

Application to register as a server of liquor – small community group

Approved form under section 41F of the *Liquor Act 2019*

- Type your answers or use clear, printed writing.
- Attach extra documents if your answer/s don't fit into the space provided.
- There is no application fee, however supporting documents are required and must be submitted at time of lodgement with the application.
- If you need help with your application, call Licensing NT on 08 8999 1800 or email LiquorLicensing.DITT@nt.gov.au.

Before you apply

You must also attach supporting documents – see section 4 of this application.

Fields marked with asterisk (*) are mandatory.	
Section 1 – Applicant details	
Given name*	
Family name*	
Postal address*	
Phone*	
Email address*	
Section 2 – Information about your small community group	
Name of the group*	
Contact details of the group*	
Address of business premises*	
What is the nature of your group?*(eg. workplace social club, etc)	

Section 3 – Registration period			
The Act permits the following registration period from the date of issue.			3 years
Section 4 – Supporting documents			
If you don't supply the supporting documentation, Licensing NT will not accept your application.			
A copy of a Nationally Accredited Responsible Service of Alcohol (RSA) certificate for the applicant. If more than three (3) years old this must be accompanied with a refresher certificate such as NTrefreshRSA - read more on the Hospitality NT website ^{1*}			Yes / No
A clear, colour copy of the applicant's photo ID (driver licence, passport)*			Yes / No
Section 5 – Details of owner / controller's permission			
Full name of owner / controller*			
Job title*			
Contact phone or email address*			
Company / organisation name*			
Signature of owner / controller providing permission*		Date*	
Privacy declaration			
I have read the privacy statement at the end of this form and declare that I have made reasonable efforts to make all third parties aware of the information in the privacy statement.			
Signature of applicant*		Date*	

¹ <https://hospitalitynt.com.au/350/rsa-refresher>

Privacy statement

You have been asked to provide personal information as part of this application. You do not have to provide us with your personal information but if you choose not to, we might not be able to accept or process your application, or your application may be refused.

We collect and use your personal information to process and manage this application (and, if approved, any subsequent permit) under the *Liquor Act 2019*². If you do not provide this information, it may affect your ability to obtain and maintain a permit.

We may get information from and/or share your information with the Liquor Commission, NT Police, Fire and Emergency Services, local council, the Department of Health and/or other authorities or people, but only if we are required or authorised by law to do so. We will also not use your personal information unless that use is required or authorised by law.

You have a right to access the information we hold about you. To learn more about this, or if you would like to access or correct the information we hold about you or make a privacy complaint about us, go to the Department of Industry, Tourism and Trade website³. To specifically discuss how your information is used and shared by Licensing NT, you can contact us on 08 8999 1800 or LiquorLicensing.DITT@nt.gov.au.

² <https://legislation.nt.gov.au/en/Legislation/LIQUOR-ACT-2019>

³ <https://industry.nt.gov.au/publications/corporate/privacy-policy>