# Notification of opening a statutory trust account

Use this form to notify the Registrar of the Agents Licensing Board of the opening of, closing or any changes to a statutory trust account within 7 days in accordance with sections 50 and 51 of the <u>Agents Licensing Act 1979</u> (the Act).

Licensee details								
Indicate what type of licensee is operating this statutory trust account (mark X)?								
Company			Firm			Sole trade	er	
Name of company/firm/agent								
Business name								
Licence number								
Trust account det	ails							
Name of bank where account was opened			Bank branch		Date account was opened/ closed			
BSB number	Account number			Name and purpose of account e.g. holding of trust money for sales, rental, security deposit etc.				



Licensee/ Business Manager Declaration					
I, (full name):					
Of (address):					

Solemnly and sincerely declare that:

- All statements and information contained in this notification are true and correct to the best of my knowledge by virtue of the Oaths, Affidavits and Declarations Act 2010; and
- I have read and understood the information contained in this form; and
- The declaration is true and correct; and
- I acknowledge any changes to trust account(s) (open, close or of particulars) must be advised to the Registrar within 7 days of, unless exempted;

I know that it is an offence to make a declaration that is false in any material particular.

This declaration is made at: (location)

Applicant signature:

on: (date)

**Note:** Under the *Oaths*, *Affidavits and Declarations Act 2010* a person wilfully making a false statement or altering a statement, in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.

### **Privacy statement**

The Northern Territory Government and the Agents Licensing Board complies with the Information Privacy Principals scheduled by the *Information Act* 2002.

#### **Disclaimer**

The Northern Territory Government respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act* 2002.

You have been asked to provide information necessary for you to meet your licence requirements under the *Agents Licensing Act 1979* (the Act).

The information you provide will be accessible to Occupational Licensing and Associations and will only be used to provide a department service or program. We will not disclose your personal information to third parties unless, authorised or required by law to do so or you have given us consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory's privacy laws, please refer to the *Northern Territory Information Act* 2002, or the Office of the Information Commissioner NT.

## Lodgement

Complete applications can be lodged by email or via post or in person at a Territory Business Centre below:

Darwin Darwin Corporate Park, Ground Floor, Building 3, 631 Stuart Highway, Berrimah
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Katherine	Big Rivers Government Centre, 5 First Street, Katherine				
Tennant Creek	Barkly Business Hub, 63 Haddock Street, Tennant Creek				
Alice Springs	Ground Floor, The Green Well Building, I50 Bath Street, Alice Springs				
1800 193 111	boardservices.ditt@nt.gov.au	GPO Box 9800 Darwin NT 0801			

