

Application to Carry Out Work on Heritage Place or Object

This form is the approved form to be used under section 72 of the *Heritage Act* to apply to the Chief Executive of the Department of Tourism and Culture (the CE) for an approval to carry out work on a heritage place or object (a work approval).

A heritage place or object is:

- a place or object declared to be a heritage place or object under the Act; or
- an Aboriginal or Macassan archaeological place or object; or
- a place or object of a protected class of heritage places or objects.

The *Heritage Act* requires an application for a work approval:

- (a) to be made in the approved form; and
- (b) if the applicant is not the owner of the place or object – include the owner's consent.

Please ensure this application is accompanied by sufficient information to enable the decision-maker to make a decision. Please ensure you fill out all sections of the form and attach additional information in support of your application.

Please note the *Heritage Act* allows the person making a decision about this application to request further information in certain circumstances.

The applicant may also be requested to provide evidence that it has the necessary authority to enter the land and carry out the proposed works.

The *Heritage Act* provides that in deciding an application for a work approval, the decision-maker must consider the advice of the Aboriginal Areas Protection Authority (AAPA) if the heritage place or object is, or is in, a sacred site. If the applicant has any reason to believe that a sacred site may be affected by the proposed works, the application should consult with the AAPA about the works.

When completed, your application should be sent to:

Director Heritage Branch
Department of Tourism and Culture
PO Box 1448
DARWIN NT 0801

OFFICE USE ONLY

DATE RECEIVED: / /

Heritage Act

Please note that section 75 of the *Heritage Act* provides that in deciding an application for a work approval, the decision maker must consider the following:

- (a) the extent to which the application, if approved, would affect the heritage significance of the heritage place or object;
- (b) the extent to which the application, if refused, would:
 - (i) affect the reasonable or economic use of the place or object; or
 - (ii) cause a person undue financial hardship;
- (c) for an application for major work – the Council's advice on the application;
- (d) if the heritage place or object is, or is in, a sacred site – the advice of the Aboriginal Areas Protection Authority;
- (e) other matters relating to the conservation, use and management of the place or object the decision maker considers relevant.

Further, if necessary, the decision maker may ask the applicant to give the decision maker additional information relevant to the application.

Name and Location

Name of heritage place or object: [Click here to enter text.](#)

Location: [Click here to enter text.](#)

Reasons for Carrying Out the Work

[Click here to enter text.](#)

Description of Proposed Work

Please ensure you provide sufficient information to enable the decision-maker to decide the application for a work approval by reference to the criteria outlined above. That information should specify the exact nature of the proposed work, and should include detailed drawings or plans where appropriate.

If the proposed work involves disturbance of an archaeological site, then a research plan should generally be submitted with the application. The research plan should include the names and qualifications of key personnel who will be involved with the proposed works, and the organisation(s) represented.

[Click here to enter text.](#)

Applicant's Details

Name: [Click here to enter text.](#)

Address: [Click here to enter text.](#)

Email: [Click here to enter text.](#)

Phone: [Click here to enter text.](#)

Signature:

Date: [Click here to enter a date.](#)

Ownership

I am the owner of this place or object: YES / NO

If 'NO', please provide owner's details:

Owner: [Click here to enter text.](#)

Owner's Address: [Click here to enter text.](#)

Owners Phone Number: [Click here to enter text.](#)

Owner's email address: [Click here to enter text.](#)

If you are not the owner, you must attach an authorisation from the owner to make the application on their behalf.