

# MEMBERSHIP APPLICATION FORM

## NT Seniors Recognition Scheme and NT Concession Scheme

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### Applicant Instructions

#### 1. When to use this form

This form is for NEW members only who are not currently a member of the NT Seniors Recognition Scheme and/or the NT Concession Scheme.

NT Seniors Recognition Scheme applicants must complete Sections 1, 2, 3, 4, & 6 of this form.

NT Concession Scheme applicants must complete Sections 1, 2, 3, 5, & 6 of this form.

Please complete all Sections of this form if you wish to apply for both schemes.

#### 2. Filling in this form

Please use black or blue pen

Print in BLOCK LETTERS

Mark the boxes like this  with ✓ or a ✕

#### 3. Eligibility

To be eligible for the **NT Concession Scheme** you must be:

- an Australian citizen or hold a permanent resident visa
- a current resident of the Northern Territory
- a recipient of an eligible means-tested Commonwealth Government pension.

To be eligible for the **NT Senior Recognition Scheme** you must be:

- 65 years of age or older
- an Australian citizen or hold a permanent resident visa
- a current resident of the Northern Territory.

#### 4. Supporting documents

You will need to provide supporting documents to help us confirm your identity and eligibility.

To confirm your identity a minimum of 100 points of identification documents must be submitted with this application.

To confirm your eligibility the documents must show that you:

- are an Australian citizen or hold a permanent residency visa
- live in the Northern Territory
- are receiving an eligible Centrelink or Department of Veterans' Affairs benefit

If we cannot confirm your eligibility and identity, we will ask you for more documents.

See page 6 for further details.

#### 5. Returning your form

Check you have answered all the questions you need to answer, and that you have signed and dated this form.

**Important note:** you must return all your supporting documents at the same time you lodge this application form. If you do not provide supporting documents this application will not be processed.

You can return your completed form and supporting documents:

**In person** at a Territory Families office:

- **Casuarina** – Cascom Plaza, Building 2B2 Scaturchio St
- **Palmerston** – Unit 1-2, 36 Georgina Crescent, Yarrowonga
- **Katherine** – 5 First St
- **Alice Springs** – 60 Hartley St Mwerre House
- **Nhulunbuy** – 1st floor, Arnhem House Endeavour Square
- **Tennant Creek** – 172 Paterson St

**By post** to:

NT Concession and Recognition Unit  
Territory Families  
PO Box 37037, Winnellie NT 0821

#### Need help with this form?

Visit a Territory Families shop front  
Call 1800 777 704

Visit [www.ntconcessions.nt.gov.au](http://www.ntconcessions.nt.gov.au)



**Important:** If you have provided an email address above, this will be used as your primary point of contact. If you do not wish to be emailed about the scheme please tick the box below.

No- I do not want to receive correspondence by email, please send correspondence to the above postal address.

### SECTION 3: Additional information

*This information is collected to assist Territory Families to ensure members receive all property concessions and payments, relevant to their circumstances.*

**1) Do you own or rent your primary place of residence?**

Own  Rent

**2) Are you legally responsible for paying the water bill at your residential address?**

Yes  Power and Water Corporation Customer reference number   
No

**3) Are you legally responsible for paying the electricity bill at your residential address?**

Yes  Electricity provider   
Customer reference number   
No

If you answered **NO** please select one of the following statements:

- I use an e-meter (Power Water) Meter ID
- I use a Secure Meter (Jacana) NMI #
- I use pre-paid tokens (Narrow)
- I use pre-paid tokens (Wide)
- I live in a retirement village or nursing home
- I live in a flat/unit/apartment that is managed by a body corporate or owners collective
- I live in a caravan park or manufactured home park
- I live in a house that has off-grid power supply
- Other Please specify:

### SECTION 4: Apply for the NT Senior Recognition Scheme

To be eligible for the NT Senior Recognition Scheme you must be turning 65 years of age or older when you submit your application.

If your membership is approved, your prepaid card will be issued within 20 working days via the postal address you have nominated.

If you do not have a reliable postal address, you can nominate for your prepaid card to be delivered for collection to your local Territory Families shopfront.

I would like to collect my prepaid card from the Territory Families shop front. I understand that it is my responsibility to collect the prepaid card, failure to collect the card within 90 days may result in its cancellation.

