

# Sport and Active Recreation Quick Response Grant Program Guidelines

2021-22

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## 1. Overview

The Northern Territory (NT) Government supports the delivery of sport and active recreation services to the community through a suite of grant programs aimed at increasing the number of Territorians who participate in sport and active recreation, and in turn receive physical health, wellbeing, social and community benefits.

The greatest level of participation in sport and activity recreation in the Territory is in grassroots sport and it is our intention is to ensure NT Government investment provides for the greatest number of people possible, while also meeting the changing needs and achievements of the community.

The NT Government recognise the pivotal role grassroots community groups and organisations play in the delivery of diverse and vibrant neighbourhoods, and the importance of celebrating achievements of our elite athletes who in turn, inspire active participation in the local community.

The Sport and Active Recreation Quick Response Grant Program is focused on providing assistance to:

1. organisations to meet unforeseeable equipment expenses and structural repairs; and
2. Territorians selected to represent Australia at recognised international events (the **Excel** stage in the sport and active recreation continuum below).

Stage		Participant	Level of Participation
Progression of Skills	Explore	Infants and toddlers	Learn elementary skills such as crawling, standing and walking.
	Fundamental Movement	Preschool children	Develop basic skills such as running, throwing and jumping.
Grassroots Sport and Active Recreation	Learn	School children	Develop more refined skills, learn the rules of games and positive attitudes towards sport and active recreation.
	Participate	Young people and adults in clubs and local games	Participate in organised sport, training and active recreation motivated by multiple factors such as enjoyment, performance and challenges.
	Perform	Players in regional and national competitions	Identify and develop talent in sports.
<b>Excel</b>		Athletes in international competitions	Achieve excellence in one sport and compete at a world-class level.

The Sport and Active Recreation Quick Response Grant Program enables communities to shape the future of sport and active recreation through local decision making through one-off projects that benefit and engage the Territory sporting community through community-led initiatives.

## 2. Key Dates

Item	Date
Applications open online	28 July 2021
Closing date for applications	31 May 2022, or earlier if program funds are fully expended
Department officers available for assistance	28 July 2021 – 31 May 2022
Assessment and notification	Within six weeks of submission
Funds available	On return of signed grant agreement

Applicants should contact the Department for advice on their application before developing and/or submitting any application. Successful applicants will be notified of the outcome of their application by mail or email. Applicant support and feedback is available on request via telephone **1800 045 678** or email [Participation.SportRec@nt.gov.au](mailto:Participation.SportRec@nt.gov.au).

## 3. General Information

- It is **highly recommended** you contact the Department for advice on your application prior to submitting, including to clarify the eligibility for funding.  
**Telephone 1800 045 678 or email [Participation.SportRec@nt.gov.au](mailto:Participation.SportRec@nt.gov.au)**
- These guidelines supersede all terms and conditions in previous guidelines administered by the Department and form part of any grant agreement for funding provided under this program.
- Funds may not be used for any other purpose than what they are awarded for without first obtaining written approval from the Department prior to committing funds. Retrospective variations will not be supported.
- Funds are not granted retrospectively. Plan your project's timeline to ensure that it commences after the date of notification as per these guidelines.
- Athletes must apply on behalf of themselves, with the exception of athletes between the ages of 12 and 18 where a parent/caregiver must apply on their behalf, or in the event that the athlete has given express written permission for a coach/or nominated other to apply on their behalf.
- Funding is for a minimum \$500 to a maximum of \$10,000.
- Funding is competitive and it is not possible to fund all requests.
- Partial funding may be offered.
- Recipients will be required to comply with all conditions of an NT Government grant agreement, which includes audit of funding use.
- The NT Government reserves the right to withdraw funding at any time in accordance with grant agreement terms and conditions.
- If a funding recipient does not meet all requirements in the agreement, monies paid may be recovered as a debt due.
- Unexpended grant funds will be required to be returned.
- Grant recipients are required to acknowledge the NT Government funding assistance provided (information on how to do this will be detailed in the agreement).

- It is a condition of application that details of successful and unsuccessful applications including the name of the organisation, amount, purpose, any justification and any special approval conditions may be published or used by the NT Government in any form and at any time. This includes legislatively required reporting of grant payments to the Australian Taxation Office where the recipient has an ABN.

