

COBOURG PENINSULA SANCTUARY AND MARINE PARK BOARD



Photography and Filming Guidelines

Introduction

1. Aim

The aim of these guidelines is to provide a clear, timely and culturally sensitive procedure for the issue of commercial filming permits in the Garig Gunak Barlu National Park.

2. Background

The Board recognises that filming in Garig Ganuk Barlu National Park can make a significant contribution towards helping to raise awareness of environment, conservation and cultural & heritage issues in the Northern Territory. Well managed and controlled filming opportunities can promote an appreciation and appropriate use of the Park in line with management objectives.

The Board also recognises that there is a need to ensure that the activities of film and photography crews do not damage the environment, conflict with the enjoyment of other users, incorrectly present information or show inappropriate activities and cultural sites.

These guidelines will also be used as a means to educate film makers and photographers of their responsibility to portray the Park in a manner which is consistent with user responsibility to protect and respect the environment and the culture of the traditional owners of the Park.

3. Scope

Commercial filming is defined as: any filming which is undertaken for a financial consideration, either on consignment for another party or with a view to selling or hiring the imagery obtained, or for promotion of a product or service, and includes still photography for advertising purposes. For the purposes of these guidelines, commercial filming includes:

- Commercial Filming (advertisements)
- Feature Filming (cinema, video, DVD and TV)
- Documentaries and Tourism Promotions
- Educational and Government Sponsored Filming
- Stills Photography for advertising purposes, publications and stock photography libraries and Postcards
- Audio Recording

News of the day (electronic and print) and current affairs do not meet this definition. These activities do not necessarily require approval, a permit or the payment of fees. However, television and newspaper media are required to contact the Senior District Ranger (Garig) prior to filming to determine any special requirements, relevant management issues etc and where possible, to comply with the objective of these guidelines.

Guidelines

1. Approval Authority

The Board is the primary decision making body for Garig Gunak Barlu National Park. The Department of Environment, Parks and Water Security (DEPWS) is responsible for the care, control and management of the Park under the guidance of the Board. The *Territory Parks and Wildlife Conservation Act* (TPWCA) and By-Laws apply to the Park.

The authority to approve commercial filming in the Park under By-Law 13 rests with the Director, Northern Australian Parks as delegated by the Board.

Approval to film can be granted following the completion of the By-Law 13 Photography / Filming Permit application with the provision of relevant information.

The Board has decided that commercial filming can be categorised in two ways:

- 1) Standard involves capture of normal images of the Park intended for tourism promotion. The permit holder requests no access or activity outside that of a normal park visitor. On-site site supervision is not required. Permit applications that are classified as standard filming can be issued directly by the Director, Northern Australian Parks without being referred to the Board.
- 2) Non-Standard involves capture of images for non-tourism related or commercial purpose and / or a request for special access or activity not permitted for normal park visitors. Supervision will usually be required. In most cases this application will be required to seek the Board's approval e.g. filming of banteng hunting and filming in areas where there may be cultural issues.

Special conditions may be added to the permit on the recommendation of the Board or at the discretion of the Director, Northern Australian Parks.

2. News of the Day (electronic and print) - Exempt

Television and print news of the day and current affairs will not require approval, a permit or the payment of filming fees. However, television and newspaper media are required to contact the Senior District Ranger (Garig) prior to filming to determine any special requirements, relevant management issues etc and where possible, to comply with the objective of these guidelines.

3. Still Photography

Still photography which is associated with an advertising agency or is for advertising use, will require approval and a fee will be charged (see schedule of fees below).

4. Acceptable commercial filming activities

Commercial filming is acceptable if it portrays the area in a manner which is consistent with the objectives of these guidelines (including any conditions of approval) and the objectives of the Board and the DEPWS. Any variation from these objectives must be negotiated before approval is granted and be stated clearly in the conditions of approval.

5. Supervision / guiding fee

A supervision / guiding fee will be charged for non standard shoots and management supervision in cases where the Director, Northern Australian Parks deems it necessary to provide supervision i.e. sensitive management areas or where the permit holder requests the assistance of a traditional owner.