Please nominate the collection location:

- Casuarina** – Cascom Plaza, Building 2B2 17 Scaturchio St
- Palmerston** – Unit 1-2, 36 Georgina Crescent, Yarrowonga
- Katherine** – 5 First St

- Alice Springs** – 60 Hartley St Mwerre House
- Nhulunbuy** – 1st floor, Arnhem House Endeavour Square
- Tennant Creek** – 172 Paterson St

**SECTION 5: Apply for the NT Concession Scheme**

To be eligible for the NT Concession Scheme you must receive one of the means tested Commonwealth pensions or income support.

**1) Are you a recipient of an eligible Commonwealth pension?**

Yes  *Provide details below*                      No  *Proceed to Section 6*

If you answered yes please select one of the following:

- Department of Human Services (Centrelink)
- Age Pension
  - Carer payment
  - Disability Support Pension
  - Parenting payment (single)

Customer Reference Number (CRN)

- Or Department of Veterans' Affairs (DVA)
- Health Card - TPI/War Widower/Widower
  - Pharmaceuticals Benefits Card
  - Pensioner Card
  - Commonwealth Seniors Health Card

DVA File Number

**2) Please provide details of your spouse or defacto**

*This information is collected to assist in administering concessions where multiple NT Concession Scheme members reside at the same address.*

First Name	Last Name	Date of Birth	Gender	Address (if different to above)
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

**3) Please provide details of any dependants (under 16 years of age)**

*This information is collected to enable eligible dependants of NT Concession Scheme members to receive concessions for spectacles.*

First Name	Last Name	Date of Birth	Gender	Address (if different to above)
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

*Please supply additional details on an attachment if required.*

**SECTION 6: Privacy Statement, Terms and Conditions and Unattested Declaration**

I, \_\_\_\_\_ (insert full name)  
solemnly and sincerely declare that:

- 1) All information provided in this application for membership to the NT Concession Scheme and/ or the NT Senior Recognition Scheme (the Scheme/s) is true and correct;
- 2) I am a Northern Territory resident and will reside, or have resided, in the Northern Territory for at least 183 days of this financial year;
- 3) I have attached the required supporting documents as detailed in and required by this application form;
- 4) I understand that if I do not provide the appropriate supporting documentation, my application may not be accepted by Territory Families;
- 5) I consent to Territory Families collecting, using and disclosing my personal information to other Northern Territory Government (NTG) agencies, NTG owned entities, Commonwealth Government agencies (including Centrelink), approved vendors under the Scheme/s and contract service providers engaged by the NTG in relation to the Scheme/s for:
  - (a) the purpose of determining or verifying my eligibility for the Scheme/s and managing any concessions under the Scheme/s;
  - (b) business intelligence purposes in relation to the Scheme/s, such as for compilation or analysis of statistics, auditing purposes and seeking feedback;
  - (c) the purposes of verifying my identity;
  - (d) requesting additional information to confirm my eligibility for the Scheme/s; and
  - (e) any other matters related to the administration of the Scheme/s;
- 6) If I have provided personal information of another individual to Territory Families, I warrant that I have informed the person to whom the personal information relates that the personal information will be provided to Territory Families, and of Territory Families' intended use of this personal information, and that I have obtained consent from all such persons to allow Territory Families to use and disclose their personal information in this manner;
- 7) I authorise:
  - Territory Families to use Centrelink Confirmation eServices to perform a Centrelink/DVA enquiry of my Centrelink or Department of Veterans' Affairs customer details and concession card status to enable Territory Families to determine if I qualify for a concession, rebate or service.
  - the Australian Government Department of Human Services (the department) to provide the results of that enquiry to Territory Families.I understand that:
  - the department will disclose personal information to Territory Families including my name/address/payment type/payment status and concession card type and status to confirm my eligibility for the relevant concession/s.
  - the consent, once signed, remains valid while I am a customer of Territory Families unless I withdraw it by contacting Territory Families or the department.
  - I can get proof of my circumstances/details from the department and provide it to Territory Families so my eligibility for the relevant concession/s can be reviewed
  - if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the concession/rebate/service provided by Territory Families
- 8) I acknowledge that approved vendors of the Scheme/s may contact Territory Families to verify my personal information and eligibility for the Scheme/s;
- 9) I consent to Territory Families contacting me using any of the contact details I provided in this application for membership to the Scheme/s;
- 10) I understand that I can submit a request to Territory Families for access to or amendment of any of my personal information held by Territory Families;
- 11) I understand that I can withdraw my consent at any time by contacting Territory Families;

