

# Private Security

## Application for a Private Security Licence for a Partnership Firm

Term of Licence		
Please select the term of licence you are applying for:		
<input type="checkbox"/> 1 Year	<input type="checkbox"/> 2 Years	<input type="checkbox"/> 3 Years
Applicant Details		
Full Name of Firm:		
ABN:		
Firm Head Office		
Unit/Building Number:	Street Number:	
Street Name:		
Suburb:	State:	Postcode:
Country:		
Postal Address and Contact Details		
<input type="checkbox"/> Postal Address is the same as Firm Head Office		
Unit/Building Number:	Street Number:	
Street Name:		
Post Office Box Address:		
Suburb:	State:	Postcode:
Country:		
Telephone:	Mobile:	
Fax Number:		
Email:		
Principal Place of Business		
<input type="checkbox"/> Principal Place of Business Address is the same as Firm Head Office		
Unit/Building Number:	Street Number:	
Street Name:		
Suburb:	State:	Postcode:
Country:		
Telephone:	Mobile:	
Fax Number:		
Email:		
Name of Nominated Partner: (This person will be the principal contact for this licence)		
Does the Firm intend, if the Licence is granted, to use a Business or Trading Name? <i>If Yes, provide Business Name, Business Number and Website</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No
Business Name:		
Business Number:		
Website:		

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Does the Firm intend to carry on business from more than one office? *If yes, fill in Details of Other Place of Business*  Yes  No

### Details of Other Place of Business (1)

Unit/Building Number:	Street Number:	
Street Name:		
Suburb:	State:	Postcode:
Country:		
Telephone:	Mobile:	
Fax Number:		
Email:		

### Details of Other Place of Business (2)

Unit/Building Number:	Street Number:	
Street Name:		
Suburb:	State:	Postcode:
Country:		
Telephone:	Mobile:	
Fax Number:		
Email:		

*If more than 2 other places of business need to be recorded, please complete the details on a separate sheet and attach to this application.*

*(intentionally left blank)*

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<b>Complete the following sections for an Officer/Partner of the Firm (Partnership).</b> <b>If there is more than one Officer/Partner of the Firm, photocopy and complete the following sections for each officer. Attach the additional pages when you submit your application.</b>		
<b>Officers / Partners of the Firm (Partnership)</b> <i>(photocopy and complete for each Officer/Partner of the Firm if more than one)</i>		
Surname:	Title:	
Given Name(s):	Other Names:	
Date of Birth:		
Position Held:	<input type="checkbox"/> Partner	<input type="checkbox"/> Legal Officer
	<input type="checkbox"/> Principal Executive Officer	<input type="checkbox"/> President
		<input type="checkbox"/> Treasurer
<b>Postal Address and Contact Details</b> <i>(photocopy and complete for each Officer/Partner of the Firm if more than one)</i>		
Unit/Building Number:	Street Number:	
Street Name:		
Post Office Box Address:		
Suburb:	State:	Postcode:
Country:		
Telephone:	Mobile:	
Fax Number:		
Email:		
<b>Disclosures</b> <i>(photocopy and complete for each Officer/Partner of the Firm if more than one)</i>		
1. Have you in the last 10 years been convicted, fined, or disqualified by any court, tribunal, board or other authority of the Territory, the Commonwealth or a State or another Territory of the Commonwealth, in respect of any business or other financial dealings in or outside the Territory, or been a member of a firm so dealt with?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>(If yes, please provide relevant details)</i>		
2. Have you in the last 10 years been convicted of any offence(s)? If yes, quote the offence(s), relevant date(s), jurisdiction(s) and sentence(s)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>(If yes, please provide relevant details)</i>		
3. Have you in the last 10 years been convicted of a disqualifying offence(s)? If yes, quote the offence(s), relevant date(s), jurisdiction(s) and sentence(s). Please see the information help text for a list of disqualifying offences.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>(If yes, please provide relevant details)</i>		
4. Have you been the subject of evidence given in any Court or Commission of Inquiry?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>(If yes, please provide relevant details)</i>		
5. Have you been declared bankrupt or assigned your estate for the benefit of your creditors?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>(If yes, please provide relevant details)</i>		

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6. Have you been or are you currently bound by any recognisance (bail condition) or the subject of any charge pending in relation to any offence(s) before a court or Commission of Inquiry?  Yes  No

*(If yes, please provide relevant details)*

7. Have you been known by any other names?  Yes  No

*(If yes, please provide relevant details)*

**Unattested Declaration under the Oaths, Affidavits and Declaration Act** *(photocopy and complete for each Officer/Partner of the Firm if more than one)*

