents Licensing Act 1979*, a Notary Public and any other person approved by the Registrar-General.

A witness to an instrument executed by an individual must first:

- take reasonable steps to ensure that the individual is the person entitled to sign the instrument;
- have the individual execute the document in the presence of the witness;
- not be a party to the instrument; and
- if witnessing more than one signature, clearly state that he/she has witnessed more than one signature. (ie I have witnessed the two signatures appearing above).

After signing, witnesses must legibly write, type or stamp their names and contact address or telephone number below their signature.

For a corporation, an instrument must be executed in a way permitted by law or sealed with the corporation's seal in accordance with the *Law of Property Act 2000*, Section 48.

For witnessing of instruments executed outside the Northern Territory refer to Schedule 1 of the *Land Title Act 2000* and the Registrar-General's Directions.

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## PRIVACY STATEMENT – LAND REGISTER FORMS

The Registrar-General's Office is authorised by the *Land Title Act 2000* to collect the information on this form for the establishment and maintenance of the Land Register, which is made available for search by any person, anywhere, including through the Internet, upon payment of a fee. The information is regularly provided to other NT Government agencies, the Australian Valuation Office, local governments, the Australian Bureau of Statistics, the Australian Taxation Office or other Commonwealth Agencies as required or authorised by law, and some private sector organisations for conveyancing, local government, valuation, statistical, administrative and other purposes. The NT Government also uses the information to prepare and sell or licence property sales reports to commercial organisations concerned with the development, sale or marketing of property.

Failure to provide the information in full or in part may prevent your application or transaction being completed.

Your personal information provided on this form can be subsequently accessed by you on request. If you have any queries please contact the Deputy Registrar-General on 8999 5318.