## 4. How to apply

All applications must be lodged online at: <https://grantsnt.nt.gov.au/>.

## 5. Who can apply

### 5.1. Individuals

Selection for Australian representation.

#### 5.1.1. Individuals must:

- Demonstrate selection for Australian representation.
- Be aged 12 years or older, noting parents/caregivers are required to apply for funding on behalf of athletes under 18 years of age.

### 5.2. Organisations

Replacement of stolen sport and active recreation equipment, or replacement or repairs to damaged sport and active recreation equipment or facilities due to fire, flood, storm, or criminal activity.

#### 5.2.1. Organisations must meet the following criteria

- Meet the Department's definition of a sport or active recreation organisation (see item 11).
- Be based in the NT.
- Be currently registered as an incorporated body with Licensing NT (Department of Industry, Tourism and Trade), or hold another comparable legal status.
- Operate as a not-for-profit organisation (exception for regional councils).
- Be an affiliate of an organisation recognised as the national body or NT Peak Sporting Body and/or Active Recreation Organisation (where applicable).
- Be compliant with Licensing NT, or other relevant authority.

#### 5.2.2. Unincorporated Body

Unincorporated bodies may apply under an auspicing arrangement if they nominate an organisation with an appropriate legal status where the auspicing body takes legal and financial responsibility for the project. Under this arrangement both parties must enter into a written agreement prior to applying for the grant project and clearly outline the budget, roles and responsibilities of each party. Payment of funds will be made through the nominated organisation, which will be known as the 'administering body'.

## 6. Who cannot apply

- ‘Parents and Citizens Associations’/‘Parents and Friends Associations.’
- State/Territory and Australian Government agencies.
- Tertiary education institutions, schools, school councils, student groups.
- Political and religious organisations.
- Any organisation/individual that has received funding from this program in the current financial year.
- Organisations/individuals with outstanding government grant acquittals.
- For-profit/commercial organisations.
- Organisations that are not based in the NT.
- Organisations that do not meet the Department’s definition of a sport or active recreation organisation.
- Organisations not compliant with Licensing NT.
- Organisations that are not affiliated with a recognised national body or NT Peak Sporting Body (where applicable).

## 7. What can be funded

Funding is provided across the categories outlined in these guidelines. It is important that your application directly aligns with the relevant category and criteria, clearly detailing the objectives and outcomes of the project being requested. You must ensure there is a description of how your project meets the category and criteria as well as clearly state the benefits the project is expected to achieve.

Official service provider project quotes must be provided supporting the application budget.

Category	Criteria
Replacement of stolen sport and active recreation equipment, or repair or replacement of damaged equipment and/or facility due to fire, flood, storm, or criminal activity ( <b>eligible organisations only</b> )	<ul style="list-style-type: none"> <li>• The repair or replacement was unforeseeable and meets the category explanation.</li> <li>• Failure to repair or replace eligible items will have occupational health and safety implications (e.g. structural damage caused by severe storm).</li> <li>• Failure to repair or replace eligible items will cause financial hardship to the organisation (e.g. lost revenue due to inability to access/maintain facility).</li> <li>• For structural repairs, the applicant is the owner or holds long-term tenure (minimum 3 year lease) and has the owner’s approval for the project.</li> <li>• A “PROMIS number” from the NT Police will be required for applications relating to theft and/or criminal activity.</li> <li>• Evidence that insurance held by the organisation or landowner will not cover the stolen or damaged sport and active recreation equipment and/or facility.</li> </ul>