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- 12) I understand that if I withdraw my consent, do not provide all relevant details as required or provide incorrect information, I may not be eligible for concessions or payments under the Scheme/s and my membership to the Scheme/s and any payment of concessions may cease;
- 13) I understand and agree that if any of my circumstances change and that change may impact my eligibility for the Scheme/s, I need to notify Territory Families and any other relevant authorities within 14 days of my circumstances changing;
- 14) I understand and agree that any concession or payment paid to me under the Scheme/s during a period when I am not eligible for the Scheme/s may be recovered by Territory Families as a debt due and owing;
- 15) I understand that it is my responsibility to claim any concessions I am entitled to under the Schemes within a reasonable time and to ensure that I am being correctly paid any concessions I am entitled to;
- 16) I understand that policies may change, and new policies may be introduced, from time to time in respect of the Scheme/s and I am responsible for ensuring compliance with all relevant policies made available by Territory Families at [ntconcession.nt.gov.au](http://ntconcession.nt.gov.au);
- 17) I am aware that Territory Families may be contacted in the following ways in relation to the Scheme/s post to PO Box 37037, Winnellie NT 0821, phone 1800 777 704 or email to [ntconcessionandrecognition@nt.gov.au](mailto:ntconcessionandrecognition@nt.gov.au);
- 18) I have read the Member Rights and Responsibilities documentation available online at [ntconcessions.nt.gov.au](http://ntconcessions.nt.gov.au) and fully understand my rights and responsibilities;
- 19) I understand that these terms and conditions supersede any other terms and conditions I have previously agreed to in respect of the Scheme/s;

**This declaration is true and I know that it is an offence to make a declaration that is false in any material particular.**

**This declaration is made at (location):**

**Signature of member**  **Date**  /  /

**Name of witness (must be 18 years of age or over)**

**Signature of witness**  **Date**  /  /

## Supporting Documents - 100 Point Identification Checklist

The documents supplied must add up to a minimum of 100 points and you must have at least one document from - Part A and Part B. You can use items from Part C to gain additional points.

<b>Part A - You <u>must supply at least one document</u> that shows you are an Australian citizen or hold a permanent residency visa.</b>			
<b>Australian citizens can provide:</b>		<b>Aboriginal and Torres Strait Islander can also provide:</b>	
Birth certificate	70	Approved Aboriginal Corporations ID (with your name, date of birth and photo)	60
<small>(If your name has changed please provide additional evidence supporting the name change e.g. Marriage Certificate)</small>		Certificate of Aboriginality	60
Birth certificate extract	25	Identity document issued by an Aboriginal Land Council that includes your photograph	40
Australian passport <small>(current or expired within the last two years)</small>	70	A statutory declaration confirming your identity written by someone you have known for at least a year. It must include all your previous names and a clear passport-sized photo of yourself.	
Australian citizenship certificate	70		
<b>Permanent residents can provide:</b>			40
International passport	40		
Immigration card (Immi card)	40		
Other Commonwealth Government documents to check visa conditions online (VEVO)	25		
<b>Part B - You <u>must supply at least one document</u> that shows your current residential address.</b>			
NT Driver's Licence	40	Council rates notice	25
Centrelink card (with reference number) <small>(A letter with your name, CRN and address is also acceptable)</small>	40	Utilities bill (less than 6 months old)	25
Reference letter from Aboriginal Corporation	30	Phone bill (Australian provider)	25
A letter to you from a government office	25	Tax assessment notice	25
NT motor vehicle registration certificate	25	Lease; rental agreement	25
<b>Part C - You can provide any of these additional documents to help you make up 100 points.</b>			
Other government issued licence or permit <small>(e.g. firearms licence or defence)</small>	40	Student photo ID card (Australian university)	25
Government employee photo ID	40	Medicare, or health care card	25
Australian Proof of Age Card	40	Bank card (Australian bank)	25
Working with children clearance (Ochre Card)	40	Basics card	25
Department of Veterans Affairs (DVA) card	40	Australian marriage certificate	25
NT Concession Scheme Member Card <small>(for previous member cancelled within the last 12 months)</small>	40	Change of name certificate	25
NT Seniors Recognition Scheme Prepaid Card <small>(for previous member cancelled within the last 12 months)</small>	40	Your child's birth certificate	25

**Note:** If you are applying for the NT Seniors Recognition Scheme one document must confirm your DOB.