Quick Response Grant Program Guidelines 2019-2020
1 Overview

The Quick Response Program supports the sport and active recreation industry in the Northern Territory (NT) and is administered for the NT Government by the Department of Tourism, Sport and Culture (the Department).

The two key program areas are:

- Assistance for organisations to meet unforeseeable equipment expenses and structural repairs.
- Support for Territorians to represent Australia at recognised events.

2 Key dates

Funding Opens 22 July 2019.

Funding Closes 31 May 2020 or earlier if funding is exhausted prior to that date.

3 How to apply

All applications must be lodged online at:


If you would like assistance with your application, please contact the department:

Phone 1800 045 678 or email Grants.SportRec@nt.gov.au.

4 Who can apply

4.1 Individuals can apply for

- Australian representation.

4.2 Individuals must

- Demonstrate selection for Australian representation.

4.3 Organisations can apply for

- Repairs to or replacement of damaged and or stolen sport and active recreation facilities or equipment.
4.4 Organisations must

- Meet the Department’s definition of a sport or active recreation organisation.
- Be based in the NT of Australia.
- Be currently registered as an incorporated body with the Licensing NT, Department of the Attorney-General and Justice or hold another comparable legal status.
- Operate as a not-for-profit organisation (exception for regional councils).
- Be compliant with the Licensing NT, Department of Attorney-General and Justice or other relevant authority.
- Provide formal quotes for assessment.

4.5 Unincorporated Body

Unincorporated bodies may only apply if they nominate an organisation with an appropriate legal status that agrees to accept legal and financial responsibility for the grant. Payment of funds will be made through the nominated organisation, which will be known as the ‘administering body’.

5 Who cannot apply

- Parents and citizens/parents and friends associations.
- State and federal government departments.
- Tertiary education institutions, schools, school councils, student groups.
- Political and religious organisations.
- Any organisation that has received funding from this program in the current financial year.
- Organisations/Individuals with outstanding government grant acquittals.
- For-profit/commercial organisations.
- Organisations that are not based in the NT.
- Organisations/Individuals not compliant with the Licensing NT.

Applications must not be eligible for funding under any other NT Government or Department grant programs. Grant funding should not be deemed automatic or guaranteed, regardless of history of previous funding. Funding is limited and subject to financial year budget allocation.

6 What can be funded

Funding is for a minimum of $500 to a maximum of $10 000.

Applicants can only receive funding once in any 12 month period. However, regional councils may receive funding for multiple communities.

Funding is competitive, and it is not possible to fund all requests. Partial payment may be offered.
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<tr>
<th>CATEGORY</th>
<th>CRITERIA</th>
<th>MAXIMUM FUNDING</th>
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| Repairs to or replacement of damaged or stolen sport and active recreation equipment and or facilities due to fire, flood, storm, theft or criminal damage (organisations only) | • Failure to repair or replace will have occupational health and safety implications (e.g. structural damage caused by severe storm).  
• Failure to repair or replace will cause financial hardship to the organisation (e.g. lost revenue due to inability to access/maintain facility).  
• The repair or replacement was unforeseeable and therefore unreasonable to expect the organisation to have planned and budgeted for.  
• For structural repairs, the applicant is the owner or holds long-term tenure (minimum 3 year lease) and has the owner’s approval.  
• A “PROMIS number” from the NT Police will be required for applications relating to theft and/or criminal damage. | $10,000 |
| Australian representation (Individuals) - Elite | • Must be the official Australian team for that sport as designated by the National Sporting Organisation (NSO).  
• Must be the pinnacle international event for that sport. e.g. Olympics, World Cup, Commonwealth Games.  
• Must meet the requirements of the recognised selection process for the sport with evidence to support this.  
• Must be an open age event.  
• Must be recognised as an official member of the team athlete, coach, official or support staff.  
• Primary carer or support person for disabled or special needs athletes are covered. | $5,000 |
| Australian representation (Individuals) - Non-elite | • Must be an official Australian team for that sport as designated by the NSO.  
• Must meet the requirements of the recognised selection process for the sport with evidence to support this.  
• Must be a minimum of 12 years of age at the time of the nominated competition/event.  
• If there is no selection process, evidence of legitimacy of event, qualifying results and national ranking and endorsement from the NT PSB and/or NSO is required (no self-nomination).  
• Additional $1000 can be requested to support a primary carer or support person for disabled or special needs athletes. | $1,000 |
7 What cannot be funded

