

# Making documents and forms inclusive

This free training session will be delivered by Digital Communications, Department of Corporate and Information Services (DCIS).

## Who should attend

The training is aimed at:

- staff who write content for the web
- staff who write and prepare documents for publishing on the web
- web editors
- communications staff involved in the web.

If staff from regional areas wish to participate, video conference or Skype is available.

## What is included

Participants can expect to learn about the following:

- NTG templates
- making documents accessible in MS Word
- creating accessible forms in MS Word.

## Contact

For bookings and information, contact [digital.communications@nt.gov.au](mailto:digital.communications@nt.gov.au) or call 8999 6728.