

Pilotage exemption certificate – application

Port of Darwin

Applicant details															
Given name			Family name												
Email			Mobile												
Address															
Agent name															
Email			Mobile												
Documentation – Following documents must be submitted with this application															
Y/N	Trip record														
Y/N	Medical certificate			Date of expiry:											
Y/N	Certificate of competency			Grade:				Number:				Date of expiry:			
Applicant details															
Y/N	Previous or existing PEC number														
Y/N	New PEC														
Y/N	Zone upgrade														
Y/N	Zone and Vessel upgrade														
Y/N	PEC revalidation														
Y/N	Vessel upgrade														
Applicant details (mark with X)															
	A		B		C		D		E		F		G		
Name of vessel for PEC - Maximum four vessels can be nominated										LOA in metres					
Method of payment - DIPL Finance will raise an invoice to the nominated account															
Invoice to															
Account details															

Collection notice

The Department of Infrastructure Planning and Logistics respects and is committed to safeguarding the confidentiality and privacy of the information that it collects and handles, in accordance with the *Northern Territory Information Act 2002*.

You have been asked to provide personal information necessary for us to receive your PEC Application. You do not have to provide your personal information but if you choose not to, your application cannot be processed as required by the *Port Management Act*.

The information you provide will be accessible to Department of Infrastructure Planning and Logistics and will only be used to provide a department service or program. Your personal information & application is to be shared with the Port Operator, Darwin Port. We will not disclose your personal information to third parties unless:

- Authorised or required by law to do so
- Darwin Port
- Agency specified in your application form.

You have given us your consent to share your personal information for a specific purpose.

You may request access to the personal information we hold about you. If you want more information about the Northern Territory’s privacy laws, refer to the *Northern Territory Information Act 2002*, or the Office of the [Information Commissioner NT¹](#).

Declaration (mark with X)

	the information provided by me in this application is true to the best of my knowledge and belief
	I have made this application knowing that if it is tendered in evidence I will be guilty of a crime if I have wilfully included in this report anything which I know to be false or that I do not believe to be true
Full name:	
Address:	
Email:	
Signature:	

How to submit

The completed form should be sent to PEC@nt.gov.au.

¹ <https://infocomm.nt.gov.au/>

Pilotage exemption zones



The pilotage area of the port of Darwin is divided into 7 pilotage zones as follows:

- zone A – Outer Harbour Zone; Bounded by a line joining Charles Point and Lee point through a position 12° 18.2'S 130° 41.1'E, in the north, and a line joining Talc Head and Emery Point in the south.
- zone B – City Zone; Bounded by a line joining Talc Head and Emery Point, in the north, and a line joining Talc Head and eastern end of Stokes Hill Wharf, via Wickham Point, in the south.
- zone C – East Arm Zone; Bounded by a line joining Wickham Point and the entrance to Reichardt Creek, via the eastern end of Stokes Hill Wharf, in the west and north and a NE/SW line passing through South Shell Island, in the south.
- zone D – Middle Arm Zone; That area of the port upriver of a line joining Talc Head and Wickham Point.
- zone E – Frances Bay Zone; That area of the port north of a line from the eastern end of Stokes Hill Wharf to the entrance to Reichardt Creek.
- zone F – Hudson Bladin Zone; That area of the port upriver of a NE/SW line passing through South Shell Island.
- zone G – Marine Supply Base; Connects zone C to the Marine Supply Base (MSB) berths and is specific for exempt Master for these berths. The zone commences at beacon B03 and buoy number 16 and follows the channel into the Marine Supply Base.

Important information

- The completed form should be sent to PEC@nt.gov.au
- It is the responsibility of the Master to fill all information on this application. Including identification of the zones passed through each trip.
- The Information in the application must be correct and true.
- **Trip** – means a passage through the full zones for which a PEC or Pilot Licence is required. Movement through the edges or passing through limited area of the zone does not count as a trip. The purpose of the Trips is for applicant PEC Master to gain skills and knowledge including Darwin harbour specific knowledge through observation, mentoring and discussion.
- This document includes a Trips application form which is the only form on which trips should be recorded. Applicants requiring Pilots signatures should download this form for usage prior the first assessment trip.
- Pilot signatures are required for each trip and the Pilot must ensure the trip record is accurate before signing.
- Application and exam must be completed within 90 days of completion of trips.
- If 2 trips are not undertaken for 150 days, inform RHM and check assessment is to be completed before operating a vessel independently as a PEC master.
- Trips completed at night must be done half an hour after the sunset and before the sunrise.
- For night time endorsement 2 trips out of the required 8 for a new PEC must be at night time.
- Berthing /Un-berthing should be conducted for at least one berth.
- If required additional copies of Trips Record form can be used.
- For Trips requirement for a New PEC refer to Pilotage Standards clause 14.2.1; 14.2.1.1; 14.2.1.2
- For Trips requirement for a New Towage PEC refer to Pilotage Standards clause 16.4.2; 16.4.2.1; 16.4.2.2
- For Trips requirement for a Revalidation of a PEC or a Towing PEC refer to Pilotage Standards clause 17.2.4.2; 17.2.4.3; 17.2.4.
- Pilotage Standard and Pilotage Exemption Certificates information can be accessed from the [NT Government website](#)².
- [Pilotage Exemption certificate fees](#)³.

² <https://nt.gov.au/marine/for-all-harbour-and-boat-users/commercial-operations/pilotage-exemption-certificates/apply-for-new-pilotage-exemption-certificate>

³ <https://nt.gov.au/marine/for-all-harbour-and-boat-users/commercial-operations/pilotage-exemption-certificate-fees>

Pilotage exemption certificate – application

		Name :					PEC Number if applicable:										
Serial #	Date	Trip start & finish time		Day/ Night	Position/Berth		Zones completed							Vessel Name	LOA	Master's name and signature	Pilot name and signature
		Start	Finish		From	To	A	B	C	D	E	F	G				
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	
12																	

Reconciliation of TRIPS – Port of Darwin - to be completed by the candidate

Zone	Trips for a new PEC working as a Master in command of the vessel				Trips for a new PEC working as Chief Officer/Master				Trips for revalidation working as Master in command of the vessel				Comments
	Required		Completed		Required		Completed		Required		Completed		
	Day	Night	Day	Night	Day	Night	Day	Night	Day	Night	Day	Night	
A	8	2			6/4	2			12				
B	8	2			6/4	2			12				
C	8	2			6/4	2			12				
D	8	2			6/4	2			12				
E	8	2			6/4	2			12				
F	8	2			6/4	2			12				
G	8	2			6/4	2			12				