6. Prohibited activities

Any filming activities must conform to the provisions of the By-Law 13 – Photography / Filming Permit application, *Territory Parks and Wildlife Conservation By-Laws*, (Trade and Commerce – Photography / Filming).

For example: vehicles may only be used on formed roads and in compliance with speed limits. Firearms, pets, domestic animals, damage to vegetation and disruption to Park visitors are prohibited.

Fires are only permitted in authorised fireplaces, and any constructions must be temporary and must not disturb the ground without specific approval.

In special circumstances an exemption to the provisions of these acts may be negotiated. The nature of the exemption must be included in the By-Law 13 – Photography / Filming Permit application.

7. Booking the Filming Session

Seven working days notice for commercials, production films, documentary production and for still photography is preferred prior to the proposed commencement date. The DEPWS will require a brief rundown of the content and a filming schedule. If there is any doubt a full script can be requested.

Applications are available at <https://nt.gov.au/leisure/parks-reserves/rules-and-permits/permits-for-parks/permits-for-cobourg-peninsula-garig-gunak-barlu-national-park> and are required to be submitted to the Permits Office, Floor 1, JHV2, Jape Homemaker Village, 356 Bagot Road, Millner, NT, email pwpermits@nt.gov.au or fax to 8999 4524.

8. Filming Agreement

The By-Law 13 – Photography / Filming Permit application must be completed by the parties concerned. It must be completed even where fees have been waived.

9. Aerial Access

Filming crews wishing to land within the Park should identify this fact when applying for a By-Law 13 – Photography / Filming Permit. Normally helicopter landings will only be permitted for management purposes or activities in keeping with management objectives for the area or if otherwise approved by the Director, Northern Australian Parks. A By-Law 32 Permit is required for helicopters or airplanes on Park.

10. Fee charged

Under these guidelines, a fee should be charged for commercial filming / photography according to the Pricing schedule below.

11. Public Liability and Indemnity Insurance

Public Liability Insurance

The party (both fee paying and fee exempt) carrying out the photography or filming must carry a minimum of \$10,000,000 public liability insurance.

Indemnity Insurance

The Department of Environment, Parks and Water Security, the Board and the Cobourg Peninsula Sanctuary Land Trust are not liable for any loss or injury incurred to the party carrying out the photography or filming in the Park. They must therefore, carry indemnity insurance to cover themselves.

12. Previewing / Approval of the final film / still images

Previewing of the final film product (in rough cut form) or still images are required by the Board to ensure the area being filmed / photographed is portrayed in a manner consistent with the objectives of the Board, the DEPWS, and the conditions of approval, prior to any publication / distribution etc. This is a requirement for both standard and non-standard categories.

The Board has provided delegation to the DEPWS Senior District Ranger (Garig) to approve all standard images / material prior to release. All non-standard material / images must be submitted and approved by the Board prior to release.

13. Acknowledgement

The producers will be obliged to place the following in the credits, where credits are given:

Produced with the assistance of the Cobourg Peninsula Sanctuary and Marine Park Board.

14. Pricing Schedule

The following fees are payable in advance for standard and non-standard images:

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|---|---------------|
| ➤ Commercial Filming (advertisements) | \$250 per day |
| ➤ Feature Filming (cinema, video, DVD and TV) | \$250 per day |
| ➤ Documentaries and Tourism Promotions | \$250 per day |
| ➤ Educational and Government Sponsored Filming | \$250 per day |
| ➤ Stills Photography for advertising purposes,
Publications, Postcards & Stock photography Libraries | \$100 per day |
| ➤ Audio Recordings | \$100 per day |

(all fees are GST inclusive)

Please note: Large scale commercial productions will be subject to a negotiated fee.

The following filming activities are nil charge

- Federal or State/Territory Government Tourism Department sponsored filming; and
- News & Current Affairs.

Please Note: A By-Law 13 – Photography / Filming Permit application is still required to be completed and submitted to the Permits Office.

Supervision/guiding fees

Provision of a traditional Aboriginal owner in a supervisory / guiding role are as per below:-

- Traditional Owner guide \$400.00 per day, plus ancillary costs