- Activities or projects that are eligible under other NT Government or Department programs.
- Initiatives that are not consistent with, or should be provided by, the National Sporting Organisation, the Northern Territory Peak Sporting Body, or a recognised Active Recreation Organisation.
- Participation in championships/games that are not the recognised pathway event for the sport (e.g. university games, masters games).
- Participation in school sport, national, state, country or community competition for individuals or teams (funding for these events is available under Local Sporting Champions at www.sportaus.gov.au/grants_and_funding/local_sporting_champions).
- Participation in trial or training events for national teams.
- Hospitality, gifts and food associated with attending events.
- Non-urgent repairs, maintenance and replacement where it is reasonable to expect the organisation to budget for the costs.
- Overheads and service charges involved with running an organisation (e.g. rent, electricity and water)
- Salaries and wages, competition fees, membership fees, trophies and prizes.

8 Notification and feedback

Applicants will be notified of the result of their application by mail or email within approximately 4 weeks from submission. Individual feedback is available upon request.

9 Payment of funding

Grant payments will be processed on receipt of:

- A signed grant agreement.
- If the organisation does not have an Australian Business Number (ABN), a ‘Statement by Supplier’ Form.
- Vendor Form and relevant Tax Invoice (where applicable).

Funding will be paid via electronic funds transfer (EFT) to the organisation’s nominated bank account.

10 Good and Services Tax

If the organisation is GST registered, the actual total is subject to GST and the following will apply:

- The total will be ‘grossed up’ by 10 per cent.
- It is the organisations responsibility to ensure that the GST component is remitted to the Australian Taxation Office.
- A ‘Recipient Created Tax Invoice’ will be generated showing the ‘grossed up’ amount and forwarded to the organisation once the funds have been released.

If the organisation is not registered for GST, the organisation is not required to pay GST and will not receive a ‘grossing up’ provision.
The organisation must advise the Department of any changes to its ABN or GST registration status.

11 Buy Local

The Northern Territory Government is committed to supporting local Territory businesses through its Buy Local Plan. Applicants must use labour, services, supplies and material available within the Northern Territory, except where it can be reasonably demonstrated that it is impractical for commercial, technical or other reasons.

www.buylocal.nt.gov.au

12 General information

- These guidelines supersede all terms and conditions in previous guidelines administered by the Department and form part of any agreement for funding provided under this program.
- Funds may not be used for any other purpose without a request for variation and prior approval from the Department. Retrospective variations will not be supported.
- Funds are not granted retrospectively (for projects that have occurred or commenced prior to the notification of success).
- Recipients will be required to comply with all conditions of a NT Government agreement, which includes participation in audits of funding use.
- The NT Government reserves the right to withdraw approval for funding at any time if there is a change in circumstances in the nature or financial viability of the project, individual or organisation.
- If a funding recipient does not meet all requirements in the agreement, monies paid may be recovered as a debt due.
- Unexpended funds of the approved amount will be required to be refunded.
- Recipients will be required to acknowledge the government assistance provided (information on how to do this will be detailed in the agreement).
- It is a condition of application that details of successful and unsuccessful applications including the name of the organisation, amount, purpose, any justification and any special approval conditions may be published or used by the NT Government in any form and at any time. This includes legislatively required reporting of grant payments to the Australian Taxation Office where the recipient has an Australian Business Number (ABN).

Program funding is subject to the appropriation of funds through the normal NT Government budget process each year.
13 Definitions

13.1 Active recreation organisations
An organisation whose primary focus is the promotion of active recreation activities and programs, with active recreation being a physical activity engaged in for the purpose of relaxation, health, wellbeing and enjoyment outside of organised sport.

13.2 Grant agreement
The legally binding agreement that the funded organisation enters into with the NT Government. It includes information on reporting and acquittal requirements, payment schedules and other obligations.

13.3 Regional council
Regional councils provided with an exception to not-for-profit status are those as listed in the Local Government Association of the Northern Territory LGANT Factsheet No 2, titled "Local Government in the NT".

13.4 Sport organisation
An organisation that administers human activities involving physical activity and skill as the primary focus of the activity, with elements of competition where rules and patterns of behaviour governing the activity exist formally and is generally recognised as a sport.

14 Contacts

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