Category	Criteria
<p>Australian representation - Elite <b>(eligible individual applicants only)</b></p>	<ul style="list-style-type: none"> <li>• Must be the official Australian team for that sport as designated by the National Sporting Organisation.</li> <li>• Must be the pinnacle international event for that sport (e.g. Olympics, World Cup, Commonwealth Games).</li> <li>• Must meet the requirements of the recognised selection process for the sport, with evidence to support this.</li> <li>• Must be an open age event.</li> <li>• Must be recognised as an official member of the team as an athlete, coach, official or support staff.</li> <li>• Additional funding, up to a maximum of \$5 000, can be requested for a primary carer or support person assisting an eligible athlete with a disability or special needs.</li> </ul>
<p>Australian representation - Non-elite <b>(eligible individual applicants only)</b></p>	<ul style="list-style-type: none"> <li>• Must be an official Australian team for that sport as designated by the National Sporting Organisation.</li> <li>• Must meet the requirements of the recognised selection process for the sport with evidence to support this.</li> <li>• Must be a minimum of 12 years of age at the time of the nominated competition/event.</li> <li>• If there is no official selection process, evidence of the legitimacy of the competition, qualifying results and national ranking details, as well as formal endorsement from the NT Peak Sporting Body and/or National Sporting Organisation, is required (no self-nominated representation is eligible).</li> <li>• Additional funding, up to a maximum of \$1,000, can be requested for a primary carer or support person assisting an eligible athlete with a disability or special needs.</li> </ul>

## 8. What cannot be funded

- Applications that are not supported with official quotes from service providers (Note Buy Local).
- Activities or projects that are eligible under other NT Government or Department programs, such as the Community Benefit Fund or Biz Secure.
- Initiatives that are not consistent with, or should be provided by, the National Sporting Organisation, the NT Peak Sporting Body, or a recognised Active Recreation Organisation.
- Funds are not granted retrospectively. Please plan your project's timeline to ensure that it commences after the date of notification as per these guidelines.
- Competition/membership fees.
- Overheads and service charges related to running an organisation, including insurance.
- Athlete participation in championships/games that are not the recognised pinnacle events for the sport (e.g. university games, masters games etc. are not eligible for funding).
- Participation in school sport, national, state, country or community competition for individuals or teams (funding for these types of events may be available under Local Sporting Champions at [www.sportaus.gov.au/grants\\_and\\_funding/local\\_sporting\\_champions](http://www.sportaus.gov.au/grants_and_funding/local_sporting_champions)).
- Participation in trial or training events for national teams.
- Hospitality, gifts and food associated with attending events.
- Trophies, clothing and prizes.
- Staff salaries, wages and professional development of ongoing or seasonal nature (i.e. no paid personnel claims).
- Repairs, maintenance and replacement of equipment or facility where it is reasonable to expect the organisation to budget for the costs.

## 9. Payment of funding

Grant payments will be processed on receipt of:

- a signed grant agreement.
- a Statement by Supplier form, if the organisation does not have an ABN; and
- a completed New Vendor form if applicable.

Funding will be paid via electronic funds transfer (EFT) to the bank account listed in the grant recipients GrantsNT profile. Grant recipients should ensure these details are current.

## 10. Buy Local

The NT Government is committed to supporting local Territory businesses through its Buy Local Plan. Applicants must use labour, services, supplies and material available within the NT, except where it can be reasonably demonstrated that it is impractical for commercial, technical or other reasons.

For more information [www.buylocal.nt.gov.au](http://www.buylocal.nt.gov.au)

## 11. Definitions

### 11.1. Active Recreation Organisation

An organisation whose primary focus is the promotion of active recreation activities and programs, with active recreation being a physical activity engaged in for the purpose of relaxation, health, wellbeing and enjoyment outside of organised sport.

### 11.2. Grant Agreement

The legally binding agreement that the funded organisation enters into with the NT Government. It includes information on reporting and acquittal requirements, payment schedules and other obligations.

### 11.3. Regional Council

Regional councils are those as listed in the Local Government Association of the NT (LGANT Factsheet No 2, titled "Local Government in the NT").

### 11.4. Sport Organisation

An organisation that administers human activities involving physical activity and skill as the primary focus of the activity, with elements of competition where rules and patterns of behaviour governing the activity exist formally and is generally recognised as a sport.

## 12. Contacts

### Darwin

First Floor, JHV2,  
Jape Homemaker Village  
356 Bagot Road, Millner NT 0810  
Tel: 1800 045 678

### Katherine

Ground Floor, Government Centre  
First Street, Katherine NT 0850  
Tel: 1800 045 678

### Alice Springs

Ground Floor, Mwerre House  
60 Hartley Street, Alice Springs NT 0870  
Tel: 1800 045 678