I, *(Full Name)*

of: *(Address)*

solemnly and sincerely declare that:

1. all statements and information contained in this application are true and correct to the best of my knowledge;
2. I have read and understood the information contained in this application; and
3. I know that it is an offence to make a declaration that is false in any material particular;

Signature:

on: *(Date)*

**Note:** A person wilfully making a false statement in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.

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### Unattested Declaration under the Oaths, Affidavits and Declaration Act (*Applicant Declaration*)

I, (*Full Name*)

of: (*Address*)

solemnly and sincerely declare that:

1. I have been appointed nominee of the partnership for the purposes of the Private Security Act, and am in bona fide control of the affairs of the partnership in the Northern Territory
2. all statements and information contained in this application are true and correct to the best of my knowledge;
3. I have read and understood the information contained in this application; and I further state that:
4. This declaration is true and correct; and
5. I know that it is an offence to make a declaration that is false in any material particular;

Signature:

on: (*Date*)

**Note:** A person wilfully making a false statement in a statutory declaration is guilty of a crime and is liable to a penalty or imprisonment, or both.

### Supporting Documents

The following documents are required to be lodged with the application:

- Current Business Name Extract (if applicable)
- Evidence of lodgement of NT Criminal History Fingerprint Check Application for each person/partner (See notes 2,3 and 5 from the Information Text) (Please note that applications will not be processed until all the Criminal History Reports have been received, which may take around 6 weeks to process by SAFE NT)
- A passport size photograph of each person/partner
- Current photographic identification for each person/partner (See notes 4 from the Information Text)
- Signed and completed Declaration and Disclosure of each person/partner

### Application Notes

1. For the purpose of this application an officer of the Firm includes:
  - Partner
  - Secretary
  - Executive Officer
  - Person concerned in the management of the firm
  - Person who can control or substantially influence the conduct of the Firm's affairs, including, for example, a person on whose directions, advice or instructions the Firm's partners usually act
2. Each officer/applicant must complete a Criminal History **Fingerprint** Check Application for **the purpose of Security**, which is to be submitted to SAFE NT. An additional charge applies for the Criminal History **Fingerprint** Application. Upon renewal of a licence, only a National Police Checking Service (NPCS) is required.
3. Interstate applicants need to attend their local Police station to have their fingerprints taken. Original copy of Fingerprints must then be mailed to SAFE NT along with completed Criminal History Check. Application form and payment as indicated on the form.
4. Identification must be supported by a current Passport or Driver's Licence.
5. If you hold a current Northern Territory Crowd Controller and/or Security Officer Licence, you **may** not be required to complete another Criminal History Check. Please provide a copy of your licence with this application.
6. For any enquiries relating to this application please contact Licensing NT on (08) 8999 1800

### Privacy Statement

The Northern Territory Government complies with the Information Privacy Principles scheduled by the *Information Act*.

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Fees and Payment		
Contact your local Territory Business Centre for the relevant schedule of fees.		
Cash – Territory Business Centre <input type="checkbox"/>		
Cheque - payable to <b>RTM (Receiver of Territory Monies)</b> <input type="checkbox"/>		
Credit card	Visa <input type="checkbox"/>	MasterCard <input type="checkbox"/>
Name on Card		
Credit Card Number _____		
Credit Card Expiry Date ____ / ____ (MM/YY)		
I hereby authorise the Territory Business Centre to debit the above credit card for the amount of \$		
Amount in words		
Applicant Signature .....	Date	Contact Phone Number
Lodgement Options		
Applications can be lodged at a Territory Business Centre with the prescribed fee at:		
<b>Darwin</b> Darwin Corporate Park Ground Floor, Building 3 631 Stuart Highway Berrimah GPO Box 9800 Darwin NT 0801 t: (08) 8982 1700 f: (08) 8982 1725 Toll free: 1800 193 111 e: <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a>	<b>Katherine</b> Shop 1, Randazzo Building 18 Katherine Terrace Katherine PO Box 9800 Katherine NT 0851 t: (08) 8973 8180 f: (08) 8973 8188 e: <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a>	
<b>Tennant Creek</b> Shop 2, Barkley House Cnr Davidson and Paterson Streets Tennant Creek PO Box 9800 Tennant Creek NT 0861 t: (08) 8962 4411 f: (08) 8982 1725 e: <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a>	<b>Alice Springs</b> Ground Floor, The Green Well Building 50 Bath Street Alice Springs PO Box 9800 Alice Springs NT 0871 t: (08) 8951 8524 f: (08) 8951 8533 e: <a href="mailto:territory.businesscentre@nt.gov.au">territory.businesscentre@nt.gov.au</a>	